



**AGENDA**  
**LAWTON YOUTH SPORTS TRUST AUTHORITY**  
**SPECIAL MEETING**  
**LAWTON CITY HALL- 212 SW 9<sup>th</sup> STREET, LAWTON, OKLAHOMA**  
**3<sup>rd</sup> FLOOR CONFERENCE ROOM**  
**THURSDAY, JULY 14, 2022– 2:00PM**

**AGENDA**

**I. CALL TO ORDER/ ROLL CALL**

**II. INTRODUCTION OF GUESTS**

**III. REPORTS**

- A. Programs Committee-** Receive a report from Moini and take action as necessary.
- B. Facilities Committee-** Receive a report from Chairman Henry and take action as necessary.
- C. Parks & Recreation-** Receive a report from the City of Lawton Parks & Rec Division and take action as necessary.

**IV. BUSINESS ITEMS:**

- A. Consider approving the minutes of the May 12, 2022 meeting.**
- B. Pursuant to Section 307C.11, Title 25, Oklahoma Statute, consider convening in executive session to discuss the hiring of a contractor to oversee the operations of youth sports, as public disclosure of the matter discussed would interfere with the development of products or services and/or violate the confidentiality of the business, and take action in open session as necessary**

**V. ADJOURN**

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."



**MINUTES**  
**LAWTON YOUTH SPORTS TRUST AUTHORITY**  
**SPECIAL MEETING**  
**LAWTON CITY HALL- 212 SW 9<sup>th</sup> Street, Lawton, Oklahoma**  
**3<sup>rd</sup> FLOOR CONFERENCE ROOM**  
**THURSDAY, MAY 12, 2022– 2:00PM**

Brian Henry called the meeting to order at 2:03 p.m. in the 3<sup>rd</sup> Floor Conference Room of City Hall. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

**I. ROLL CALL**

**PRESENT:**

Sean Fortenbaugh  
Brian Henry  
Hossein Moini  
Carey Monroe  
Randy Warren

**ABSENT:**

Albert Johnson, Jr.  
Clint Powell  
Krista Ratliff  
Steve Coleman

**ALSO PRESENT:**

Christopher Hall, City Attorney's Office  
Kim McConnell, Lawton Constitution  
Eric Swanson, Southwest Ledger  
Michael Cleghorn, City Manager  
Christine James, Parks & Rec Director  
Donalynn Blazek-Scherler, Sr. Deputy City Clerk.

**II. INTRODUCTION OF GUESTS**

No guests were present.

**III. REPORTS**

**A. Programs Committee- Receive a report from Moini and take action as necessary.**

Moini stated the RFQ went out and stated some very promising feedback was received. He stated the following important dates: The candidates have until May 20<sup>th</sup> to send in questions; The pre-bid conference will be on May 26<sup>th</sup>; June 7<sup>th</sup> is the deadline for the proposal; and June 20<sup>th</sup> interviews will begin. A recommendation will be made immediately after interviews.

Chairman Henry asked if Moini wanted to talk about the Fort Sill meeting.

Moini stated they met with the Garrison Commander about the plans for the youth sports program. He stated the Commander was very excited and he expressed immense support for LYSA's mission. The Garrison Commander offered to help in any way possible.

**B. Facilities Committee- Receive report from Chairman Henry and take action as necessary.**

Chairman Henry stated he had a meeting with LPS leadership and will have another meeting setup because they seemed like they were still gathering their thoughts. He stated they already have an architect engaged and should have some ideas to share in 30 to 45 days. From there, we can see if our ideas fit in anywhere with what they have.

**C. Parks & Recreation- Receive report from the City of Lawton Parks & Rec Division and take action as necessary.**

James stated the last day for individual player sign up for baseball and softball is May 27<sup>th</sup>. The season began on May 2<sup>nd</sup>, and it is scheduled to end on June 7<sup>th</sup>, depending on the weather. The teams are scheduled to have one game a week, and if games are cancelled due to weather, they will play double headers to avoid going into summer holidays.

