

MINUTES  
TRANSPORTATION TECHNICAL COMMITTEE  
3<sup>rd</sup> Floor Conference Room  
July 11, 2023

Minutes of the Transportation Technical Committee meeting held July 11, 2023, in the 3<sup>rd</sup> Floor Conference Room, 212 SW 9th Street, Lawton, Oklahoma.

The agenda for the meeting was posted on the bulletin board in City Hall in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order at 10:01 am by Charlotte Brown.

ROLL CALL

MEMBERS PRESENT: Charlotte Brown  
Jay Earp  
Ryan Landers  
Barbara McNally  
Shivani Rani  
Taron Epps  
Larry Wolcott

MEMBERS ABSENT: Mike Woodhams  
Sarah McElroy  
Debra Porter  
Tom Zigler

ALSO PRESENT: Madison Aust, Recording Secretary  
Jonathan Stone Senior Transportation Planner  
Christina Ryans-Huffer, Administrative Assistant II Planning  
Candace Smith, Transportation Planner I

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**2. Verify posting of meeting.**

The meeting was posted on July 10, 2023 at 9:24 am by Kobe Humble.

**3. Introductions.**

**Business**

**4. Consider recommending the Transportation Policy Board approve the updated Memorandum of Understanding between the Oklahoma Department of Transportation and the Lawton Metropolitan Planning Organization.**

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Stone stated ODOT has revised this memorandum of understanding when the Policy Board revised their bylaws. And we are just waiting on approval. I don't believe any of the document has changed, they just changed the section on the bylaws.

Earp stated motion to approve.

Wolcott stated second.

Brown asked we have a motion and a second, any discussion or debate?

Landers stated it's not necessarily a discussion on this item we going to do a memorandum between the LMPO and the City Transit Trust?

Stone responded that's on actually on both agendas today.

Brown stated no, the Transit Trust and the City of Lawton is on today. The MPO and the City of Lawton is what the contract. (cannot discern audio multiple people are talking at the same time)

Landers stated we can talk about that later.

Brown stated that was approved at the last meeting.

Landers asked would you be able to send me a copy of that?

Brown responded yes; we can send you a copy. We will get a copy of the executed document from them, and we will get that to you. Any other discussion?

**Motion by Earp, Second by Wolcott,** to approve to recommend to the Transportation Policy Board approve the updated Memorandum of Understanding between the Oklahoma Department of Transportation and the Lawton Metropolitan Planning Organization. **Aye:** McNally, Landers, Epps, Wolcott, Earp, Rani, Brown **Nay:** None **Motion Passed**

**5. Consider recommending to the Transportation Policy Board approval of a letter to the Oklahoma Department of Transportation stating the LMPO's choice to support the target numbers established by ODOT for Pavement Condition, Bridge Condition, and System Performance, and recommend authorizing the Director to sign.**

Stone stated this letter just states the LMPO continues to support of ODOT standards for these performance measures instead of creating our own standards. This helps us out because of the size of Lawton. If there was a sudden issue with any of these items, it could put us out of compliance for this, so this way it will lump us in with the state. And we do not have to create our own standards as well.

Brown asked any questions?

Landers stated move to approve.

McNally responded second.

Brown stated any discussion or debate.

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**Motion** by Landers, **Second** by McNally, to approve to commend the Transportation Policy Board approval of a letter to the Oklahoma Department of Transportation stating the LMPO's choice to support the target numbers established by ODOT for Pavement Condition, Bridge Condition, and System Performance, and recommend authorizing the Director to sign. **Aye:** Rani, Epps, Earp, Landers, Wolcott, Brown, McNally **Nay:** None **Motion Passed**

**6. Consider recommending the Transportation Policy Board accept the Fleet Transition Plan from Kimley-Horn & Associates and consider recommending the Transportation Policy Board forward the plan to the Lawton City Council for consideration.**

Stone stated we have a copy of the fleet transition plan from the consultant. Ryan, do you want to talk about it a little?

