

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
JANUARY 8, 2020

Mary Ann Hankins, called the meeting to order at 3:01 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda was posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk Jay (entered after roll call); Hampton, Allen; Hankins, Mary Ann; McConnell, Lou; Morford, Robert (entered after roll call); Sweeney, Kerry; Symuleski, Ted; Tennis, Michael.

ABSENT: Ezerski, Barry; Smith, Addie.

OTHER PRESENT: Richard Rogalski and Charlotte Brown, Planning; Jack Hanna, Parks and Recreation; Will Hines, Neighborhood Services; Susan Schlecht, Finance Department.

BUSINESS ITEMS:

1. Reports

A. Receive report from Dennis Totte and take action if necessary.

Totte stated this is on north Sheridan before entering the base. There is a median south and north of Rogers lane that Jay asked for estimates. As I stated Bedrock will donate one (1) of the beds and Jay stated he would donate the other one (1). This is the irrigation quotes for the two (2) medians. The city will be responsible for the boring and bringing the water to the medians. This price is for irrigation only.

Tennis asked have we gone over these numbers before.

Totte stated no. We will donate the material and labor for the one (1) median. The irrigation will be LETA's responsibility.

Tennis stated I remember that being ours.

Totte stated at the far north end of the south median there is an area that flattens. We have a raised bed there with a light coming from this way and this way. It will be highly visible. The area where it skinnies off, the turn lane, I thought we would do some tree rings like the ones on Lee Boulevard. We will have a bed on one end and crape myrtles. That will give color there as you are going onto post.

Morford asked are you going to be north of the turn lane.

Totte stated this is north of Rogers Lane across from the visitor's center. There is one (1) median north of the interstate and one (1) south.

Hampton asked is that two (2) separate flowerbeds.

Totte stated yes.

Rogalski asks is this on Fort Sill.

Brown stated I thought it was this one and the median to the south that we talked about.

Totte stated I know that it was this one and Jay said the second median so I assumed north. I may be wrong.

Rogalski stated I believe it would be the one to the south. That may not be Fort Sill and maybe our jurisdiction. It is definitely past the fence.

Totte stated in my opinion this is the best spot if it belongs to the City of Lawton. The next one south is really small and you have a turn lane on both sides that will be blocked. I would skip this one and go to the next one.

Brown stated the one south of this one I believe is where the water main actually goes under.

Rogalski stated our biggest concern on this one is there may not be water.

Totte stated this one is no bigger than this table. We will have to skip that one and go to the next one. This one will block people trying to go left and would be really dangerous because it is on top of a hill. The next one is a full size median. The estimate for the one south of Rogers Lane is \$5,493.40 and the one north of Rogers Lane is \$4,407.20.

Tenis asked so for both about \$10,000.

Totte stated yes, for water. All the landscaping would be donated. You would get two (2) medians for about \$10,000. If we adjust to staying south of Rogers Lane the two (2) will be \$5,493.40 a piece.

Hankins asked and that is just for the irrigation.

Totte stated yes. I don't know who does what on bringing the water to them.

Rogalski stated I will talk to the City Manager about that. This has been discussed before and I don't remember where it came out.

Burk stated you remember the two (2) that we talked about.

Rogalski stated yes.

Burk asked is that the ones that he is discussing.

Rogalski stated he thought one of the medians was north of the interchange. It is sort of on Fort Sill.

Totte stated here are pictures for the one north across from the visitor's center.

Symuleski stated that would be on Fort Sill.

Totte stated this is north of the highway and this is south.

Burk stated I think it was this one and the one further south.

Brown stated that is what I thought.

Burk stated it was two (2) on our end.

Totte stated I was explaining that this one is really small. It is probably a little longer than this table. I think we need to skip that one and to go the next one. Richard and I had looked at this at one time and when you turn left here, I think it will become a site issue.

Rogalski stated this whole median is a site issue.

Totte stated we would skip that one and go to the next one.

Burk stated I know there were two (2) we talked about doing and I talked to the City Manager about getting water there. They would tap and go under the road to get the water over there. That was back when we had Jerry but I will just tell them what we are going to do. We will get water to both of those. We just need to tell him what we have to do. We have to get water over there or we can't have the medians. Which one do you want?

Totte stated I was going to put a big raised bed with some height and shrubs here. There are traffic lights there and the height shouldn't be an issue. In this skinny piece we will do something like on Lee Boulevard with the tree rings and crape myrtles. That will dress that up.

Burk stated do you have an amount for the two (2). I think the third one in is as big as this one.

Totte stated it is close. I priced this one but we are probably not going to do that one since we can't get water there and it may be on Fort Sill.

Burk stated it may be on Fort Sill and I don't know how we would get water there.

Totte stated the small bed was \$4,000 and the large one was \$5,493 if you water the grass from tip to tip. You will need to do that if you have the crape myrtles.

Burk stated I think we need to anyway. We want them to look good like the ones on Lee Boulevard by Great Plains.

Totte stated this includes everything except the tap. If they will bring the water over and convert it to PVC, we will take it from there.

Burk stated my thought was when I was talking to Dennis is, we needed some projects. We need some beautification projects. We haven't done any in a long time. We need to try and get some more projects going and get something out there on those medians. We have been talking about this for months and we just haven't done anything. So, are we talking \$10,000?

Brown stated about \$11,000.

Totte stated this would be times two (2) so it would be about \$11,000.

Burk stated I'm thinking \$10,000. Surely you can do \$10,500.

Totte stated whatever you need to do.

Burk stated okay, thank you.

Brown asked what about the bare median that is between the two (2). What about irrigating it.

Totte stated we can do something in there.

Brown stated just irrigate it so the grass doesn't die.

Burk stated one of the things I saw in Oklahoma City is putting pavers along the edge and using pots in the middle. I wonder if we can irrigate that and just put a pot or two (2) in there. They used plants that has color and not a site issue. Something that will not get tall. Nothing big in the bed or pots. They had a couple of really big pots and around it were pavers all around the edge so you don't have to mow. I'm assuming they sprayed it so stuff didn't come between the pavers. There were flat pavers around it and it looked really good. Maybe that would be good between the two (2) beds we are going to do.

Totte stated we could still do those two (2) and either do that idea or just something with a low profile. Trees would be a bad idea.

Burk stated yes, I don't think trees would work in that little one either.

Rogalski stated that is all a site triangle.

Totte stated those two (2) would be right there together. There is a turn lane and this little median starts another grassy area that is probably that big. We could do something low profile.

Burk stated I think we all agreed that this was our next focus. Do we want to spend \$10,500 to get these two (2) beds put in this fall? He can do the job now and we can look at the little one to see what we can do there at a price we can all live with. I hate to sprinkle it and then have three (3) beds sprinkled. I know it will look weird having one (1) not sprinkled and then the fourth one not sprinkled and all the way down.

Hankins stated this area looks so bad and we have thought about doing something. We can't do something to a lot of the stuff. I guess something is better than nothing.

Burk stated I think if we beautify it a little maybe it will make the others around there that has boarded up businesses say look the city cares.

Morford stated this is the main gate to Fort Sill.

Burk stated it is.

Hankins stated and if you don't care you can be out of here.

Burk stated exactly. We are coming after your boards.

Rogalski stated I think that Dennis's original thought about the median north of Rogers Lane isn't a bad idea. That is like we are beautify Fort Sill.

Hankins stated people do turn there to get back on Rogers Lane.

Burk stated they make their own money. They print their own money.

Totte stated I think if you are staying south of Rogers Lane and you do this one and the little one that will look good. When you go over the hill once you pass the little one the next one won't be seen as much. This one and the little one would look like it is coming together. You could start with that and then go on to the next one. I think you could do a lot of pretty there.

Hanna asked is the maintenance of these included in the contract coming up on January 28th.

Totte asked does it get mowed by someone?

Burk stated yes, but you don't want us mowing it. Once we put something in, we don't want the city to mow it. We want it kept like the ones on Lee Boulevard where we pay you to take care of it. I want it to look good year-round.

Totte stated I want it to look good. If we put it in, we need to take care of it one way or another.

Burk stated your sign is going to be there. We won't have to do anything until summer.

Hanna stated Jay and I had a conversation about the maintenance. I just thought I would throw that on the table.

Morford stated the deal north of Rogers Lane doesn't look any bigger than this table.

Totte stated so, the two (2) would be this one and that one. You want to pass this around. That would be my recommendation. If we don't do this one, I would do this and the small one.

Burk stated to be honest I think the price is right. I think most of the medians we have done in the past have been roughly around \$5,000 depending on where we did it. We have put pavers in some of them. The one across from Walmart on Sheridan we spent about \$5,000 or \$6,000. We raised some of those up and put pavers around the outside edge. I like the paver idea. When cars jump the curb, they are not tearing up my bed. If we are watering it, they will dang sure get up in it.

Totte stated I would keep it off the side. It will not go to the edge and have a freeform bed. There is going to be at least three (3) or four (4) foot off the curb. We would keep it towards the interior of the bed.

