



City of Lawton

Lawton Youth Sports Trust Authority

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Thursday, February 9, 2023

2:00 PM

3rd Floor Conference Room

MEETING CALLED TO ORDER

ROLL CALL

STATEMENT OF COMPLIANCE WITH OKLAHOMA OPEN MEETING ACT, 25 O.S. 301-314

REPORTS:

1. Programs Committee- Receive a report from Moini regarding the activities of the Programs Committee [22-784](#)
2. Facilities Committee- Receive a report from Chairman Henry regarding the activities of the Facilities Committee [22-785](#)
3. Parks & Recreation- Receive a report from the City of Lawton Parks & Rec Division [22-786](#)
4. Eastern Sports Management - Receive a report from Eastern Sports Management. [22-787](#)
5. Finance Report- Consider approving the Treasurer Report from Hatch, Croke, and Associates. [23-127](#)

BUSINESS ITEMS:

6. Consider approving the minutes of the December 8, 2022 meeting. [23-133](#)
Attachments: 12.08.22
7. Receive a report from John Wack, Eastern Sports Management President, regarding updates on Eastern Sports Management's Study Period and take appropriate action as necessary. [23-125](#)

DISCUSSION ITEMS

ADJOURNMENT



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-784

Agenda Date:

Agenda No: 1.

ITEM TITLE:

Programs Committee- Receive a report from Moini regarding the activities of the Programs Committee

INITIATOR: Chairman Brian Henry

STAFF INFORMATION SOURCE: Hossein Moini and Dr. Krista Ratliff

BACKGROUND: The Programs Committee will provide an update on monthly activities.

EXHIBIT: None.

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: No action is to be taken.



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Commentary

File #: 22-785

Agenda Date:

Agenda No: 2.

ITEM TITLE:

Facilities Committee- Receive a report from Chairman Henry regarding the activities of the Facilities Committee

INITIATOR: Chairman Brian Henry

STAFF INFORMATION SOURCE: Chairman Henry

BACKGROUND: The Facilities Committee will provide an update on monthly activities.

EXHIBIT: None.

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: No action is to be taken.



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Commentary

File #: 22-786

Agenda Date:

Agenda No: 3.

ITEM TITLE:

Parks & Recreation- Receive a report from the City of Lawton Parks & Rec Division

INITIATOR: Chairman Brian Henry

STAFF INFORMATION SOURCE: Parks & Recreation Division

BACKGROUND: The Parks & Rec Division will provide a monthly update on activities within their department to aide in the transition of Youth Sports from the City of Lawton to the Lawton Youth Sports Trust Authority.

EXHIBIT: None.

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: No action is to be taken.



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Commentary

File #: 22-787

Agenda Date:

Agenda No: 4.

ITEM TITLE:

Eastern Sports Management - Receive a report from Eastern Sports Management.

INITIATOR: Chairman Brian Henry

STAFF INFORMATION SOURCE: Eastern Sports Management

BACKGROUND: Eastern Sports Management will provide an update on monthly activities.

EXHIBIT: None.

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: No action is to be taken.



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Commentary

File #: 23-127

Agenda Date: 2/9/2023

Agenda No: 5.

ITEM TITLE:

Finance Report- Consider approving the Treasurer Report from Hatch, Croke, and Associates.

INITIATOR: Chairman Brian Henry

STAFF INFORMATION SOURCE: Chairman Brian Henry

BACKGROUND: Hatch, Croke, and Associates has produced a YTD Financial Report that is awaiting board approval.

EXHIBIT: Compiled YTD Financial Report

KEY ISSUES: None

FUNDING SOURCE: None

RECOMMENDED ACTION: Approve the Treasurer Report from Hatch, Croke, and Associates as presented.



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Commentary

File #: 23-133

Agenda Date: 2/9/2023

Agenda No: 6.

ITEM TITLE:

Consider approving the minutes of the December 8, 2022 meeting.

INITIATOR: Donalynn Blazek-Scherler

STAFF INFORMATION SOURCE: City Clerk's Office

BACKGROUND: The minutes of the December 8, 2022 meeting have been drafted and are awaiting approval.

EXHIBIT: December 8, 2022 Draft Minutes

KEY ISSUES: None

FUNDING SOURCE: N/A

RECOMMENDED ACTION: Approve the minutes of the December 8, 2022 meeting.



MINUTES
LAWTON YOUTH SPORTS TRUST AUTHORITY
LAWTON CITY HALL- 212 SW 9th Street, Lawton, Oklahoma
3rd FLOOR CONFERENCE ROOM
THURSDAY, DECEMBER 8, 2022 2:00 P.M.

Chairman Henry called the meeting to order at 2:01 p.m. in the Third Floor Conference Room in City Hall. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

I. ROLL CALL

PRESENT: Sean Fortenbaugh, Albert Johnson, Jr. (Arrived at 2:11pm), Hossein Moini, Carey Monroe, Clint Powell, Krista Ratliff, Randy Warren

ABSENT: Brian Henry, Steve Coleman

ALSO PRESENT: Christine James, COL Parks & Rec Director; Greg Gibson, COL Deputy City Attorney; Donalynn Blazek-Scherler, COL Sr. Deputy Clerk; Matt Elliott, Eastern Sports Management; Kim McConnell, Lawton Constitution

Reports

1. **Programs Committee-** Receive a report from Moini regarding the activities of the Programs Committee.