Landers stated a little about the background before the transition plan, any of these future grants that FTA puts out a main requirement is to have a transition plan in order to apply for any of these federal grants. So, we have this document now so we can go after those grants. It's kind of a guide on how long it's going to take to transition to low to zero emission.

Brown stated we go through the CNG hybrid battery and full electric.

Landers stated yes.

Brown stated they go through all the steps we could take to transition to that. This is part of the Master Transportation Plan that HTG is working on. Any questions? Can I get a motion.

Earp asked I have a question, the funding that we are paying Kimberly Horn is secured and available?

Brown responded yes; we actually just made the final payment to them.

Epps stated motion to approve.

Rani stated second.

Brown stated we have a motion and a second, any discussion or debate.

**Motion** by Epps, **Second** by Rani, to approve the Transportation Policy Board accept the Fleet Transition Plan from Kimley-Horn & Associates and consider recommending the Transportation Policy Board forward the plan to the Lawton City Council for consideration. **Aye:** Landers, Rani, McNally, Epps, Wolcott, Brown, Earp **Nay:** None **Motion Passed**

**7. Reports or Comments.**

McNally stated terminal is still chugging along. We've got about five more months before the boarding gates open. And if you haven't gone out there just to drive by it changes the whole profile of the building. It is so cool.

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Brown stated okay. Jay?

Earp stated ODOT is still working on the overlay between here and Cache. Sorry for any delays on that. Hope to have that finished up this month. And we left a project yesterday to work on the project on I-44, I call it the northbound over Carver and Railroad street bridge, it has a few deck problems. That will cause some traffic tie ups whenever we start that and probably get about 3 months before they start. And finally, one of our maintenance projects fixed some concrete on the off ramp from Cache Road southbound to westbound off ramp to Cache Road, I don't know if you all saw some hiccups there or delays.

Brown stated I didn't see any or hear anything about that. I saw the road closure and that stuff right there, but I never saw any backups or anything.

Earp stated there were a couple of bad concrete panels there that were rough as you got off the ramp. Hopefully they will stay. That completes my report.

Brown asked Larry.

Wolcott responded just a heads up on a road closure that we will have. We're starting a road project on Bishop Road between 67<sup>th</sup> and 82<sup>nd</sup> starting on that next week. It will probably run roughly about 90 days.

Brown stated Mr. Epps?

Epps responded there will be a new Chamber President August 1<sup>st</sup>.

Brown asked John Michael. Does he go by John Michael or John?

Epps responded I have no idea.

Brown stated you can bring him to our August 1<sup>st</sup> meeting. As far as Planning I received the draft scope and contract for the Land Use Plan back the other day, we are going through it I think we are missing a few things, so we will get back with them. We are going to start negotiations this afternoon with Wendel for the Transfer Center. They have asked us to put the site selection as an option in the contract not as something they are going to do, unless we decide to exercise that option, because they want to make the decision really before, Transit Trust wants to make the decision on a location. Which they always will. They have always been the final say in everything. There have been questions from some of the Council about that. I will not be here at the next meeting I am off that week so Jonathan will be in charge.

Earp asked for the next Tech and Policy do we have a full agenda or could be cancel it?

Stone responded I think we have two or three items on there I don't know if they can be delayed or not, I will have to look.

Landers stated the only thing would be the MTP contract.

Brown responded but that won't come through here. That will go up straight to Transit Trust.

Stone stated the Land Use Plan contract with the MTP, and an amendment to the UPWP (cannot discern audio)

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Brown stated we will see what we've got because you have posting notice on that. It's not going to be a very long meeting. Right now, there is probably only about two or three items on there, but we have to post notice for the UPWP amendment. We had already decided to start that on Friday. More than likely, we will have a meeting, but it should be fairly short and sweet. We should have all of our claims done as well so the audit can start as soon as Susan is ready for that. That's all I've got.

## **8. Adjournment**

**Motion** by Earp, **Second** by McNally, to adjourn the meeting. **Aye:** Brown, Earp, McNally, Rani, Epps, Wolcott, Landers **Nay:** None **Motion Passed**

With no further business the meeting was adjourned at 10:15 am.