

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
JANUARY 09, 2019

Jay Burk, Chairman, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk Jay; Coody, Joshua; Ezerski, Barry (Entered Late); Hampton, Allen; Hankins, Mary Ann; Morford, Robert (Entered Late); Sweeney, Kerry; Tennis, Michael.

ABSENT: Smith, Addie; Symuleski, Ted.

OTHER PRESENT: Richard Rogalski and Charlotte Brown, Planning; Jack Hanna, Parks and Recreation; Brock Greenhill, Neighborhood Services; Kristin Huntley, Finance Department; Denise Ezell, City Clerk's Office.

BUSINESS ITEMS:

1. Reports

A. Receive report from Dennis Totte and take action if necessary.

Totte stated I hope the north end of 2nd is completed soon. The weather has slowed us down. I saw Dana from the McMahon Foundation and she stated she was waiting on some information from LETA to complete the grant.

Rogalski stated I'll make certain she gets that information.

Totte asked do I need to make the repairs for the damages on Lee or do you need an estimate.

Burk stated do the repairs and then we will submit the bill to their insurance company.

Totte stated if we still want to do a couple medians on Sheridan between now and March is a good time for me.

Burk stated I was told that we have water. We need to make certain we don't have any sight issues. I'm ready to get started. I would love to see us do the medians from the Sonic north. Then I would like for us to do a couple a little further down on Sheridan. Could we meet out there and come up with a plan.

Totte stated sure. We are out of pots for 2nd Street and there is a missing set.

Burk stated can we find out where those came from.

Rogalski stated yes. We will get some pots.

Totte stated you may want to order extra.

Burk stated does anyone have any questions. Thank you.

B. Consider approving invoices, requisitions, and all other submitted materials for payment.

Huntley stated I have 5 that need to be retroactively approved. One for Hatch, Croke and Associates for \$1000, Bedrock Nursery for \$1,699.89, Sasseen Reality \$1300, Bedrock Irrigation \$256.50, and Bedrock Nursery \$15,050.

Motion by Tennis, Second by Morford, to approve all invoices, requisitions, and all other submitted materials for payment. **Aye:** Coody; Hampton; Hankins; Morford; Sweeney; Tennis; Burk. **Nay:** None. **Motion Passed.**

C. Receive Treasurer Report and take action if necessary.

Huntley stated at the end of December we had \$317,441.01 in the bank. The LETA account had \$86,992.87. Interest income for November and December was \$54.18 and Municipal fines were \$5301 for the month of September.

Burk asked just the month of September.

Huntley stated yes. Under expenses you had \$11,569 for 2nd Street repairs, advertising and promotion \$1300 for July through December billboard, LETA beautification \$239.93 for poinsettia's in City Hall, professional fees for the federal tax return for \$1000, repairs, maintenance and replanting \$1591.22 for the butterfly garden and splash pad maintenance, and yard of the month for \$800 for 8 gift cards. In the custodial accounts the ADA Playground and Freedom Festival both had donations. The expense for the skate park was the design fee. Total net income for November/December was negative \$6,244.96. Looking at the income and expense tracker you see I have made a claim for hotel/motel in the amount of \$20,703.29, the municipal fines are through September for a total income to date of \$29,763.93. Total expenses are \$13,636.14. That does not reflect the library project or the bulb replanting. Are there any questions.

Burk asked what is the other donations and income.

Huntley stated that will be removed this month. That was for the north end of 2nd Street and it needs to go into the 2nd Street account.

Burk stated so they owe October, November and December in municipal fines. Let me get after that. Hotel/motel is through what date.

Huntley stated I made a claim for \$4000 and then the \$20,703.29. We probably have money sitting there but I don't have invoices to ask for reimbursement.

Burk asked the pending LETA Beautification projects is the \$25,460.

Huntley stated yes.

Burk asked what does that include.

Huntley stated Rogers Lane I-44 fence removal, library landscaping phase II, and bulb replanting.

Morford asked do we have to do anything to the wildflower next year.

Burk stated the initial planting is done. We may have to go back and reseed certain areas.

