



**LAWTON YOUTH SPORTS TRUST AUTHORITY
REGULAR MEETING MINUTES**

**THURSDAY, MARCH 14, 2024 – 2:00PM
LAWTON CITY HALL – 3RD FLOOR CONFERENCE ROOM
212 SW 9TH STREET, LAWTON, OK 73501**

"Official action can be taken only on items which appear on the agenda. The Authority may approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

AGENDA

CALL TO ORDER/ROLL CALL

Chairman Henry called the meeting to order at 2:05 PM in the 3rd floor conference room of Lawton City Hall. Notice of meeting and agenda were posted on the City of Lawton website as required by law.

PRESENT: Brian Henry, Albert Johnson, Steve Coleman, Carey Monroe, Randy Warren, Kelly Harris

ABSENT: Krista Ratliff, Mike Cowan, Hossein Moini

ALSO PRESENT: Kobe Humble, City Clerk's Office; Eric Swanson, SW Ledger; Cindy Augustine, Legal; Kim McConnell, Lawton Constitution; Larry Parks, Parks & Rec; Tim Wilson, Legal; Caitlin Gatlin; Community Relations; Joe Don Dunham, Finance Director; Michael Mayhall & Phil Kennedy, McMahon Foundation; Donna Richards Cooper & husband Mickey Cooper, Property Owners; George Bridges, Representative of the Frank L. Richards Trust

REPORTS:

- 1. Parks & Recreation – Receive a report from the City of Lawton Parks & Rec Division.**

No reports at this time.

- 2. Eastern Sports Management – Receive a report from Eastern Sports Management.**

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Matt Elliott was unable to attend the meeting.

3. Finance Report – Consider approving the financial statement(s) from Eastern Sports Management.

Chairman Henry presented the financial statement from Eastern Sports Management for January 2024. A copy of the statement can be obtained from the City Clerk's office upon request.

Chairman Henry reminded everyone that financials for the Authority are done quarterly.

Motion by Warren, **Second** by Harris, to approve the financial statements and reports from Eastern Sports Management. **AYE:** Monroe, Henry, Harris, Warren, Coleman, Johnson. **NAY:** None. ***Motion Passed unanimously.***

BUSINESS ITEMS:

4. Consider approving the minutes of the December 12, 2023 and the January 11, 2024 meetings.

Chairman Henry made a clarification on the December 12, 2023, meeting minutes. Monroe left the meeting during executive session, but when regular session reconvened; it was stated that all members were present. Should read as "the roll call reflected a quorum" instead.

Motion by Warren, **Second** by Harris, to approve the minutes of the December 12, 2023 and the January 11, 2024 meeting minutes with the correction. **AYE:** Monroe, Henry, Harris, Warren, Coleman, Johnson. **NAY:** None. ***Motion Passed unanimously.***

5. Consider approving the nominations for Trustees with expiring terms in 2024.

Chairman Henry stated that each year, the Authority must nominate trustees. He reminded everyone that this is the second year of this phase. It started off with three for one year, three for two years, and three for a two-year term. The three that are recommended to re-nominate are Krista Ratliff, Carey Monroe, and Councilman Harris. These recommendations will go to City Council for approval.

Motion by Johnson, **Second** by Warren, to approve the nominations for Trustees with expiring terms in 2024. **AYE:** Monroe, Henry, Harris, Warren, Coleman, Johnson. **NAY:** None. ***Motion Passed unanimously.***

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6. Consider approving the slate of officers for 2024.

Chairman Henry stated that according to the bylaws, we must appoint or nominate and elect the slate of officers for 2024. The Chairman would be Brian Henry, Hossein Moini as Vice-Chairman, Krista Ratliff as Treasurer, and Steve Coleman as Secretary.

Motion by Johnson, **Second** by Harris, to approve the slate of officers for 2024.

AYE: Monroe, Henry, Harris, Warren, Coleman, Johnson. **NAY:** None. **Motion Passed unanimously.**

7. Consider approving two contracts for real estate purchase and take action as deemed necessary.

Chairman Henry mentioned that there was a change made to the agenda, per Tim Wilson's recommendation at the last meeting that there is universal language that the Authority may approve, ratify, deny, defer, recommend, or continue any agenda item.

Chairman Henry introduced the guests that were present.

Chairman Henry clarified that there have been a couple of edits to the contracts that were received prior to the meeting. From a logistics and a substantial of the financials, the changes did not affect the Authority's part. There were some accounting changes that Mrs. Richards-Cooper will make sure to get taken care of.

Chairman Henry stated that during the December meeting, we began negotiations regarding the property near 45th and East Gore Blvd. There are two nearly identical contracts, differing slightly. Chairman Henry gave a thorough overview of the two contracts, and copies can be requested for review at the City Clerk's Office.

Chairman Henry highlighted the presence of the McMahon Foundation representatives. He mentioned that we amended our budget and limited support agreement. Thanks to the Foundation's flexibility, we can allocate up to \$350,000 of the grant we received for the property purchase. The remaining \$700,000 will come from the CIP funds we advanced in our budget. This arrangement is crucial because it allows us to initiate design work ahead of the next fiscal year, positioning us to request an additional budget increase at that time.

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Chairman Henry expressed his sincere gratitude to the McMahon Foundation, not only for the grant but also for their flexibility in how we can utilize the funds. We truly couldn't move forward without their support, and it is greatly appreciated. Additionally, I want to publicly thank Mrs. Richards Cooper for all of her hard work throughout this process.

Wilson noted that we will be removing the \$495,000 from section 5.2 B of the contract as well.

Monroe inquired whether there is a time limit we need to adhere to regarding the restrictive covenant.

Chairman Henry confirmed that the restrictive covenant lasts for 25 years, highlighting this as another instance of Donna's flexibility.

Wilson clarified that there is not a specific timeline for when the Sports Complex must be completed.

Coleman asked whether there are plans to have the tracks surveyed.

Chairman Henry confirmed that there are plans to have the tracks surveyed.

Motion by Harris, **Second** by Monroe, to accept this real estate purchase agreement made on the 14th day of March 2024 by Donna G. Richards and George I. Bridges Jr., trustees of the Frank L. Richards 1992 Revocable Living Trust, collectively referred to as the seller, and the Lawton Sports Authority and Oklahoma Public Trust as the buyer. **AYE:** Warren, Coleman, Harris, Henry, Johnson, Monroe. **NAY:** None. ***Motion Passed unanimously.***

Motion by Warren, **Second** by Johnson, to accept the purchase contract between Donna Richards and the Lawton Youth Sports Authority with the floor amendment to Section 2, Section 2.2, and Section 5.2B as discussed by Chairman Henry. **AYE:** Warren, Coleman, Harris, Henry, Johnson, Monroe. **NAY:** None. ***Motion Passed unanimously.***

ADJOURNMENT

Motion by Monroe, **Second** by Warren, to adjourn the March 14, 2024 meeting. **AYE:** Warren, Coleman, Harris, Henry, Johnson, Monroe. **NAY:** None. ***Motion Passed unanimously.***

There will be no further business, the meeting adjourned at 3:28 P.M.

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