Burk stated you know what we could do with the little one. Do you remember in Oklahoma City when I brought back the idea where they had the groundcover that totally covered the median? All they do is take a weed eater and eat the top off to keep it low. They keep it about that high and it stays full and green year-round. If we are going to sprinkle it that would be a perfect thing to put in the little bitty median to make it look kind of uniform.

Rogalski stated that is a great place to experiment with. That is something you could use more often.

Burk stated they use it in Oklahoma City east of Penn Square Mall. There is a landscape place there and it is right in front of it. It is beautiful. It stands about this tall most of the year and in the middle every so often they have a tree or something.

Totte stated it if is a sun plant it is ____ and Asian Jasmin is usually under shade trees.

Burk stated the trees are new so there isn't any shade. The trees have been recently planted.

Totte stated it is ____ because it grows a little taller than Jasmin.

Tenis stated what about grasses.

Totte stated my recommendation would be to plant a lot of grasses.

Burk stated something low. They trim it with a weed eater. I took photos and brought them back here a year to two (2) ago.

Totte stated the beds will need to be weeded weekly during the growing season. During the winter the trash and leaves will need to be done.

Tenis stated I think we can do something that is low maintenance that won't have to have water. At least it will look like we made an attempt.

Burk asked do we want to move forward? I'm understanding we want to do the two (2) big beds. We will get those done and then work on the middle one.

Totte stated I think we can do the smaller one for the lower price and the bigger one for the higher price.

Burk stated if we do the small one and get water to it can you do all three (3) for \$10,500.

Totte stated I think it is less than that.

Rogalski stated he is talking about doing all three (3) beds.

Totte stated I was thinking the big one and that one. This one has kind of a crest and then goes down. You don't really see it. If you are standing at the light you will see the big one and the little one. The other one goes over a hill. I'll do whatever you want.

Burk asked what do you think Richard.

Rogalski stated I agree with Dennis. These two (2) will make a nice statement. The small one doesn't have a cut out so it is almost like a perfect ellipse kind of a thing. The whole thing is the same width and all the other medians you have that narrow piece for the left turn lane and then widens out.

Totte stated that one is close to the same size of the north one.

Burk stated give us an estimate on that one and I may pay to have it done. That way we have two (2) or three (3) there and we will have it where the entry way coming off there looks really good. I'll sponsor one.

Totte stated I think it is pretty close. Is that the same size as that one?

Burk stated it looks like it is about the same.

Totte stated so you don't want to do the next one but you want this one done.

Burk stated yes.

Totte stated it would be kind of reverse. You have the crape myrtles here.

Burk stated yes. You can't do a U turn there. It is all straight through. There is no turning left anywhere there unless you get in that curb and people do U turns there. What was the number you came up with?

Totte stated you basically have two (2) at \$5,400.

Rogalski stated you had the \$10,500 plus the \$4,000 so you are at \$14,500.

Totte stated if you want the third one, I'll make it a better price. Is water going to be an issue down here?

Rogalski stated it won't be any more of an issue than any of those.

Burk stated they told me it comes right along Sheridan Road on the east side.

Totte asked is he going to skip the big one and then go to the next one.

Rogalski stated he is going to skip a big one.

Brown stated the waterline is on the west side but a piece crosses over. This is an old aerial.

Totte stated we are going to do the big one, then the little one, skip one and do the next big one.

Burk stated he said he could get on one of these lines. That is what Jerry told me. They would tie in and stub under it.

Brown stated this one crosses over so you could tap into that one in the median.

Burk stated he said he hated to tap into the big line. I don't know how big the line is.

Brown stated that is a 12". The one on the westside is a 30".

Hampton asked are we going to do all three (3) of them. That will look good.

Burk stated I think so too. That will make a big statement there on a place that is looking dismal.

Rogalski asked what are you going to do with the one you are missing.

Burk stated that is what we need to talk about. I think we need to see if we can get water to all of them. She has found the waterline that are on the westside of Sheridan.

Brown stated it comes across as a 12" that comes up in the median.

Burk stated it looks like it is in one of the medians.

Brown stated it does go through one of the medians.

Hampton asked can you run water to all of them and do the other one later.

Burk stated if they did multiple medians they would pop under and hit that one and then go to the next one and pop up. They go in the middle of the road and don't go back across. They go from median to median and pop up.

Hampton stated you could do all 4 of them at the same time.

Symuleski stated that way you have water to all of them.

Burk stated you know we need water in all four (4) locations. We could do all four (4) of these when we wanted to. I think at some point we have to decide if we are going to pay somebody to bore those lines. It takes an act of congress for me to get that done. I can get it done but it is usually an hour-long argument.

Totte stated I can do directional boring.

Burk stated how much would it cost. I will use that as my argument.

Totte stated I will have to find out where it is. I'll need to go walk it.

Burk stated it is directly underneath.

Rogalski stated if we bring it to the bottom can you do the rest.

Burk stated it is at the first one. The 12" is in the first one.

Rogalski stated if we capped it there Dennis could go all the way up.

Totte asked is this the median that Jay wants to do.

Burk stated that is the first median. That is your first median and there is your line.

Totte asked which median has the water in it.

Brown stated this is north and here there is a 12" line coming across off the 30".

Burk stated that is the first median.

Brown stated this is the Strips, the old Sonic and since this is an old aerial it doesn't show the turn. I think this is the second median.

Burk stated your first big one is right here. See part of this is gone but this is still there.

Totte stated you are talking about having to bore to the median.

Burk stated no, you are already in the median.

Rogalski stated the 12" is in the middle of this median.

Burk stated all you will have to do is bore south.

Brown stated you would tap here and run south. If you call 811, they will come mark it for you.

Burk stated I might be able to get it done by the city. If you will give me a price on what you think it will cost to do it that is Jay's argument on why I want the city to do it.

Totte stated directional boring is different. I can get a friend with a commercial boring machine. We will have to have it marked to make sure we don't hit anything. I'll get a price.

Burk stated okay, if we do the middle median, I think we are talking \$14,000. Is that the number we came up with? We can approve \$14,000 and that gets us up the road quite a bit.

Totte asked are we talking three (3) or four (4).

Burk stated four (4). Three (3) big ones and the little tiny one.

Rogalski stated you will have to go through the median to get to the other one.

Burk stated you might as well pop up in the little one while you are going that way. You see what I'm saying. You are going to go south. It is the first one coming off of Rogers Lane. There is a 12" there and you are going to pop off it and go back south in every one of those medians. A 12" will be enough to blow the soil plum out of all of them.

Totte stated I can get pricing on it.

Burk stated get me a price. It may be extra and if so, we will figure it out. I think I can get the city to do it since it is in the median already. I think the city will be willing to say okay.

Rogalski stated I bet they will tap it.

Burk stated I can get the tap done for sure. They will tap it down to whatever water size we need.

Totte stated we are up to four (4) now. I guess we could knock each one down \$500. You all can decide how many you want to do. I can go down to \$5,000 for a big median and \$2,500 for the small one. You can decide how many you want to do. We are up to four (4) medians now.

Burk stated if we are at four (4) we are talking \$14,000.

Rogalski stated that is a significant piece of landscaping. That is a big deal.

Totte asked if we are only going to do two (2) beds now is there a need to put four (4) sprinkler systems in.

Burk stated I want to do all four (4) if we are going to do them.

Totte asked do we have donations for four (4) beds.

Burk stated we are coming up with \$14,000 right now. Is that right? How much do you think to landscape each one of those beds.

Totte stated I don't have a design or anything. I was going to donate the first big one and it will probably have five (5) crape myrtles and a big bed here. I'm going to guess somewhere between \$12,000 and \$15,000 for landscaping. The little one will not be near that. It will be a smaller bed with low profile.

Burk stated I want something that looks good and is going to be a wow factor. I don't want one that people go by and go oh. I'm not super excited about the ones on Lee Boulevard. I don't want that again.

Totte stated that is the value if we were to price it.

Burk stated I mean I like crape myrtles but not that much.

Hampton asked something like over by Walmart.

Burk stated yes. I'm thinking a real show stopper that you can look at and say hey they put color in those and they look really good. You know how we have the tulips and the whole bit.

Totte stated this is going to look like the medians on 36th, 64th and Sheridan. We will have a nice piece here with trees and flowers. You will have the crape myrtles down the neck. It will be a show stopper. That is an option. You can sprinkler them and then get people to pay for the landscaping. That is just an idea.

Burk stated we need a landscape idea on what we are going to put in. Pavers or whatever we are going to do. The key is getting the sprinklers and an idea of what sprinkler we are going to need. We know we are at \$14,000 to sprinkle them all.

Hampton stated the sprinkler is the maintenance part of the future. We just want to make sure we maintain.

Burk asked \$14,000 to do the four (4) beds.

Totte stated \$15,000. The original price was \$19,000. I'll do all four (4) for \$15,000. That is a \$4,000 discount. For the \$15,000 I'll maintain the medians. That will be included in the maintenance. I will landscape the first one and the little one.