Rogalski stated we were told in the beginning not to expect much the first year.

Morford stated it was that way all the way to the tip of Texas.

Rogalski stated if they haven't established in a couple of years we will have to replant.

Burks stated this helped with the mowing this year.

Sweeney stated we need bigger signage. You couldn't read it so it just looked like it was over grown.

Burk stated we talked about doing signage and didn't. We still can. On Rogers Lane on the eastside of Sheridan Road there is a homeowner that is using the easement as a roadway. He pulls his truck and trailer out of there. There has been a couple of time he almost had an accident. I'm wondering what should we do.

Rogalski stated the city can put up a fence at the back of the property. .

Burk asked could we not put up a decorative fence with a gate. If there is a major accident ODOT is going to have issues because LETA removed the fence.

Rogalski stated he has no legal right to go there. He will have to be caught before a citation can be written. To put a fence up we would have to work with ODOT.

Tenis stated we need to reach out to the guy and tell him what his options are.

Burk stated there are areas with ugly fencing on Rogers Lane we need to look at.

Rogalski stated most of the existing fence serves a purpose. We need to look at replacing the fence with one that looks better. I would look at something opaque.

Burk stated I like the rail vinyl fence.

Rogalski stated I would love a concrete wall like you see in other cities with an interstate running through it.

Sweeney asked is ODOT responsible for some or all of it.

Rogalski stated if this was Oklahoma City or Tulsa the answer would be yes. They have the political power to make it happen and we don't. In order for ODOT to spend any money in our area LMPO has to approve it on the 8 year plan. We could say no not until you give us the projects we want. We have never done that. I'm not sure we want to play that game of chicken.

Burk stated we need to keep the conservations with Jay from ODOT.

Rogalski stated he works with us to an extent.

Sweeney stated getting back to the guy on Rogers Lane. If the city could get sued over this do we need to address it.

Rogalski stated he is breaching the right-of-way so we will start the notice.

Greenhill stated we will address the property and this will initiate conservation.

Rogalski stated we will look up the right-of-way acquisition to make certain he doesn't have access rights. If he doesn't then he is breaking the law.

Burk asked is there anything else about the treasurer's report.

Motion by Morford, Second by Tennis, to accept the treasurer's report. **Aye:** Hampton; Hankins; Morford; Sweeney; Tennis; Burk; Coody. **Nay:** None. **Motion Passed.**

D. Receive report from Cultural Preservation Committee and take action if necessary.

No one was available.

E. Receive report from Parks and Recreation, and take action if necessary

Hanna stated we are still working on our winter projects and putting up Holiday In The Park.

Sweeney stated I want to thank you for Holiday In The Park. I took my grandkids and it was great. Do you have restroom out there. There was a lady that needed to use the restroom and stated they were locked.

Hanna stated the ones by the splash pad and lake house were opened.

Morford asked can we cut the flag pole off half way. When the flag was at half mast the glow was great and it doesn't glow at full mast.

Hanna stated there is a glow.

Morford stated it doesn't glow and you can't see the flag. It is really disgraceful.

Hanna stated it has light like it is suppose to and there is a glow.

Morford stated the light is at half mast. You could see it perfectly when Bush passed.

Hanna stated we purchased new lights. To make it work would be \$10,000 a light and I don't have a budget for that. If someone wants to give me \$10,000 I'll make it work.

Morford stated then the flag needs to be taken down every night. Legally that is what you are suppose to do.

Hanna stated the legal definition say it has to have a glow. It doesn't say how intense or bright the light has to be.

Morford stated for a military town it is disgraceful.

Burk asked is the pole on 2nd Street the same size or shorter.

Hanna stated it's shorter.

Burk asked does it have to be the height it is now.

Hanna stated I don't know.

Burk stated I'm with Morford. Is there a way we could lower it.

Hanna stated it is one solid piece.

Burk stated I agree with Morford it doesn't have the impact it needs to have. When it was at half mast you could really tell the difference. Are the lights the problem.

Hanna stated we bought new LED lights.

Morford stated the lights are focused half way up. I think they need to be tilted back.

Hanna stated they are titled to the angle prescribed.

