



AGENDA
LAWTON YOUTH SPORTS TRUST AUTHORITY
SPECIAL MEETING
LAWTON CITY HALL- 212 SW 9th STREET, LAWTON, OKLAHOMA
3rd FLOOR CONFERENCE ROOM
THURSDAY, APRIL 20, 2023– 10:45AM

AGENDA

I. CALL TO ORDER/ ROLL CALL

II. BUSINESS ITEMS:

- A. Consider approving an amended Lawton Youth Sports Trust Authority Budget for FY 2022-2023.**
- B. Consider approving the First Amendment to the Fiscal Year 2022-2023 Agreement for Funding and Limited Support between the City of Lawton and the Lawton Youth Sports Trust Authority.**

III. ADJOURNMENT

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

Amended - Exhibit "A"

Lawton Youth Sports Authority
FYE 2023 - Amended Budget 4/20/2023

Revenue

Sponsorships	\$ 10,000
Sports Revenue	\$ 8,000
Concessions	\$ 500
* Income (City of Lawton)	\$ 440,000
Total Revenue	\$ 458,500

Expenditures

Insurance	\$ 7,200
Admin Expense	\$ 2,600
Facilities	\$ 1,900
Marketing	\$ 9,600
Wages	\$ 135,000
Supplies	\$ 11,000
Financial Contracted Service	\$ 10,000
Management Fee	\$ 122,500
Small Equipment Purchases	\$ 1,200
Meals	\$ 500
Travel	\$ 12,000
Repairs/Maintenance	\$ -
* Feasibility Study	\$ 40,000
* Field Repairs/Weed Control	\$ 100,000
Total Expenditures	\$ 453,500

Revenues Over (Under) Expenditures	\$ 5,000
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* Amended income/expense items

**FIRST AMENDMENT TO THE FISCAL YEAR 2022-2023 AGREEMENT
FOR FUNDING AND LIMITED SUPPORT**

OF

THE LAWTON YOUTH SPORTS TRUST AUTHORITY

Whereas in August 2022, the Lawton Youth Sports Trust Authority [“Authority”] and the City of Lawton [“City”] entered into an Agreement for Funding and Limited Support wherein the City agreed to provide the Authority Three Hundred Thousand Dollar (\$300,000.00) for the operation, management, administration, maintenance, reconstruction and equipping of LYSA [Lawton Youth Sports Authority] facilities during the 2022-2023 fiscal year.

Whereas in September 2022, the Authority requested Forty Thousand Dollars (\$40,000.00) from the City to conduct a Youth Sports Facility Market Analysis. The city council agenda items stated the use of said funds were to include: [sic on the following numberings] (i) potential facility participant phone calls and interviews, (ii) potential event organizer phone calls and interviews, (iii) demographic analysis, (iv) competitive analysis, (b) conceptual facility design, (i) Design Charrette with development of Three Options (ii) Develop Selected Option (iii) Deliverables; Design Narrative; Architectural Site Plan; Floor Plans; Two interior renderings (c) Site Selection Report 7 (i) Research available sites for new facility. (ii) Rank sites according to criteria including: Acreage; Geometry; Topography; Existing Conditions; Utilities; Stormwater Management; Price; Hotels; Transportation (iii) in consultation with LYSA, the City and other community groups, select the best site for purposes of developing conceptual site plan and conceptual budget. The city council approved the expenditure of American Recue Plan Act funds in the amount of \$40,000 to conduct the aforementioned study of the Lawton area sports market.

Whereas on April 13, 2023, the Authority voted to request an amount up to One Hundred Thousand Dollars (\$100,000.00) from the City for outdoor field repair and weed control.

Whereas the Limited Support Agreement was not amended in September 2022, to incorporate the \$40,000.00 approved by the city council for allocation to the Authority, and an amendment to the Agreement needs to be made to incorporate that allocation.

Whereas an amendment to the Limited Support Agreement will also be required to incorporate the April 13, 2023, requested allocation of an amount up to \$100,000.00 for outdoor field repair and weed control.

Whereas the Authority has provided with this amendment a proposed amended budget for approval by the city council incorporating the proposed \$40,000.00 and \$100,000.00 therein. See Amended Exhibit “A.”

NOW, THEREFORE, in consideration of the mutual obligations, covenants, terms, and conditions of the parties recited herein, the City and Authority agrees as follows:

1. The aforementioned funds of \$40,000.00 and \$100,000.00 will be made available by the City to the Authority to provide support to the Authority’s functions as set forth in the Amended Exhibit “A”.
2. The Amended Exhibit “A”, which is attached hereto and incorporated herein, is accepted as the Authority’s amended budget.
3. As a condition to accepting the \$40,000.00 for ARPA funds, the Authority agrees to comply with any reporting or other requirements associated therewith.
4. All other terms and conditions of the FY-2022-2023 Limited Support Agreement will remain in effect unaltered by this amendment.

IN WITNESS WHEREOF, the parties have hereunto set their hands to this Amended Agreement this ____ day of April, 2023.

CITY OF LAWTON, OKLAHOMA
A Municipal Corporation

By: _____
STANLEY BOOKER, MAYOR

ATTEST:

TRACI L. HUSHBECK, CITY CLERK

LAWTON YOUTH SPORTS TRUST
AUTHORITY, a public trust,

By: _____
BRIAN HENRY, CHAIRMAN

ATTEST:

STEVE COLEMAN, SECRETARY

Approved as to form and legality for the City of Lawton, Oklahoma, this ____ day of April, 2023.

CITY ATTORNEY