

MINUTES
LAWTON ECONOMIC DEVELOPMENT AUTHORITY
MAYORS CONFERENCE ROOM
NEW CITY HALL
SEPTEMBER 17, 2015, AT 2:00 P.M.

Fred Fitch, Chair, called the meeting to order at 2:05 p.m. in the Mayor's Conference Room. Meeting notice and agenda were posted on the City Hall bulletin board as required by State Law.

ROLL CALL:

PRESENT: Fred Fitch; Keith Jackson; Ron Nance; Ernie Sheppard, Doug Wells;

ABSENT: David Denham; David Madigan; David Means; Larry Neal.

OTHERS PRESENT: Kristin Huntley and Scott Powers, Financial Services; Denise Ezell, City Clerk's Office.

INTRODUCTION OF GUESTS

Fitch stated there are not present.

BUSINESS ITEMS

1. Approve the minutes of August 20, 2015.

Motion by Wells, **Second** by Sheppard, to approve the minutes of August 20, 2015.

Aye: Fitch; Jackson; Nance; Sheppard; Wells. **Nay:** None. **Motion Passed.**

2. Consider approving invoices, requisitions, and all other submitted materials for payment and take action as deemed necessary.

Fitch stated we have none for consideration.

3. Receive Financial Report and take action as deemed necessary.

Huntley stated at the end of August you had \$944,713.24. The note payment was due September 1 and it took most of this to make the payment. The interest due was \$629,411.51 and principal of \$275,000. We did receive the matching funds on September 3 and the hotel sales tax on September 8th. We probably received the sales and use tax but I didn't get an opportunity to check. On the Profit and Loss sheet under income the hotel sales for TIF II was for April's payment, and property tax income for July. Under expense we had interest for August, mowing and debris removal for Lawn Wizard, professional fees for the Center of Economic Development Law and you earned \$142.35 in interest. Are there any questions?

Fitch stated we made a payment towards the principal based on the agreement. There is another payment due in March and it will be nip and tuck. The ad valorem will come in around that time. I have spoke with a couple of the bankers and they don't have a problem with the payment knowing that we will be receiving the ad valorem. This is the first time that all the property is on the ad valorem rolls.

Motion by Wells, Second by Nance, to accept the Treasurer's report. **Aye:** Jackson; Nance; Sheppard; Wells; Fitch. **Nay:** None. **Motion Passed.**

4. Report on project activities, issues and programs including discussion and possible action on implementation and coordination.

Rogalski stated there isn't anything new.

Sheppard asked was there some discussion about clearing the trees down there.

Rogalski stated I will cover that in the next item.

5. Consider terminating the mowing contract with Quality Maintenance and entering into a contract for mowing with the next lowest responsive bidder.

Rogalski stated Quality Maintenance was the low bidder and was unable to perform the work. We need to terminate his contract and award the bid to the next lowest bidder. Lawn Care was the next lowest bidder and he has stated he is unable to do the job and that leaves Lawn Wizard as lowest bidder. He was the highest bidder by the hour his estimate by the job is lower than the other two. Next time we will bid it by the job and not by an hourly rate. Lawn Wizard is also the contractor for LURA.

Wells stated I thought at the last meeting we approved using LURA's contractor.

Ezell stated it was discussed with no action. Jensen stated LEDA needed a contract with Lawn Wizard unless LURA was paying the bill.

Rogalski stated Johnny Owens called me in regards to the Sheppard's question about the trees. He stated the trees blocked the property and were an eye sore. He felt the property would sell better if the trees were removed. I'm getting some proposals for the removal and I will bring those back to you at the next meeting.

Nance asked how many trees are we talking about.

Rogalski stated probably about 8 or so. This will be an expense project.

Motion by Wells, Second by Jackson, to approve terminating the mowing contract with Quality Maintenance. **Aye:** Nance; Sheppard; Wells; Fitch; Jackson. **Nay:** None. **Motion Passed.**

Motion by Wells, Second by Jackson, to approve entering into a contract for mowing with the next lowest responsive bidder Lawn Wizards. **Aye:** Nance; Sheppard; Wells; Fitch; Jackson. **Nay:** None. **Motion Passed.**

6. Consider removing the trees and any other debris from the LEDA parcels within the Lawton Town Center Development and take action as appropriate.

Motion by Wells, **Second** by Jackson, to approve going out to bid for the removal of the trees and any other debris from the LEDA parcel within the Lawton Town Center Development. **Aye:** Nance; Sheppard; Wells; Fitch; Jackson. **Nay:** None. **Motion Passed.**

DISCUSSION ITEMS AND REPORTS

Sheppard stated the remaining concrete is also an eye sore. Is there any thought in removing the concrete and leveling the lots. I know it would be expensive but we could forward the cost to the developer.

Wells stated I thought Collett was going to take care of that.

Fitch stated he cleaned everything except the concrete. He will do the concrete once he owns the property. Since we have a payment due in March we don't need an additional \$50,000 expense. I would rather wait until after March.

Sheppard stated I was just wondering since we were talking about making it look good.

ADJOURNMENT

There being no further business the meeting adjourned at 2:25 p.m.

Motion by Wells, **Second** by Sheppard, to adjourn. **Aye:** Sheppard; Wells; Fitch; Jackson; Nance. **Nay:** None. **Motion Passed.**