Burk stated for the one on 2nd Street we used Plexiglas and tilted it at a different angle to give it a better glow. I will have my electrician come talk to you. I believe we need to address the issue. Either lower the pole or replace the light.

Morford stated it looks wonderful during the day. With Lawton being a military town we need to do it right.

Tenis asked could the light be placed half way up the pole.

Burk stated we will figure it out. Do we know if 4D is still doing the lighting like we have on the south side of the building.

Rogalski stated yes. I have asked him for a quote for the other half and he hasn't gotten back with me.

Morford stated this whole building is dark.

Burk stated we need an estimate so we can finish the project. We also talked about a fountain in Elmer Thomas Park. Will you get an estimate and I want it to light up. I want it done right. I would like to have this done before spring.

Hanna stated yes.

Burk asked what about the sidewalks going around the rest of the lake.

Rogalski stated we applied for a grant from the Strategic Military Planning Commission. I'm not certain where it went from there.

Hanna stated we received the grant and Whisenhunt and I have flagged it off.

Burk stated we need to complete the sidewalk.

F. Receive report from Public Relations, Website and Facebook Committees, and take action if necessary.

Hampton stated we tried to stay social during the holidays. Has the bank card been placed on the account so we can boost.

Rogalski stated I'll take care of that.

Hankins stated I got back with Victoria about the logo and she hasn't gotten back with me. We need to give her a chance to improve on it.

Sweeney stated she has good ideas we just needed to give her more direction. We are only investing \$75 for her to bring back 5 more designs.

Hankins stated Vrska is going to get back with her. Once we have new designs we will set another meeting.

Sweeney stated since it snowed on the date for the Gala meeting we need to set another date. The Gala will be held on April 19th.

G. Receive Monthly Ward Update and take action if necessary.

Nothing to report.

H. Receive report from Neighborhood Services.

Greenhill stated Trash-Off is ramping up. The date will be May 4th. There was discussion of putting more emphasis on the hands on cleanup and we are working on that. You also mentioned you didn't want this to be a dumping site for Comanche County and neither does Jason Mansel. If you have suggestions on how to limit it to just Lawton residents we would appreciate you thoughts. The water account has been very negative on the landfill. The citizens don't appreciate having to load the elderly in the vehicle to go to the dump.

Burk stated they were using grandma's account for 5 or 6 businesses around town. Once we started tracking how many times the account was being used it was obvious it was being misused. We had to make some tough rules due to the abuse.

Hankins stated I would like to see curb side pickup.

Burk stated the problem with that is the cost and we don't have it in the budget. Our new City Manager is a public works guy and has some great ideas. I believe we will see some changes.

Rogalski stated I think we need to have a committee to come up with ideas for Trash-Off.

Burk stated Tennis, Coody, Rogalski and Burk will serve on that committee. Let's get together and come up with some parameters on what we think we need to do.

Greenhill asked do you mind if I invite Jason Mansel.

Burk stated no.

Greenhill stated traffic was terrible last year. We need to do something different this year. My concern is checking to make certain you are a Lawton citizen.

Rogalski stated we may want to bring them off of Cache Road and go around by the Miracle Field. If they need to be rerouted you can do so by McMahon Auditorium.

Greenhill stated we will need to advertise all the changes.

Ezerski asked will you be giving out trash bags to the groups that go out and pick up trash.

Greenhill stated yes. We will have t-shirts and all the supplies. Most of our vendors will be coming back.

Ezerski stated we have talked with the Board of Realtors and different companies about clearing around their offices.

Rogalski stated in the past everyone would bring their bags back to the auditorium so we could build a pyramid and take a picture.

Burk stated the committee needs to meet soon so we can start developing a plan.

Greenhill stated we have built a good relationship with KSWO and 5 radio stations to get the word out.

Burk stated I would rather they bring their trash to Trash Off than dumping it on the side of the road.

Greenhill stated dumping is becoming an issue.

Burk stated thank you.