James gave the following update in regard to number of players. For baseball, 12U has 108, 10U rec has 93, 8U rec has 129, and 6U rec has 157. There are 487 players for a total of 38 teams. For softball, 12U has 48 players, 10U rec has 60, and 8U has 73 for a total of 181 players and 15 teams.

Moini asked how those numbers compared to previously reported numbers.

James stated they are a little higher than the last report she gave. One team dropped out and 13 or 14 kids were lost on that. She stated the other kids were able to incorporate into other teams. The last reported player count for baseball was 501 and softball was 163. She stated the teams are set, and they are adding individual players to established teams at this point.

Chairman Henry asked if the teams schedule their own practices and if they are allowed to practice on the playing fields.

James confirmed that scheduling practices is left up to each individual team, and the playing fields are not rentable, so in theory, they can't practice there. She stated Parks and Rec had tried to coordinate basketball practices at one point, but it became very cumbersome, so they stopped.

Chairman Henry asked where those practices were held.

James stated a lot of baseball practices are held at neighborhood parks. Basketball practices can be done in the gym at some churches, the City will rent out facilities, and some teams coordinate with LPS to use their facilities.

Moini expressed his excitement for the splash pads having extended hours this summer. He stated he understands the extra work that goes into this, but he is very appreciative of this and believes the community will be do. He stated the Youth Sports Trust Authority is trying to make similar changes to sports programs.

Cleghorn stated the City Attorney's Office is engaged in conversations with Stantec. City Council has authorized staff to open up discussions regarding design, drawings, plans, and CAD data to determine what we are due and what they are owed.

Cleghorn stated Parks and Rec has been working very hard to help expand the youth sports programs. They are working with a limited budget, but they have done a great job with what they have.

#### **IV. BUSINESS ITEMS:**

##### **A. Consider approving the minutes of the April 14, 2022 meeting.**

**Motion** by Warren, **Second** by Moini, to approve the minutes of April 14, 2022. **AYE:** Henry, Moini, Monroe, Warren, Fortenbaugh. **NAY:** None. **Motion Passed.**

##### **B. Consider approving the submitted design to be the official logo of the Lawton Youth Sports Trust Authority.**

Monroe stated as she was doing researched for the RFP, she noticed that everyone uses a logo. As a graphic designer for 10 years, she believes good marketing is important. She researched the colors of all the sports teams she could think of in the area to ensure the colors she chose didn't match any of the existing teams.

The group discussed different color options. Monroe offered to come up with some different options.

**Motion** by Warren, **Second** by Moini, to table the decision of an official logo for the Lawton Youth Sports Trust Authority until the next meeting. **AYE:** Moini, Monroe, Warren, Fortenbaugh, Henry. **NAY:** None. **Motion Passed.**

##### **C. Consider accepting the Treasurer's recommendation that Arvest Bank act as the banker of the Lawton Youth Sports Trust Authority and authorize the Chair, Vice-Chair, Treasurer, and Secretary to act as signers on said account.**

Chairman Henry stated Ratliff was not able to attend the meeting, but she has asked Moini to present her findings.

Moini stated that Ratliff has done her due diligence and recommends the trust uses Arvest Bank.

Chairman Henry stated Liberty Bank chose to sit out on this to avoid any potential propriety issues.

**Motion** by **Moini**, **Second** by **Warren**, to accept the Treasurer's recommendation that Arvest Bank act as the banker of the Lawton Youth Sports Trust Authority and authorize the Chair, Vice-Chair, Treasurer, and Secretary to act as signers on said account. **AYE:** Moini, Monroe, Warren, Fortenbaugh, Henry. **NAY:** None. ***Motion Passed.***

## **V. ADJOURN**

There being no further business, the meeting was adjourned at 2:22 P.M.

**Motion** by **Fortenbaugh**, **Second** by **Warren**, to adjourn the meeting of May 12, 2022. **AYE:** Monroe, Warren, Fortenbaugh, Henry, Moini **NAY:** None. ***Motion Passed.***