Burk stated I'll landscape the fourth one. That will leave one big one.

Totte stated maybe once people see these, we can get the other one done.

Burk stated as they see them, they may ask what it will take to get the one in front of their business done. I know people over there are trying to clean up that area.

Motion by Sweeney, **Second** by Hampton, to approve \$15,000 for the installation of sprinklers in the four (4) medians on north Sheridan. **Aye:** Hampton; Hankins; McConnell; Morford; Sweeney; Symuleski; Tennis; Burk. **Nay:** None. **Motion Passed.**

Totte stated I was also asked to bring an estimate on doubling the size of the butterfly garden. We had some kill off because the city shut down the water and I didn't catch it fast enough. I'll take ownership in that. On this estimate I took off \$1,500 to replace some of the milkweed. That is shown on the bid. The irrigation add on is \$2,800. You have fifteen (15) muhly grasses, fifteen (15) butterfly bushes, forty (40) flats of milkweed, a couple more boulders, and dig out and edging all comes to \$8,900. This makes it at least twice as big. We could leave a space and do a whole other bed beside it if you don't want it to look like one bed.

Burk stated I think you want it to look like one big bed.

Tennis stated yes, one big giant bed.

Burk stated we had great success with the small bed. It is just too small and people let their dogs in there to pee. The good thing is we did right with the signage. It is beautiful and right off the concrete. People stop all the time. What was the total amount?

Rogalski stated \$11,700.

Totte stated Jason did this bid but I can do the irrigation for \$2,000 and \$8,900 for the materials and labor. That would be \$10,900.

Burk stated I think this is something we wanted to do. We have wanted to increase the bed. If we are going to get things done now is the time while he has time to do them.

Tennis asked so this would be twice the size.

Burk stated twice the size.

Totte stated at least. We will make it and replant all the milkweed because there isn't much left.

Burk stated there is not much is there. It almost all died when the water was turned off. We have to make sure we know when the water is going to be off.

Hanna stated it would have been nice to know.

Burk stated I know. I'll have a talk with the City Manager. We have to make sure we know. It cost a lot of money to replant because the city turns the water off and we don't know it. They did this in the heat of the summer.

Hanna stated I didn't know about it and neither did my department. We have had that problem in a lot of places. The divisions will go out and turn it off and we don't know about it.

Totte stated this has happened multiple times. We need to have some kind of reporting. I'm happy to go hand water before we lose a bunch of plants.

Burk stated that's me. That is why I had the truck go water Cache Road. We were going to lose everything. I had no idea until we didn't have water and we were dead. I saw trees dying and the leaves falling off in August. It was a bad deal. Maybe we need to set up a meeting with the City Manager and sit down and come up with a plan so he can get in touch with the water folks and say if you are going to cut the water off you have to let people know. Jack needs to know so he can see if there is irrigation there that will be affected by the cutoff.

Hampton asked do they make anything with an alarm or anything like that.

Totte stated unfortunately no.

Sweeney stated we have talked about making that bed bigger for Lawton. Later we are going to talk about Okie's for Monarchs to bring awareness to more people that we have this here. I'm certainly in favor of this project. I think it is a good project and fits our mission. I think it is definitely a good thing.

Burk stated I agree.

Motion by Tennis, **Second** by Sweeny, to approve spending \$10,900 to double the size of the existing Butterfly Garden. **Aye:** Hampton; Hankins; McConnell; Morford; Sweeney; Symuleski; Tennis; Burk. **Nay:** None. **Motion Passed.**

Hankins asked can we move some of this up for those who are waiting.

Burk stated sure.

Hankins stated I would like for Hines to go next.

Burk asked is Children United here. Let's do this really quick. He is on the payroll.

B. Receive a report from Children United and take action if necessary.

Chesko stated we want to keep you updated on what we are doing. Everything is moving along for the dancing event. On the 16th the MOWW, Military Order of World Wars, is giving us \$7,000.

Burk stated that is awesome.

Chesko stated KSWO and the Constitution will be there. We have about \$5,000 in the account and then we owe LETA the \$46,000. Jeanette is going to attend a grant writing class so she will be able to write our grants.

Brown stated read the RFP. I went to a grant writing seminar and she drilled it in our heads to read the RFP and make sure it is something you can apply for. That is the number one rule for grant writing.

Burk stated we have written for grants here. A lot of times you are writing a grant that there will be 100,000 people applying and only three (3) grants will be given. Is it worth killing yourself to try for it? Some are not worth chasing. It is those that are exclusive to things that are really pertinent to what you do. Trust me it can be difficult because we haven't gotten very many grants to be honest with you. I'm not saying you can't and I'm not trying to discourage you.

Chesko stated we did receive a grant from Allstate last week for a \$1000.

Burk stated that is awesome. You can go to Walmart. We have gotten stuff from Walmart and each Walmart is different. They all have different corporate offices. Make sure you hit them all. Those are great ways to get instance money.

Hampton stated yes.

Chesko stated one of the realtor's husband is the General Manager in Altus. He is going to ask them. We have an anonymous donor that will be giving us \$12,000 in February. We are trying to make contact with the Mt. Scott Masonic Lodge. They wanted to match the \$7,000 but we haven't heard back from them. Right now, we are pushing all our efforts towards the event.

Burk stated that is awesome and we are excited. Does anyone have any questions?

Sweeney stated keep up the good work.

Burk stated yes. To have raised as much money that has been raised in a year has been amazing.

Hankins stated it is a good cause.

Burk stated it is and it is moving on. I have a niece that is blind so I get it. We don't have the facilities that we need here. Whether it is curb cuts or playgrounds. We have to do a better job. I think it is outstanding and we are proud to be a part of it.

Hampton stated I want to have my facts straight. The equipment that was purchased is half of what we need.

Chesko stated yes. When you look at the playground you have the main structure and little side pieces. You can wheel up onto the main structure and the slides connects off that.

Burk stated we are just thankful that we could get it for half price.

Chesko stated I know.

Burk stated maybe we will get another deal like that.

Chesko stated I know. I was so happy about that.

Symuleski asked who are you contacting at Mt. Scott.

Chesko stated we are having trouble contacting anyone.

Symuleski stated I know someone that goes there and I'll touch base with them.

Chesko stated if you can. They asked us to come speak, and we did, but the number they gave us is wrong.

Symuleski stated I'll touch base with the guy that I know.

Burk stated thank you for being here and if you need anything from us come back any time. We always put you on the agenda.

C. Consider approving invoices, requisitions, and all other submitted materials for payment.

Schlecht stated we have three (3) invoices for approval. One to Bedrock Irrigation for \$3,593, Bedrock Nursery for \$2,539.88 and flowerbed maintenance and 2nd Street \$4,900.

Motion by Sweeney, **Second** by Hankins, to approve invoices, requisitions, and all other submitted materials for payment. **Aye:** Hampton; Hankins; McConnell; Morford; Sweeney; Symuleski; Tennis; Burk. **Nay:** None. **Motion Passed.**

Burk stated I want to make sure the 2nd Street invoice was paid from the 2nd Street funds.

Schlecht stated it was.

D. Receive Treasurer Report and take action if necessary.

Schlecht stated I want to point out on the committed funds the \$46,964 is the Ware District. Next month we will report the Story Walk. Total cash is \$313,278.39 and of that \$146,733 is LETA's and \$166,454.39 is the custodial accounts. Current liabilities is \$46,964.14 which is what is due from Children United. Are there any questions on the balance sheet?

Burk asked what is Sidewalk Project (c) – Other.

Schlecht stated that is 2nd Street I believe.

Rogalski stated no.

Brown stated no, that should be the East Gore Sidewalk.

Burk asked the \$143.50.

Rogalski stated that is probably just the remainder in the account.

Schlecht stated it is a sub-account and is other income. That is what is showing here. It looks like there is a little bit left in the account.

Burk stated I'm confused. I'm not sure what the \$142.50 is. It should just go into the Veterans Center Residents sidewalk.

Rogalski stated in essence it is.

Burk asked can we just add those together. That has to be one fund because it is one project. I don't know where the other came from. That is the first time I have seen other unless I just have missed it all these months. Maybe I have.

Rogalski stated we will get it sorted out. I believe it is your original sidewalk fund to build the sidewalks and this is what was left. The other money was raised for bricks. Now all of it will go towards the brick because that is all we have left to do.

Burk stated you might as well just put it all together because it is the same.

Schlecht stated you want it moved up. Are we done with that project?

Burk stated we are done with the actual building of the sidewalk.

Rogalski stated the sidewalk is constructed but.....

Brown stated now we are going to do the bricks.

Burk stated the Veterans Center Residents I don't know what that means either.

Brown stated that is the money we set aside to purchase bricks for the residents.

Burk stated I see. We are saying that is where we set aside the money.

Schlecht stated and that is what the C is for. It stands for custodial.

Burk stated okay, I'm still a little bit confused.

Hampton asked was the \$143 donations that we collected from others.

Rogalski stated no, that was from the original sidewalks.