No report given.

2. **Facilities Committee-** Receive a report from Chairman Henry regarding the activities of the Facilities Committee.

Ratliff stated LPS reached out to her this morning. The Chamber executed an agreement that we've been operating under for the use of all Lawton Public Schools facilities. We want to execute an agreement under LYSA and LPS so the Chamber is no longer the middle man.

Moini asked if that should start with the Facilities Committee and if LYSA would just copy the agreement the Chamber has.

Ratliff stated the Facilities Committee would be the appropriate place to start, and she would be happy to facilitate the use of the Chamber's agreement.

3. **Parks & Recreation-** Receive a report from the City of Lawton Parks & Rec Division.

No report given.

4. Eastern Sports Management- Receive a report from Eastern Sports Management.

Elliott stated we are in the middle of Winter registrations for youth basketball, youth and adult volleyball, and youth and adult futsal in conjunction with Lawton Soccer Club. There are a total of 55 youth teams right now with a month left in registration. 41 of those teams come from basketball.

Elliott stated they have been partnering with LPS for kids to be able to play and practice. Details are being finalized now to provide practice times.

Moini asked if registrations are up or down from this time last year.

Elliott stated they are currently down, but it is difficult to narrow down a specific timeframe. There is still a month left in registrations. We are only down compared to the total number from last year, but we feel like that number will grow substantially.

Monroe stated she believes futsal registration wasn't great because it overlaps too much with basketball. Her children were interested in playing futsal but because of the overlap and lack of information while Elliott was in the hospital, she only signed them up for basketball and believes many other parents did the same. She stated she understands that soccer and basketball are very different sports, but younger athletes are more inclined to play multiple sports. She asked if the futsal/basketball overlap will be addressed in the future.

Elliott stated part of the issue was the time of notice. Because futsal was a partnership with LSC, it took a little more time to develop an agreement. Going forward, we'll have more knowledge on when registrations open since it's been done before. As far as offerings season-wise, our goal is to offer the common sports in as many seasons as we can. This allows athletes interested in one sport to play throughout the year, and multisport athletes will have options as well.

Monroe asked if there are resources to help teams find coaches.

Elliott stated absolutely; we are a nexus between all the teams, and it worked out wonderfully in the Fall. Finding coaches to volunteer will always be a struggle, but we were able to connect parents from one team to assist with coaching on different teams. Our goal is to do the same with Winter sports.

Ratliff stated she was excited to see the partnership with LSC for futsal. It has been one of the committee's goals since day one to establish partnerships with pre-existing organizations in the community.

Business:

5. Consider approving the minutes of the November 10, 2022 meeting.

Motion by Warren, **Second** by Monroe, to approve the minutes of the November 10, 2022 meeting. **AYE:** Moini, Monroe, Powell, Ratliff, Warren, Fortenbaugh, Johnson **NAY:** None. ***Motion Passed.***

6. Consider approving a sublease agreement between Lawton Youth Sports Trust Authority, City of Lawton, and Lawton Public Schools for the Sublease of Land and Agreement for Use of a portion of Eastside Park and authorize the Chairman and Secretary to execute said sublease agreement.

Motion by Ratliff, **Second** by Fortenbaugh, to approve a sublease agreement between Lawton Youth Sports Trust Authority, City of Lawton, and Lawton Public Schools for the Sublease of Land and Agreement for Use of a portion of Eastside Park and authorize the Chairman and Secretary to execute said sublease agreement. **AYE:** Moini, Monroe, Powell, Ratliff, Warren, Fortenbaugh, Johnson **NAY:** None. ***Motion Passed.***

7. Receive a presentation from the City Attorney's Office regarding the Oklahoma Open Meeting Act.

Gibson gave presentation over the Oklahoma Open Meeting Act. Presentation is available in the City Clerk's Office.

Adjournment

Motion by Ratliff, **Second** by Monroe, to adjourn the meeting of December 8, 2022. **AYE:** Moini, Monroe, Powell, Ratliff, Warren, Fortenbaugh **NAY:** None. ***Motion Passed..***

There be no further business, the meeting adjourned at 2:33 PM.



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Commentary

File #: 23-125

Agenda Date: 2/9/2023

Agenda No: 7.

ITEM TITLE:

Receive a report from John Wack, Eastern Sports Management President, regarding updates on Eastern Sports Management's Study Period and take appropriate action as necessary.

INITIATOR: Chairman Brian Henry

STAFF INFORMATION SOURCE: President John Wack, Eastern Sports Management

BACKGROUND: According to the terms of the Management Agreement between LYSA and ESM, Eastern Sports Management has been engaged in a Study Period to evaluate the youth sports market in Lawton. President Wack will give an update.

EXHIBIT: None

KEY ISSUES: None

FUNDING SOURCE: None

RECOMMENDED ACTION: Receive a report regarding updates on Eastern Sports Management's Study Period.