



# McMahon Memorial Auditorium

801 NW Ferris Ave  
PO Box 522  
Lawton, OK 73502  
580-581-3472  
Fax 580-581-3473  
www.lawtonok.gov



**Agenda**  
**Regular Monthly Meeting**  
**McMahon Auditorium Authority**  
**September 11, 2025 – 4:00 p.m.**  
**Carnegie Library Town Hall**

Max Sasseen  
Chair

Allan Jolly  
Vice-Chair

Teresa Pendergraft  
Secretary/Treasurer

Dory Thomas  
Jason Poudrier  
Julia Sibilla  
Paul Ellwanger  
Taron Epps  
OPEN

Jason Poudrier  
Arts & Humanities  
Director

Andrea Morman  
Deputy Arts &  
Humanities  
Administrator

Michell Rosario  
Arts & Humanities  
Community Events &  
Outreach Coordinator

Haley Moore  
Arts & Humanities  
Digital Media &  
Records Specialist

Reagan Phillips  
Arts & Humanities  
Administrative  
Assistant

Terry Gresham  
Arts & Humanities  
Maintenance Tech

**CALL TO ORDER / ROLL CALL**

**VERIFY POSTING OF MEETING**

**Action:** Verification of posting time, place, and date

**CONSENT AGENDA:** The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving meeting minutes from August 14, 2025.
2. Consider accepting the bank register reports for August 2025.

**CHAIR'S REPORT**

3. Auditorium Update
4. Other announcements

**TREASURER'S REPORT**

5. CPA's Financial Reports

**STAFF REPORTS**

6. Review Events Calendar, and Audit Update—A&H Deputy Administrator
7. Insurance, Hotel/Motel, ARPA Funds Update and Grants Update—A&H Director

**COMMITTEE REPORTS**

8. Receive Report from International Festival Committee and take action as necessary.
  - a. Approve International Festival pricing for T-Shirts, Climbing Tower, Escape Room, Drinks, and Beer Booth.
  - b. Approve Volunteer Performers and Schedule.
9. Receive Report from Arts and Humanities Committee and take action as necessary.

**BUSINESS ITEMS**

10. Ratify final payment for flooring installation at Carnegie Library Town Hall, and take action as necessary.
11. Approve support of new roof installation at McMahon Memorial Auditorium to be paid out of insurance funds received by the City of Lawton.
12. Approve final City of Lawton 2026 Partnership agreement and 2026 budget and take action as necessary.
13. Approve NEA Big Read Events Chair, Arts and Humanities Director, and executive committee to approve expenses to be paid out of \$20,000 NEA Big Read Grant for 2026, and take action as necessary.

**OLD BUSINESS**

**NEW BUSINESS**

**ANNOUNCEMENTS**

1. Chicago, LCT, September 12<sup>th</sup> (6:00 PM) Sep 14<sup>th</sup> (8:00 PM), & September 18<sup>th</sup> -21<sup>st</sup>\*
2. Cops and Kids, September 13<sup>th</sup>, 10:00AM-1:00PM
3. Let's Talk About It Gilead, September 18<sup>th</sup> (6:00PM)
4. Jerrod Nieman Concert, Fort Sill, September 19<sup>th</sup> (7:00PM-9:00PM)\*
5. 5th Annual Praise Party in the Park, September 20<sup>th</sup> (3:00PM-5:00PM)
6. Open Streets, September 20<sup>th</sup> (10:00AM-2:00PM)
7. Buffalo Soldiers Annual Heritage Banquet, September 22<sup>nd</sup> (6:00PM-10:00PM)\*
8. 46th Annual International Festival, September 26<sup>th</sup>-28<sup>th</sup>
9. Unity 1918, University Theatre Oct 2<sup>nd</sup>-4<sup>th</sup> (7:30PM) and Oct 5<sup>th</sup> (2PM)\*

**ADJOURNMENT**

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

**Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!**