Schlecht stated it specifically says this is for sidewalks. The same with the Veterans Center. When people donate money, we put it under that project. When the project is done then you can do whatever you see fit.

Burk stated if you will adjust those two (2) numbers and put them together. It can be Veteran Center Residents or whatever. It is to buy bricks and we know who purchased them.

Hampton asked we talked about purchasing bricks for those who didn't have families to purchase them.

Brown stated we talked about doing a brick for every resident of the center.

Burk stated we were trying to do a brick for everyone so they would all have a brick. LETA was going to put money in each year to purchase those who were new in the facility until all the pavers were filled. We will tear out the concrete blocks and replace them with bricks. Okay, I'm on track now.

Schlecht stated okay. The next page is the balance sheet. This shows your income and expenses. In December you had interest income of \$48.35 and this was for November and December. Your expenses were the poinsettia's and \$10,000 for the flowerbed. Under the custodial account you had income of \$500 for Freedom Festival and the ADA Playground had an expense of \$604.44.

Burk asked so Freedom Festival has \$17,000 in the bank.

Rogalski stated yes.

Brown stated it's on the very front page.

Schlecht stated yes.

Rogalski stated they could pay us back.

Burk stated that is what I was getting at. I know they owe us money but I don't see it anywhere.

Rogalski stated it is \$11,250. It is under Other Current Assets. You see the \$46,964 and then the \$11,250 from Holiday In the Park.

Burk stated Michael, aren't you suppose to be getting the money back.

Hanna stated Earl, the treasurer, is getting everything tabulated. There should be a check coming.

Rogalski stated I got the two (2) confused. Freedom Festival doesn't owe us money.

Burk stated they haven't borrowed any money from us. Okay, we are back on track again.

Schlecht stated I can look into that and bring it to the next meeting.

Burk stated I think that is hotel/motel money that has been put into this account. That is where they get their funding from and a few donations. They get \$75,000 a year. Isn't that right Dr. Morford?

Morford stated that is what we agreed on.

Burk stated yes, I think that is it. It goes into our account and we go from there.

Schlecht stated I will check on that. That would be good money.

Burk stated I'm happy to have \$17,000 in there. They didn't spend it all and that is good. Maybe they got more donations than they thought.

Schlecht stated I'll check on it. Let's go to the third page which is the Income and Expense Tracker. This has little change from last time. The Story Walk was added to pending projects. There is no change on municipal fines or hotel/motel. I put in a claim for hotel/motel and it will show on next month's report. It will be for \$19,752.

Burk asked what months was that for. I try to keep up with what month we are on.

Schlecht stated in the past it has been quarterly. This claim is for whatever was left in the file. It would be for several months. From now on I'll do a claim monthly. I had to catch up on all the invoices. I put in enough invoices to take what hotel/motel was there.

Burk stated okay. So, the \$19,752 is basically going to catch us up until December 31.

Schlecht stated I'm not sure because of the way it works it is hard to keep track that way.

Burk stated I know.

Schlecht stated we haven't kept it each month. Even if the hotel/motel is on December we are not doing our invoices until after the fact. When it comes in it shows up on the hotel/motel as an expense a month or two (2) later.

Burk stated just so you know what I'll ask for every month is what month we are through even though it is quarterly. They have paid you all the way through that quarter. That keeps me on track to know what we have in funds. Like you telling me we have almost \$20,000 that is owned from hotel/motel that is going to go into our account that is unencumbered. That is \$20,000 that we have to use for projects. When people come to ask for help, I know financially where we are.

Schlecht stated what I can tell you is I did this for December. If there are more invoices than money I will go back to those invoices. I can tell you it will be month to month.

Burk stated municipal fines are the same way. I'm going to ask where we are with municipal fines. I know we do that monthly and we don't get it monthly. Sometimes they wait six (6) months before they give them to me and I have to complain.

Schlecht stated right. I'm aware of the process. I was looking into that prior to the meeting and because there has been such a lag it is difficult for me to just quickly get an answer. I didn't want to give the wrong answer. Give me more time to learn how to do it. I have started on it but I need a little more time.

Burk stated absolutely. That is two (2) things I will ask for every time. That keeps me up to date. I write it on here and keep it.

Schlecht stated I'm going to try to get you the court fines, landfill fees and hotel/motel each month. I can get it out of the system but we have to make sure we get a check from the city. That is where it lags. The funds are going into the city but it is lagging getting a check cut.

Burk stated we need to work on that. It has to speed up. It is way too far behind. I'm looking at some of these funds like the landfill gate fee and since the beginning of the fiscal year we haven't received a dollar. Look at beautification for the municipal fines we have received \$93,000 to date.

Rogalski stated remember that has the \$50,000.

Burk stated I get it. So, \$43,000 maybe we are tracking pretty close. I can't tell that year because I don't know what month we are in. If I knew they had paid us through October that gives me a gage of whether we are to where we need to be to getting all our money. Then hotel/motel is all jacked up. You spend the money before you get reimbursed the money.

Schlecht stated exactly.

Burk stated I think that is dumb. It is very difficult on small organization to do that. I'm just thankful we have saved our money enough that we were able to float some of this. Otherwise we would have to wait for the money to come in. We have to fix that. I know you guys are doing all you can to try and get it right but that is why it is hard for us, or me, to read this because it really gives me numbers I don't understand.

Symuleski asked why can't they just give you the 5% instead of you giving them invoices for the money.

Schlecht stated we don't have the 5%. That money comes in monthly. People have to be visiting our hotels, then pay their bill and then it comes to us to break it out.

Burk stated it is ridiculous.

Rogalski stated in the past we have been told we have to spend the 5% before we will receive it.

Schlecht stated yes, it is a reimbursement.

Burk stated part of this is my fault. The reason we did that was because the Chamber was spending money without getting approval first. We were approving stuff that we didn't totally agree with. So, when Rick was here as the Finance Director, I threw a big shoe over the fact that we were paying for things that I thought was inappropriate. Then we decided they would be reimbursed once they provided us with invoices that we approved. A lot of the invoices Rick would deny and send back to the Chamber.

Schlecht stated that was me.

Burk stated you knew what met the criteria and what didn't. We are not paying for \$1,000 bottle of wine or \$400 steaks. We are not doing that anymore. I threw a fit and got upset about some of the expenditures. So, we wanted it to be expenditures that were made for hotel/motel not for the Chamber president to fly around and do whatever. I'm not saying they were doing that but we didn't want it to get out of control. Might as well control it now so that is why we said you bring us invoices and we will reimburse you. Then Rick wanted to do this with everyone and that included us. I don't know that we should have but we did because we are allocated 5%. The Chamber doesn't get all that money. They only get a percentage and they get reimbursed for the money they spend. Some of it is admin and other stuff depending on what it is. They don't get the full 70%. That isn't the way it works. There is a percentage for admin and a percentage for this. They put in their budget what their percentage from us is going to be from the hotel/motel. I understand it is hard to get. The only way to make hotel/motel fund better is to move it to 10%. That is what it needs to be.

Schlecht asked the tax needs to be 10%.

Burk stated no, our portion needs to be 10% of the funding.

Rogalski stated you can decide how it is paid in the agreement. It can be specified as a reimbursement or a grant.

Schlecht stated I understand where you are going but we don't know what we are going to collect.

Rogalski stated I understand but we will get 5% of whatever is collected and we can get it monthly as it is collected so we wouldn't have to wait.

Burk stated we might be a month or two (2) behind. Susan, sometimes it is six (6) months before we see any money because we didn't have enough invoices to turn in. Then it is a cluster to keep up with. You are going to see this and hate life.

Schlecht stated I'm use to hotel/motel taxes. If you don't have the invoices you don't get reimbursed. You want to get it without invoices and without any strings attached.

Rogalski stated yes.

Burk stated I think there will still have to be requirements. We had to loan Holiday In The Park money because they didn't have money. The Chamber gave money to fund them and this will happen every year. Their funding will be an issue every year. We are going to have to figure a way to loan them \$60,000 or \$70,000 each year. I'm telling you this because you are the finance lady. LETA will have to fund them so they can go buy lights like we did this year. They were allocated \$44,000 this year and next year it is around \$75,000. It will match the Freedom Festival numbers. There is \$150,000 coming out of hotel/motel to go to those two (2) events. The kicker is Freedom Festival's money must go in directly because they didn't have \$75,000 up front, did they Dr. Morford.

Morford stated no.

Schlecht stated I'll find out.

Rogalski stated their event is four (4) days into the fiscal year.

Burk stated my thing is we are going to have the same issue next year. We know the money is coming but they need their money so they can order in advance to get a better discount. Now is the time to be ordering lights for next year. People are saying they will give 50 to 60% off. Now is the time to buy and not in October. We would be better off to have the \$75,000 in hand to use now so we could get the huge discounts. We have to figure out something. Maybe we need to have a sit down and figure it out. I understand that Freedom Festival has to pay the guy to do the fireworks. He is going to get paid up front. I'm sure he isn't going to get paid after the fact. We have to figure out a way for Holiday In The Park to be on equal footing because LETA cannot afford \$75,000 a year. We can't write a check for \$75,00 and then wait to be reimbursed whenever the Chamber decides it is time. We were only out \$11,000 this year but next year it will be \$75,000 and that is not that many months away.