I. Receive a report from the Planning Division regarding ongoing LETA projects and take action if necessary.

Rogalski stated we will get our permit back from ODOT for the tree trimming and Renee is ready to get started. Paul is working on the C Avenue lighting and has come up with some great ideas. We don't have enough electricity or poles so it will be difficult and expensive. PSO will not let us use the existing poles unless we take responsibility for them.

Burk asked could we put up poles that are directly across from the electrical poles where we could drape the lights straight across. I want LETA to do this and not the City.

Rogalski stated with LED lights we might have enough power there.

Burk asked how many amps is there.

Rogalski stated about 30. We cannot carry any more than that without major work.

Hanna stated 30 amps for LED's is a lot.

Rogalski stated we will bring this information back to the next meeting.

J. Receive a report from the Eye Candy Banquet committee and take action if necessary.

Discussed this earlier.

2. Old Business

None

3. New Business

A. Review and discuss the landscaping ordinance and take action if necessary.

Burk stated we need a committee to revamp this ordinance. Council agrees that what we have isn't enough and we need more consequences.

Rogalski stated we've not written a citation because slowly they will comply.

Burk stated there needs to be a penalty for not maintaining the landscaping. We need to look to see what other communities are doing.

Rogalski stated our point system is lacking.

Morford stated we have to address maintenance in the ordinance.

Ezerski asked is this just for new businesses.

Burk stated yes.

Ezerski asked what can we do about existing businesses.

Burk stated I would like to add if you are doing a change of use then you have to comply with the landscaping requirements.

Rogalski stated since the ordinance has been in effect we have had 2 businesses that cut down all their trees due to the black birds. We have no requirements.

Burk stated let's have Morford, Sweeney, Hampton and Ezerski on the landscaping committee. Let's get copies of what other cities are doing and compare it to ours.

B. Discuss ADA accessible playground equipment at the Playground in the Park.

Burk stated they came to the last meeting and asked that they be allowed to use our 501(C)3 to do some fund raising.

Motion by Ezerski, **Second** by Sweeney, to allow Children United to use LETA's 501(c)3 status for fund raising efforts for Playground In The Park Phase II. **Aye:** Hampton; Hankins; Morford; Sweeney; Tennis; Burk; Coody, Ezerski. **Nay:** None. **Motion Passed.**

4. Announcements

Burk stated there was a group of us that had a discussion about helping with Holiday In The Park. Our focus was on the tree. We would like to do 3 tiers with LED lights.

Tennis stated I noticed Chickasha's tree was a solid color.

Burk stated we said the same thing.

Hanna stated in 2005 our tree was looped and it didn't go to the ground. It was beautiful.

Burk stated Chickasha's is 3 tiers and that is what makes it look so full. Our tree isn't stunning and theirs is. I would like some estimates on what it would take to make our tree stunning. We need to do this now and not in October and we have to fix the sound.

Hanna stated the sound has been fixed. We needed new cables.

Tennis stated we need a temporary building.

Burk stated Chickasha has a portable one. Holiday In The Park needs to be funded just like Freedom Festival. If we can't fund both then we don't need to fund either. Those are the 2 big events in the park and the City should help to fund them.

Tennis stated that would be great. We make about \$16,000 a year and that is not all profit.

Burk stated Chickasha said their revenue is over a million a year due to their park display.

Morford stated we need to look at using hotel/motel funds.

Tennis stated they did not give us any funds this year.

Morford stated then it needs to be negotiated.

Burk stated I will push for that.

Rogalski stated we are in competition with other cities and ours doesn't have a wow factor. Wow factors are expensive.

Burk stated we can't let this die.

Ezerski stated the more we build it the more you will see the businesses get involved.

Morford stated you have to do more than just maintain it you have to build.

Burk stated \$65,000 a year would help to wow it. My goal is to get them to fund both events. LETA has also agreed to help.

Hankins stated the new Mayor is very supportive of this also.

5. Adjournment

Motion by **Tenis**, **Second** by **Ezerski**, to adjourn. **Aye:** Hankins; Morford; Sweeney; Tennis; Burk; Coody; Ezerski; Hampton. **Nay:** None. **Motion Passed.**

There being no further business the meeting adjourned at 4:50 p.m.