



AGENDA
LAWTON YOUTH SPORTS TRUST AUTHORITY
SPECIAL MEETING
LAWTON CITY HALL- 212 SW 9th STREET, LAWTON, OKLAHOMA
3rd FLOOR CONFERENCE ROOM
THURSDAY, SEPTEMBER 8, 2022– 2:00PM

AGENDA

I. CALL TO ORDER/ ROLL CALL

II. REPORTS

- A. Programs Committee-** Receive a report from Moini and take action as necessary.
- B. Facilities Committee-** Receive a report from Chairman Henry and take action as necessary.
- C. Parks & Recreation-** Receive a report from the City of Lawton Parks & Rec Division and take action as necessary.
- D. Eastern Sports Management-** Receive a report from Eastern Sports Management and take action as necessary.

III. BUSINESS ITEMS:

- A. Consider approving the minutes of the August 17, 2022 meeting.**
- B. Consider accepting the recommendation that Hatch, Croke, and Associates act as the accounting firm for Lawton Youth Sports Trust Authority and take action as deemed necessary.**

IV. ADJOURN

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

ITEM NO. 3A

MTG. DATE September 8, 2022

LAWTON YOUTH SPORTS AUTHORITY
AGENDA ITEM COMMENTARY

ITEM TITLE: Consider approving the minutes of the August 17, 2022 meeting.

INITIATOR: Donalynn Blazek-Scherler, Recording Secretary

INFORMATION SOURCE: City Clerk's Office

BACKGROUND: Minutes from the August 17, 2022 meeting have been drafted and are awaiting approval

EXHIBITS: Draft minutes from August 17, 2022 meeting.

KEY ISSUES: N/A

FUNDING SOURCE: N/A

RECOMMENDED ACTION: Approve the minutes for the August 17, 2022 meeting.



MINUTES
LAWTON YOUTH SPORTS TRUST AUTHORITY
SPECIAL MEETING
LAWTON CITY HALL- 212 SW 9th Street, Lawton, Oklahoma
3rd FLOOR CONFERENCE ROOM

WEDNESDAY, AUGUST 17, 2022– 2:30 P.M.

Chairman Henry called the meeting to order at 2:31 p.m. in Public Meeting Room #2 in City Hall. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

I. ROLL CALL

PRESENT:

Sean Fortenbaugh
Brian Henry
Albert Johnson, Jr.
Carey Monroe
Clint Powell
Krista Ratliff
Randy Warren

ABSENT:

Hossein Moini
Steve Coleman

ALSO PRESENT:

Dewayne Burk, Deputy City Manager
Chris Hall, City Attorney's Office
Donalynn Blazek-Scherler, Recording Secretary
Kim McConnell, Lawton Constitution
Eric Swanson, Southwest Ledger

I. BUSINESS ITEMS:

A. Consider approving the minutes of the August 11, 2022 meeting.

Motion by Warren, **Second** by Monroe, to approve the minutes of the August 11, 2022 meeting.
AYE: Henry, Johnson, Monroe, Powell, Ratliff, Warren, Fortenbaugh **NAY:** None. ***MOTION PASSED.***

B. Consider approving a Limited Support Agreement in the amount of \$300,000.00 between Lawton Youth Sports Trust Authority and City of Lawton for FY 22-23 and take action as necessary.

Chairman Henry stated the copy of the agreement that was just handed to you had some edits. It was nothing substantial: just some grammatical differences. There is one difference I wanted to point out to you, but it is no issue from our standpoint. We did previously approve a Limited Services Agreement for the initial "up to

\$5,000.00” used to market the position. It called for reports back to the Council annually, and this one says semi-annually. We do have a report due back January 24th and again on July 25th regarding activities of the youth sports program.

Burk stated this agreement was modeled more after the FISTA agreement.

Ratliff asked if there were no edits to this actual agreement.

Chairman Henry stated correct, other than misspellings and grammatical things. I just wanted to point out that one difference. I would ask if there are any questions or concerns about the agreement.

Motion by Ratliff, **Second** by Warren, to approve, with recommended edits for grammatic and spelling errors, the Limited Support Agreement in the amount of \$300,000.00 between Lawton Youth Sports Trust Authority and City of Lawton for FY 22-23.

Johnson stated under Section C, the agreement states “and any other information which may be of interest to or requested by the Lawton City Council”. Would that be a formal process to come from City Council to us to pass on to Eastern, or would that just be in the normal processing of information?

Chairman Henry stated well, the report would come from us. My vision when I read that was with Eastern there with us to fill in all the pertinent information. I would think the first one would be that 90-day study period, and then we would get feedback at that meeting on what they would want for the next report.

Warren stated I think to what you’re asking, at any point the City Council can ask for more information. That would be information from this board and not from the company. We would ask the company and then transfer that back to the City, right?

Chairman Henry stated yes, that’s correct.

Johnson stated I was just trying to see if we were throwing City Council into not needing the sports authority. I assume that would come to us, and we would still be that link.

Warren stated I think that’s the same way to Airport Authority works, pretty much.

Burk stated this just sets the minimum requirement of two reports. Council can ask for more if they like, but the minimum is two reports.

Chairman Henry stated the agreement is between Council and us, and the other agreement is with us and Eastern. If there was any other information needed between reports, Eastern will have boots on the ground here, so we can always have them come to the Council meeting as well.

Motion by Ratliff, **Second** by Warren, to approve, with recommended edits for grammatic and spelling errors, the Limited Support Agreement in the amount of \$300,000.00 between Lawton

Youth Sports Trust Authority and City of Lawton for FY 22-23. **AYE:** Johnson, Monroe, Powell, Ratliff, Warren, Fortenbaugh, Henry. **NAY:** None. ***MOTION PASSED.***

C. ADJOURN

There being no further business, the meeting adjourned at 2:38 PM.

DRAFT

ITEM NO. 3B

MTG. DATE September 8, 2022

LAWTON YOUTH SPORTS AUTHORITY
AGENDA ITEM COMMENTARY

ITEM TITLE: Consider accepting the recommendation that Hatch, Croke, and Associates act as the accounting firm the Lawton Youth Sports Trust Authority and take action as deemed necessary.

INITIATOR: Brian Henry, Chairman

INFORMATION SOURCE: N/A

BACKGROUND: With the approval of a Limited Support Agreement from the City of Lawton and an approved contract with Eastern Sports Management that will involve payment, LYSA is in need of an experienced firm to oversee all accounting practices and ensure that LYSA remains in compliance with all local, state, and federal laws.

EXHIBITS: Draft of terms/duties provided by Hatch, Croke, and Associates will be provided at the meeting.

KEY ISSUES: N/A

FUNDING SOURCE: N/A

RECOMMENDED ACTION: Accept the recommendation that Hatch, Croke, and Associates act as the accounting firm for Lawton Youth Sport Trust Authority and agree to the terms/duties provided.