Schlecht stated yes. With that being said there has to be some sort of method in case we don't collect it. It is based on the monthly collection.

Rogalski stated there isn't a pot of gold so we can't give the money up front. I believe Freedom Festival got a lump sum of cash the first year. Then they had a whole year to earn for the next event. They are lucky that their event is at the end of the fiscal year. As long as you are a year behind you are good. That is how all this stuff was set out.

Burk stated it will work but the problem is we become the funding source and we can't afford \$75,000 a year. We just can't do that. That will limit every project we do.

Rogalski stated Holiday In The Park is always going to have difficulty unless they are able to save money. If they earn \$75,000 and spend \$40,000 then they have a savings.

Burk stated no. We are going to make an instant splash with that. We did this year and can you image instead of \$44,000 what kind of splash \$75,000 will make and then \$75,000 the next year. Eventually we will have a park that beats the heck out of that other city north of us. We have to be creative and figure out a way. LETA will help but at the same time \$75,000 is tough for us and our financials. That will put all our projects off for six (6) months until we get repaid. We need to just sit down with the Chamber and finance and see how to make this work. I don't know how we work it out. I haven't got that in my head yet. That is something as a board we have to figure out.

Symuleski stated you have to get them fronted for the first year.

Burk stated they need to be fronted now. That is something you need to decide. If you had \$75,000 tomorrow what would you go buy?

Hanna stated more electrical in the park is one and obviously more lights.

Burk stated \$50,000 worth of light and \$25,000 in electrical. You won't save anything on the electrical. That will be the same now and later. So, \$50,000 is what LETA is going to have to loan so they can buy \$100,000 worth of light for \$50,000.

Rogalski stated you might want to have them borrow from the Economic Development Fund and then pay it back. That way LETA is out of it. You don't manage Holiday In The Park's bank account, right?

Burk stated no.

Rogalski stated they are a separate entity. You need to find a different entity for them to borrow from.

Burk stated that's not a bad idea. Now is the time you need to be buying lights. I saw the lights the other day and they are on sale.

Hanna stated they are 25% off right now.

Burk stated yea. That is 25% more lights than what you can buy in August, September or October. That will help. That is just good business to buy when it is cheap. You can buy a Christmas tree right now for a couple of bucks. Keep this on your mind on how we fund it from now on.

Hankins stated Chickasha is one of the top 10 in the nation for Christmas lights.

Burk stated we are going to be the top before you know it.

Hankins stated it will take a little while.

Burk stated the first year I did Holiday In The Park was eleven (11) years ago and we didn't have a dollar. Not a dollar. All we had was people that donated their time and asked for donations from citizens/businesses. That is how we got it started.

Hankins asked didn't we raise more this year.

Hanna stated it's not official but last year we had \$11,000 or \$12,000 and this year it is between \$16,000 and \$18,000.

Burk stated I think what helped was where you had the donation house. Every time I went through, I had to give them money. I heard people talking about how new stuff was added. Next year they will say we have more new nights. I went to Chickasha and saw their skating rink which would be awesome. I saw their Ferris wheel which would be amazing. Brenda Spencer Ragland told me she has a Ferris wheel we can get.

Tenis stated that didn't work out. They wanted \$60,000 or \$80,000 sponsorship. We would pay them back with what we made and anything above that would be ours.

Hanna stated we started talking about this in October trying to pull it all together. Next year we will be on track with the Chamber to get it here.

Burk stated we need to start talking now so we don't miss the boat.

Hanna stated yes.

Burk stated in Chickasha people were standing in line waiting to get on. There was also a ton of people there to skate. They had a little hut built. Do you remember when we did the skating downtown. It was a mud hole. It was hotter than heck that year and the water was draining everywhere. Mud was everywhere. I had to take my daughter so I remember.

Hanna stated we contacted the sister company and it is a synthetic ice. It is not really ice. It is a synthetic material and they were quite expensive. It was like \$25,000 for two (2) weeks.

We are not there yet to do that. I believe a month rental was like \$32 or \$33,000. It was a pretty good chunk of money.

Burk stated we have to figure that out. That would be huge. We have to be in the top 10.

Hanna stated I was just too much money for us to spend.

Burk stated I get it. They have never done an ice-skating rink before. This was their first year. Do we know if they had it all season.

Hanna stated I'm not sure. I think they had it for at least 30 days or so.

Burk stated they probably had it a month or so. They had it setup right. They had a place for you to put your skates on and it was covered. They even had a gift store that was really nice.

Hankins stated I think we need a bridge over the water.

Burk stated we have one it is just not connected yet. There are not sidewalks to it. We have boulders in front of both sides so you cannot go across it. Go ahead Susan.

Schlecht stated the final page is LETA's project pending. You have the lights on C Avenue and the Story Walk. The tulip planting and 11th and Cache Road median came off the list.

Burk asked are there any questions about the Treasurer's report.

Motion by Tennis, Second by McConnell, to accept the Treasurer's report. **Aye:** Hankins; McConnell; Morford; Sweeney; Symuleski; Tennis; Burk; Hampton. **Nay:** None. **Motion Passed.**

Burk stated we will move Neighborhood Services to the next item.

I. Receive report from Neighborhood Services.

Hines stated for the month of December we had 332 investigated complaints. That was down quite a bit. At the last meeting we were down two (2) code enforcement officers. We have hire one (1) who came from the Wastewater Treatment Plant, Ricky Ward, and he is doing a really good job. He is picking up very quick and has a good attitude. We have another one who we hope starts on January 27th. Then we will be full staff going in to the growing season. They hired a new assistant in the City Attorney's office, Gregg Gibson, and he is handling all the D&D's. I think he is going to be great. He got the first batch back to me within a few days. That is a big difference. The last time took a while. We have now sent those to Mackey. We will have five (5) properties on the January 28th meeting. If you have a property you want us to look at let us know.

Burk asked are there in any in Ward 4.

Hines stated this time they are 2803 SW I, 2807 SW I, 4523 SW G, 1311 Bishop and 908 SW Jefferson. I have one in Ward 4 going to the next meeting.

Burk stated those are all in the same Ward. You need to spread the wealth.

Hines stated we are trying to. We go with the burnt structures first and then the really dilapidated ones. We have one in your Ward that is a burnt.

Brown asked hasn't the one on Jefferson gone before.

Hines stated not by me. There was a lot in the process of being torn down but the legal research is old and I can't move forward with them. They have changed hands several time. That is a problem. You start the process and then it sells.

Burk stated I was proud at the last meeting where we decided to go ahead and put them on the D&D. Then you can do what you have to do. In the last year or two (2) where if they came to Council and said they were going to fix it up we didn't place it on the D&D. Like the one on Smith.

Hines stated some guy showed up but it wasn't his property.

Hankins stated that is to nice.

Burk stated I don't think Council understands it affects everybody around them. It is not just that property or the property owner. It affects the property values around that property. If we pass the CIP, we have enough money for 700 structures to come down in the City of Lawton. It is 700 and it is in writing today.

Hankins stated yes.

Burk stated I saw a post on the LETA page. If we pass the CIP it is 700 properties that will come down. That is a ton.

Hankins stated that is exciting.

Burk stated oh my gosh huge. It is mid-January and we need to be out there speaking about this. It is next month.

Hankins stated this is equal to a lot of tulips.

Burk stated that is a ton of tulips.

Hines stated the thing of it is if they pull a permit I have to back off.

Burk stated that was my point. A lot of the councilors believed if they started the process then the cost was astronomical. I threw a big fit a year ago because there wasn't an existing building code. Richard got on board and we straightened that out. There is an existing building code so people that have an existing building don't have to build it like a brand-new building.

Rogalski stated repair and restructure before it goes on the D & D list and repair and restructure after the D & D list is the same code.

Burk stated yes, so it doesn't matter. You heard the grip that night that they were going to pay more and I said your wrong. I know that isn't right but you still have to get it inspected. We want it inspected. We don't want a family in there and the house burn down in the middle of the night and then they say the city allowed them to do it. Then what liability do we take. We all have structures in our Wards so get in touch with this guy so he can put them on the list.

Morford stated I would like to get a boat moved. It is bigger than any motorhome and it sits right in the middle of a certain address.

Hines asked do you know the address. I'll go by tomorrow

Morford stated 32nd and 31st.

Hines asked is it in the road or on the grass.

Morford stated in a circular driveway. There is no way this will pass the ordinance.

Burk stated I'm hoping with new council members we can actually revisit some of these things.

Rogalski stated a lot of ordinances allowed grandfathering.

Morford stated this one wasn't grandfathered. He moved it in sometime in August. I have complained every meeting since then.

Rogalski asked did he bring it in recently.

Morford stated I believe in August.

