



McMahon Memorial Auditorium

801 NW Ferris Ave
PO Box 522
Lawton, OK 73502
580-581-3472
Fax 580-581-3473
www.lawtonok.gov



Agenda

Regular Monthly Meeting
McMahon Auditorium Authority
4/10/2025 – 4:00 p.m.
Carnegie Library Town Hall
425 SW B Ave. Lawton, OK

Max Sasseen
Chair

Allan Jolly
Vice-Chair

Teresa Pendergraft
Secretary/Treasurer

Dory Thomas
Jason Poudrier
Julia Sibilla
Paul Ellwanger
Taron Epps
Neil West

Jason Poudrier
Arts & Humanities
Administrator

Andrea Morman
Deputy Arts &
Humanities
Administrator

Michell Rosario
Arts & Humanities
Community Events &
Outreach Coordinator

Haley Moore
Arts & Humanities
Digital Media &
Records Specialist

Reagan Phillips
Arts & Humanities
Administrative
Assistant

Nicholas Sasseen
Art's & Humanities
Technical Coordinator

Terry Gresham
Arts & Humanities
Maintenance Tech

CALL TO ORDER / ROLL CALL

VERIFY POSTING OF MEETING

Action: Verification of posting time, place, and date

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving meeting minutes from March 2025.
2. Consider accepting the bank register reports for March 2025.

CHAIR'S REPORT

3. Auditorium Update
4. Other announcements

TREASURER'S REPORT

5. CPA's Financial Reports

STAFF REPORTS

6. Review Events Calendar, and Audit Update—A&H Deputy Administrator
7. Hotel/Motel, ARPA Funds Update and Grants Update—A&H Administrator
 - a. Oklahoma Humanities Funding
 - b. NEA Big Read 2026

COMMITTEE REPORTS

8. Receive Report from International Festival Committee and take action as necessary.
 - a. International Festival Fiesta update and action as necessary.
 - b. Consider contracts for headline performers for International Festival 2025.
 - c. Approve International Festival Vendor Applications.
 - d. Approve Sound Technician for IF 2025
 - e. Approve Security Company for IF 2025
9. Receive Report from Arts and Humanities Committee and take action as necessary.
 - a. Consider approval of updated MAA sub-granting policies, application, and budget template and take action as necessary.
 - b. Consider purchasing Jackrabbit software and phone application out of show account funds for up-to 16 months for support of Carnegie Library Arts Classes and Arts and Humanities events.

BUSINESS ITEMS

10. Approve Summer Schedule of Carnegie Library Town Hall Arts Classes.
11. Discuss 2026 Hotel Motel Funding Request proposal and take action as necessary.
12. Discuss MAA Board member support of International Festival Fiesta and take action as necessary.
13. Discuss Arts & Culture Day, April 17th, 8:00AM-12:00PM at the Capital and encourage participation and take action as necessary.
14. Discuss providing guidance for staff regarding booking McMahon Memorial Auditorium for events in 2026, and the possibility of MAA sponsored shows and take action as necessary.
15. Discuss progress of National Guard Armory preservation and maintenance and take action as necessary.

OLD BUSINESS

16. Complete process for \$1,000 support for Warrior Run, or consider shifting donation to support Fort Sill BOSS program if necessary.

NEW BUSINESS

ANNOUNCEMENTS

17. Darien's Voice Easter Egg Hunt, April 19th, 12:00-3:00PM



18. Thunder Pop-Up Event, April 18th, Lee West, 5:00-8:00PM

19. Classic Pops III, Lawton High, April 26th, 7:30-8:30PM

ADJOURNMENT

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!