Rogalski stated if it is recently then it is not allowed.

Symuleski stated he has mentioned this for I don't know how many different meetings.

Burk stated thank you so much. Good work. You are doing a great job.

Hankins stated yes.

McConnell stated I went to Fort Sill the other day using 11th Street. Oh my gosh those buildings are horrible.

Burk asked where at.

Brown stated 11th Street/Fort Sill Boulevard.

McConnell stated on 11th Street going to Fort Sill.

Burk stated yes, I know.

McConnell stated that area is horrible.

Burk stated yes, it is. There are a bunch of areas that we need to focus on. They do this thing I call hop scotch. They do one over here because this councilmember complains and then they go over here because this one complains. They have pennies to spend and have to figure out how to get four (4) or five (5) a month done. It takes time to get them down. The one on Smith is still standing even though we have said take it down. Weeds are as high as the building and it has been empty forever.

McConnell stated it is bad.

Burk stated it looks bad. You can do all you want with the main arterials but if just off of them everything is torn down and looks like crap it is just going to be crap. Nobody is going to have any value in those properties. I'm happy with the properties that are going for sale on Cache Road next to Fire House Sub. That is a very nice structure and parking lot. Even where the coffee shop went in the parking lot is very nice. They are doing something back in the park area. They have cut out some area back there.

Rogalski asked on the other side of the channel.

Burk stated yes. Somebody has cut it so deep and looks like they are going to pour a slab. Are they putting in a basketball court or something?

Rogalski stated they talked about putting some amenities in.

Burk stated I think that is what they are going to do. He is a guy I know from Altus and he owns one in Altus as well. It made a difference with that field being there and all is gone now. I think he has parking issues. If you drive by the parking spaces that face Cache Road, he has got cones in each of them. I think they probably had an accident there. As you come around the building you are basically in that lane where people are going to back into you. I can see people being blocked by trying to get out onto Cache Road. They probably are getting mad and backing into each other. There is another set over here. I don't think we did a good job of making sure that worked. That is non-workable.

Rogalski stated we have parking lot standards.

Burk stated it is terrible. The little skinny thing you go around to get to the back, I have messed up a couple of tires on my truck because it is so small. You can see the curbs are black from it being scratched by every car.

Hankins asked Buffalo Road.

Burk stated yes.

McConnell stated it is hard going around to the back of that building.

Burk stated it is tough. I've hit it twice. Getting in and out is tough. There is a flowerbed right here to the west of where you come out onto Cache Road. I promise you there is a huge bush there.

Rogalski asked is it a site issue.

Burk stated he isn't taking care of it and neither is the guy at the coffee shop. I think maybe they don't know who it belongs to. Maybe now that is his property and he should be taking care of it and he's not. There is grass in it and an old wooden type flower pot that is up that high. The shrub is beautiful they just need to maintain it or take it down. When you pull up there you can't see if someone is coming out of the oil change shop or not. It is like right there.

Hankins stated they are doing some digging on the creek today.

Burk stated really. I'm telling you they are building something back behind there. It looks to me like it is going to be a basketball court.

Rogalski stated it could be detention.

Brown stated no, their detention was in the parking lot.

Burk stated I didn't see anything like that.

Brown stated their site plan didn't show anything back there.

Burk stated that is what I said. They are building it back in the back end which will be cool. I don't think we should stop them if they are going to do something cool. I don't know where they will park. Question 10 is how do you get to it and how do you jump the creek.

Brown stated that is why they didn't want to do anything back there. My understanding was they would have to put a bridge across and couldn't.

Burk asked who could afford that.

Brown stated that would be too much.

Rogalski stated it's about \$30,000.

E. Receive report from Cultural Preservation Committee and take action if necessary.

Brown stated I'm waiting on a response from a lady with some preservation or something. I sent her a bunch of pictures of the columns outside and she was going to look at them and tell me where we needed to go, who to reach out to so we can start getting those repaired. That is one of the biggest issues.

Burk stated they seem to be crumbling and tearing up.

Brown stated yes.

Symuleski stated I noticed that coming into the building. It looks like concrete is falling out of one of the corners.

Brown stated yes.

Burk stated even some of our doors have got to be fixed now. Those new doors where council comes in on the side look terrible. We have got to put something on them.

F. Receive report from Parks and Recreation, and take action if necessary

Hanna stated on December 20th we sold four (4) parks so we are pretty excited.

Burk stated I was very excited.

Hanna stated there were a couple we didn't think anyone would buy but they did.

Burk asked how many parks are you down to now.

Hanna stated 76 and 2/3.

Burk asked how many did you have when you started.

Hanna stated 82. We are chipping away at them. Council Heights is behind the dodge dealership off Interstate Drive and the dealership bought it to expand. Airport Park is across from C & W Salvage on 2nd and Lee and the dodge dealership purchased it. Woods Park is between 8th and 10th and J on the southside of the railroad tracks and Crosby Park is off Quanah Parker behind Crosby Park Elementary. The dodge dealership purchased those also.

Burk stated we need to kiss the dodge dealership.

Hanna stated I was very excited. They were the only ones that showed up and obviously they got the property they wanted. I told them we had three (3) other properties and asked if they were interested.

Sweeney asked what will they use them for.

Hanna stated I don't know and don't care. Airport Park is about five (5) acres and it looked like they might use it for holding excess vehicles. The other two (2) pieces I have no clue.

McConnell asked what about Crosby Park.

Hanna stated I have no clue.

Burk stated that is weird place. It is kind of blocked off and you can't get to it.

Hanna stated you are going to have to have an easement.

Burk stated I know. My little league team use to play scrimmages down there and there is no way to get in there.

Hanna stated you have to park at the school and then walk down. We are pretty excited.

Burk stated I'm more than excited.

Tennis stated maybe they can get a curb cut.

Burk stated maybe they can get something off the highway. They would have to get a curb cut back there.

Tennis stated that would be my guess.

Burk stated me too. We have to get rid of some of these so we don't have to maintain them anymore.

Hanna stated that is approximately 12.83 acres we won't have to maintain anymore and that is huge. That makes the mowing cycle a lot faster. The guys are working hard on tree trimming. One of my goals, since we are working on an RFP for the tennis courts to be resurfaced, is to remove all the cedars around the courts.

Burk stated that is awesome.

Brown stated looks completely different.

Hanna stated we are stump grinding the stumps. I don't want the acid from the needles on the court and ruining what has been done. When you go by now you can see there is something there. Since you can now see all the angles hopefully all the mischief goes away. We are working on the winter project list and have been blessed to be ahead of where the supervisors thought they would be. The weather has been nice so that helps. The National Fitness Campaign has reached out to me. I met them at the national park conference. We have to submit a grant and they will fund \$30,000 of a \$130,000 project. The rest of the money will come from inhouse and solicited companies in the area. I have seen the one in Killeen and it is pretty cool. Cameron University is

on board for one of these as well. I didn't know if LETA would want to be the name sake for this grant. Here are a couple of packets.

Burk asked where would it go.

Hanna stated I was looking at Greer Park or Elmer Thomas Park. It is about 1000 to 1100 square feet and it is all fixed exercise obstacle type. You will have a banner and logo. It is a fitness course.

Burk stated so it is not a huge thing.

Hanna stated no, not at all. Greer Park had some individual exercise and stretching piece but are obsolete and dangerous. We have taken those out. This could go back into that space.

Burk stated it would be kind of cool if that said Lawton Enhancement right there.

Hanna stated if you want to be the main focal point it can be done like that. Instead of taking an agenda item to Council to see if we could write a grant I thought LETA would be a good place to start.

Burk stated that is pretty cool.

Hanna stated they have certified instructors who will come down to help promote this. Everything is on apps with different programs and exercises. You can have challenges with your buddies and groups.

Burk asked does Chickasha have one.

Hanna stated no.

Morford asked how much.

Hanna stated for one (1) course is \$130,000. The grant is for \$30,00 so we would have to raise \$100,000 to finish the project. He stated what has happened in other cities is the city will commit to \$40 or \$50,000 and then they go to banks and other entities to support the rest. All sponsors will have their logos somewhere.

Burk stated this might be something that McMahon would be interested in. They are interested in fitness and kids. If we did \$50,000, they might do \$50,000.

Hanna stated I thought this would be another avenue in getting people out. There is nothing wrong with brick and mortar but with this you would be able to get outside to exercise. Instead of going through Council, which there is nothing wrong with doing that, this would be faster and easier.

Morford asked where is the closes one.

Hanna stated I think Oklahoma City or Tulsa. There are not many in Oklahoma that is why they are trying to reach out. They are based out of California. They made contact with Cameron and they are looking into getting one on campus for their ROTC and athletics.

Burk stated this might be something we could do with the extra \$50,000 from the Judge. That would be \$50,000 and if we could get McMahon to give \$50,000 that makes the project a go.

Hanna stated you can do as many as you want. If you do three (3) the price is \$390,000 and the grant is \$90,000.

Morford stated would you find one so I could go look at it.

Hanna stated yes. I'll get on the website and find one. Killeen had one outside their main fitness center, senior citizen center and ballfields. It caught my eye because it was logoed up with a civic group. Their name was all over it. There were people of all ages out there.

Hankins stated that might be good for youth.

Morford asked when you said three (3) are the spread out or all together.

Hanna stated each one is individualized. If you choose to do three (3) we would have to find three (3) locations to spread the wealth. If we choose to do one (1) then we would decide on one (1) location. The surfacing is like the pour and play that Children United will be using. It is easy to access for anyone in a walker or wheelchair. It is mobile for anyone to use. I can bring this back next month if you want or you can take action today.

Hampton asked a 32 x 32.

Hanna stated yes, it is roughly about 1000 square feet. It isn't large.

Burk stated I would love to see us try something cool that nobody else around here has.

Hanna stated it is different and nobody around us has one.

Rogalski stated we could also put it in the park where Wayne Gilley Hall use to be. That is another possible spot.

Burk stated that would be a cool idea. That is across from the YMCA and that would be a cool idea.

Sweeney stated and it is centrally located.

Hanna stated Elmer Thomas Park is wonderful but to me we need to spread the wealth throughout the city for everyone to enjoy.

Rogalski stated that area could use the upgrade.

Hankins stated some of the police officers might use it.

Hanna stated this is a big push all over the country for exercise and fitness. This goes along with Fit Kids and Buy 2 Get 1 program. To me this all ties together.

Burk asked so what are your thoughts.

Sweeney stated I think we should support it. We would be responsible for the \$100,000, right.

Hanna stated yes, there would be a commitment. I haven't read all the details. You are looking at \$100,000 and he said usually municipalities or universities will commit all or a portion of it.

Sweeney asked do you think Cameron would go in if it wasn't on their campus.

Hanna stated I was trying to leverage us both. Trying to pull our resources together.

Burk stated I can't image where they would put it unless it is in their front grassed area. That park would be an awesome place. That is a great idea and then Cameron could be a part and have their name on it as well.

Morford asked where are you talking about.

Brown stated Shepler Park.

Hampton stated right across from the YMCA. Instead of working in work out.

Burk stated where the old City Hall was.

Morford stated down here.

Hankins stated by the police department.

Morford stated Cameron is doing something just to the south of their baseball field.

Burk stated I saw that also. They were doing something today.

Hanna stated I think they are building a baseball/softball facility.

Burk stated they are building something on top of the hill behind the concession area as you first go in. I saw them digging today.

Hanna stated I don't know what they are doing there.

Hankins stated it would only be right for Cameron, as our local university, to have it there. I understand their enrollment is down so they are needing publicity.

Hanna stated I don't know who the contact is for Cameron.

Burk stated we can talk to Jim and Albert Johnson, Jr.

Hanna stated if we could pull our resources together instead of having one (1) we could possibility get two (2).

Burk stated if we had one (1) somewhere that would be cool.

Hanna stated with one (1) we all would have a good part of it.

Burk stated you can always build a structure that says who donated what.

Hanna stated exactly.

Rogalski stated it is cool being outdoors but I think before long you will want a shade structure over it like you have at the playground.

Burk states yes, it is hotter than blazes here.

Rogalski stated the shade structure will double the cost.

Burk stated we are not going to allow it to be set on the ground and call it good. We want to landscape with some benches around it.

Sweeney asked do we want to try and get help with sponsoring this and then vote when we come up with the money or next month.

Hanna stated I told the company to give me some time.

Rogalski stated I think you need some action that says LETA does support this and will use their name in the grant as a LETA project.

Brown stated you are the 501(C)3.

Burk stated when you go to Cameron you can say that LETA is on board and ask what they can do to help. I don't mind going with you. We can sit down and say hey here is what we got and here is what we would like you to do. Ask if they are willing to put some money into the project. Then maybe we can get McMahon to jump on board. Maybe McMahon will do \$50,000 and Cameron and us \$25,000 a piece.

Sweeney asked what about Memorial Hospital's foundation board. Would they have anything to do with something like this.

Burk stated they might.

Hanna stated I thought this would be something different and is a good movement for health and exercise.

Sweeney stated Dr. Legako is wanting fitness for people he might be someone to talk to.

Hankins stated and Fit Kids. They don't have money but they can still be supportive.

Hanna stated this grant is for 2023 season. They are looking to move in our area this year. I love the Farmers Market idea but I don't know how long it will be before they tear down the annex.

Rogalski stated you can't go where the annex is but there is a lot of room where the annex is not.

Burk stated the only way to get rid of the annex is the CIP in February. Remember that. The annex will leave when February hits.

Rogalski asked February.

Burk stated we have money set aside for that. That is what we are going to move.

Brown stated if the CIP passes.

Burk stated if the CIP passes that is where it is moving.

Rogalski stated yes, but it takes a while to get everybody out of there.

Burk stated not if we say let's go.

Rogalski stated we have had this conversation before. When a CIP passes you don't have money right away.

Motion by Sweeney, **Second** by Hankins, to approve supporting the National Fitness Campaign and allowing Parks and Recreation to write using LETA's 501(C)3. **Aye:** McConnell; Morford; Sweeney; Symuleski; Tennis; Burk; Hampton; Hankins. **Nay:** None. **Motion Passed.**

Hanna stated Holiday In The Park had a great season and the weather was very cooperative. I felt like in the five (5) years I have been involved this was probably one of the better seasons. The old saying of build it and they will come is a true fact. I'm glad you helped with the financing because it is a struggle.

Burk stated we have to figure out a better solution and we will. Now is the time to buy and if LETA had \$75,000 I would say loan it to them so they could go buy what they need.

Hanna stated our fiscal year comes into play July 1 and we are still in really good shape to buy. Once you get to September then the discount is not as good.

Burk stated the 25% goes away. If you are wanting to spend \$50,000 in February or March, they are like heck yea we are broke. They may not deliver it for four (4) months but we don't care. We want to buy it at this price today and you get them to us when you build them.

Hanna stated the company we use beat the price Dennis was getting them for. I had two (2) boxes shipped to me and it is sitting in my corner.

Burk stated they won't go bad.

Hanna stated no they won't.

G. Receive report from Public Relations, Website and Facebook Committees, and take action if necessary.

Burk stated Tiffany has been doing a great job of posting and tagging us in everything. If you look today you will see the CIP has started coming in. The post looks like a sign on the door and says something about notice a vote for the CIP means 700 dilapidated structures to be taken down in Lawton. It is a really good post and made me read it. It was really unique from her. She always is so cool with stuff and really putting it out there. We had a ton of likes before lunch. I'm very happy with that. We talked with Max about the sign. He is going to re-invoice us but his sign is still messed up.

Brown stated he said half of it was still messed up.

Burk stated yes. Right now, it is just not working. He does a lot for us. I would rather pay him to do what he does than to try to work something out. He can probably write that off. He has always done all our stuff on the eye candy.

Rogalski stated it is an electronic sign and in the beginning the things we posted on our Facebook page we actually put on the sign. We were changing a lot of content and that was when it had it's most value. After that it has been sort of static. He agrees it's not much value being static. In his mind we are done paying for it. If you want to use it to change copy, I think he is correct. It is a nice medium. When you are going to have any kind of new stuff you can put it up. If there is enough, then it makes sense for LETA to use it and if not, we stick with our Facebook page.

Burk stated if we let Tiffani know we would like for it to go to Max to post that would be a different story. She will do that for us because that is why she got the camera. LETA bought that camera and that was the whole idea that all our stuff would be posted and Tiffany would help us with that. It was a good deal.

H. Receive Monthly Ward Update and take action if necessary.

Nothing to report.

J. Receive a report from the Planning Division regarding ongoing LETA projects and take action if necessary.

Rogalski stated we have an engineering design for the lighting project on C Avenue. We have cable designed by engineering to be sure we wouldn't pull the poles down or have them fall on anyone. We just got the design.

Burk stated I'm excited. I just got it yesterday.

Rogalski stated here are some copies. To get more lights we are running cables up and down the street. We are going length way as well as zig zagging back and forth. When you run the cable laterally along the street, we can zig zag between cables and not just the poles to get more zig zags. We talked about putting lights on the linear cable as well to get more lights. I don't think we should do that. As those cables are coming across the street and attaching to the cable between two (2) poles it is going to pull out of line and you won't have a straight line. It will be crooked. I think you want to zig zag back and forth and have the cobra heads. That is the lights you want.

Sweeney stated I agree.

Burk stated when I drive down there and look at the cobra heads, I hate them. I absolutely hate them.

Rogalski stated we are going to replace the bulbs. Streets stated if LETA bought the new LED bulbs they would replace them. You have the one (1) that is super bright and it won't be as bright. We can get lesser light. You will get the proper lighting level and they all will be a nice white light. Then you have the string lights which are white. We can get them with the same look.

Burk stated we have to talk to the bank. They have a bright light in front that blares into the street.

Rogalski stated that's the one I'm talking about. That is the white one that is very bright.

Burk stated it is unbelievable.

Rogalski stated it is like daytime underneath that light.

Burk stated if we just do this part, we basically need \$5,000 to buy the lights, cable and equipment to hang.

Brown stated on the zig zag.

Burk stated just the zig zag. Otherwise it is \$7,000.

Rogalski stated you have already approved \$46,000 so I don't need you to approve money.

Burk stated I'm just telling them what we are doing. So, roughly \$5,000 is what will be spent on lights.

Rogalski stated for lights and cable.

Burk stated yes. I think if we spend \$5,000, because the labor was donated, then we have plenty of money to have the poles painted.

Brown stated I have heard that there is a piece you can put on the base of the pole that will match and it gives it a decorative look. I haven't run that down yet.

Burk asked pieces of what.

Brown stated there is a decorative piece you can place on the light poles.

Rogalski stated it basically makes it look fancy.

Brown stated yes, it kind of dresses it up.

Burk stated we can look at that to dress up the poles. We can do this block for less than \$10,000 that is huge.

Rogalski stated absolutely.

Burk stated I think we need to get this ordered. Have you ordered it yet?

Rogalski stated no.

Burk stated that was suppose to be done at the last meeting. You don't need approval so I don't know what else you want.

Rogalski stated you to say yes.

Burk stated we said yes.

Rogalski stated we need you to approve which version.

Burk stated you are the engineer.

Hankins stated yes.

Burk stated if you think it is crossed the right way then okay. Let's do without the side lights and leave the cobra heads but change the bulbs. We need to find out the cost of the bulb. We have money so get the dang bulbs done. I have a painter coming down to look at the poles. I told him it wasn't something that had to happen until it was warm. They want it warm. They don't like to paint when it is cold. He said if it was above 60 degrees he could paint. I don't want him painting two (2) poles and wait a month to paint two (2) more. I would rather paint them all in March or April. That isn't going to hold us up so he is going to take a look. I have used him before on all my painting stuff. His name is Tim Bone and he is a great painter. He thinks he can get it done on a weekend so he wouldn't be in the way with the lift.

Rogalski stated we will get the lights ordered. I think you will want your contractor to order the cable.

Burk stated it is Caleb's dad so we just need to call Caleb.

Brown stated I didn't get that information. I'm waiting to see who the city uses for cable to see if they have the correct size. I'm still trying to track that down.

Burk stated an engineer will say what size cable we need, right.

Brown stated yes, it is a 1/4" diameter 6 x 7. Richard found a company that had a 1/4" 7 x 7. We are not 100% sure that will work and are waiting on conformation from George.

Rogalski stated it will work. It is stronger than the 6 x 7. We will see if we can find the other and it might be a little cheaper.

Burk stated okay. That is great news. Thank you.

K. Receive a report from the Eye Candy Committee and take action if necessary.

Sweeney stated we have a meeting next week and have started the process. Has anyone turned anything into Denise about winners?

Burk stated I'm sorry I have not yet. Has anybody else.

Brown stated Denise attached the previous winners in your packet.

Burk stated I saw it on the internet. She did send it to me. If everyone will go through it and at the next meeting, we can make a decision.

Sweeney stated we need to look at this and see who has already won. Be thinking of who you want to propose for this year so we can get started.

Burk stated there use to be a list of what each category stood for. Maybe we talk to Denise. That is what you need to read before you selected somebody. It will say Visionary Leader is this and this. A few years back we made up a description of each category and it helps you. She has

them I know. If she could send those out to us that would be awesome. That way we can get this done.

2. Unfinished Business

Burk stated we did get a new contract with Dennis at Bedrock. We negotiated a new contract but here is the problem. We don't have money for six (6) months. So, January through June we don't have money for. To do all the new project that we have asked him to do excluding the new safety facility and the farmers market, those will come on later and they will be expensive because there is a ton of landscaping in both of those projects. I don't know I guess this is public knowledge but the project came in at \$17,000 and now we pay \$11,000 or \$12,000. There is a \$5,000 a month difference that we need to be able to say we are going to cover. This would be only until the new fiscal year when the City Manager can put another \$5,000 in the budget. There is no money in the budget at this time. We will not have city hall or any of the projects that LETA has paid for. There is a \$30,000 ticket but we could pay it monthly at \$5,000 a month to Bedrock. This would start in January. He is taking on all those project that we mentioned and there is a ton. No more tulips and no more color. That money we just spent, whatever the number was, I mean it was a large number for tulips. I believe \$7,000. All of that and the sprinkler repairs are all included. There was \$7,500 last month that we spent on something that we will never have to spend again. He will never be coming back to us about tulips or color change. That will no longer happen. I told them I thought that would be something that we would be interested in doing to make certain we had his services until July for all the projects. That includes the area on the Cache Road medians that wasn't covered before. All those areas that were not covered he will start covering them with this money. The city didn't have it in their budget to come up with \$30,000 without an act of congress. I told them that was something that LETA would do until July 1. In the new fiscal year, the city will encumber all those expenses, obviously with the support of Council. They will encumber that expense in their money and the City Manager believed it was something that we needed to move forward with. I think they gave him a three (3) years contract with two (2) one (1) year options. We have him for five (5) years roughly if he wants to stay. We just keep adding project so for him to say that he was going to take on those other four (4) beds was a lot to me. I don't know how long he will say that but at least for a while. For a couple of years. I guess I need a motion that we will pay the \$5,000 to Bedrock Nursery each month for the next six (6) months. So, January through June \$5,000 a month and then after that we no longer have that. That is for maintenance for what was not include in the prior contract.

Symuleski asked where will this money be coming out.

Burk stated it will have to come from the general fund of our money. So, the \$5,000 would come out of our regular \$90,000 fund we have now. Our unrestricted is \$112 but we spent some today. That is why I was looking at numbers.

Rogalski stated so you are talking about taking it from....

Burk stated our regular account.

Rogalski stated we will do a budget amendment adding \$30,000 out of that account and taking it back out.

Burk stated yes. Just show it is encumbered \$30,000. We don't have to pay it all at once. We can pay it out. That way as we have more hotel/motel come in we will probably never notice it missing.

Motion by Tennis, **Second** by Symuleski, to approve \$30,000 for maintenance of flowerbeds that is covered under the new contract between Bedrock and the City from January 1 to June 30, 2019. **Aye:** Morford; Sweeney; Symuleski; Tennis; Burk; Hampton; Hankins; McConnell. **Nay:** None. **Motion Passed.**

3. New Business

A. Approve the minutes of November 13, 2019.

Motion by Tennis, **Second** by Symuleski, to approve the minutes of November 13, 2019. **Aye:** Sweeney; Symuleski; Tennis; Burk; Hampton; Hankins; McConnell; Morford. **Nay:** None. **Motion Passed.**

B. Discuss Okies for Monarchs and take action if necessary.

Sweeney stated I spoke with Beth Johnson, Carey Johnson's wife, and she was very happy to know that we had a butterfly garden. She wasn't aware of it. That is something else we might work on. We need to get more publicity out there. She asked if we were on the Okies for Monarchs website. This is something that we might need to register for. I see no reason not to. I think it would be nice. It would get us on their website and people in the state would be more aware we have the garden. Someone will need to fill out the paperwork to get us registered.

Rogalski stated we will do that if you tell us to.

Brown stated I pulled off the registration and it is a free registration. It is submitting information and pictures. There are a ton of other places on their website. There is also a pledge that LETA could do as well. It says take the pledge below and join Okies around the state in enhancing and increasing monarch's habitat. Every action adds up to making a big difference. Since we are expanding the garden, I thought that would be a good thing to do.

Sweeney stated yes.

Motion by Sweeney, **Second** by Morford, to approve registering and pledging to the Okies for Monarchs. **Aye:** Sweeney; Symuleski; Burk; Hampton; Hankins; McConnell; Morford. **Nay:** None. **Motion Passed.**

4. Announcements

Hankins stated you know how we got the sprinkler system from McMahon we are looking at doing that for the lights out front like we did a Centenary Methodist Church. It will be a wash on the front of the building. I'm not sure about the northside. It would really light that up and it wouldn't interfere with the tree lighting.

Burk stated that is good. Something is wrong with our elevator shaft. They are not as bright as they use to be. There is something not right with them. The other night I came to show somebody city hall and the lights are not as bright as the pictures that was on the front of an article. They were on but I could barely see them. I don't know if the lights are out or what is going on.

Hankins stated the tree lights weren't on over the holidays.

Burk stated I know. I noticed the same thing. Some of the lights didn't come on. Are they on different sensors or timers?

Hankins stated it wasn't late.

Rogalski stated I'll have to take a look at that.

Burk stated that is another thing we need to look at. When they are lit, they look very nice.

Morford stated if the dome was lit it would be really nice.

Burk stated if they will ever get the roof done, I will get the light up there. I'm waiting for the roof.

Hankins stated the roof needs to look better.

Burk stated they just have to do it.

5. Adjournment

There being no further business the meeting adjourned at 5:10 p.m.