

**MINUTES OF THE REGULAR BOARD MEETING
OF THE
BOARD OF COMMISSIONERS
OF THE
HOUSING AUTHORITY OF THE CITY OF LAWTON,
OKLAHOMA**

October 21, 2021

With the notice of said Regular meeting and Agenda posted in accordance with the Oklahoma Open Meeting Act, Chairman Bentley called the meeting to order. The following roll call recorded:

1. Roll Call

Present: Ashton, Fitz, Bentley, Dear

Absent: Cobb (excused absence)

2. Discussion, Vote and Take Actions on Minutes and Resolutions of Previous Meetings

A motion to approve the minutes for August 19 2021 made by Commissioner Fitz and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Ashton, Fitz, Dear, Bentley

Nays: None

Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

3. New Business

A. Audience Participation.

No new business at this time.

A. Departmental Reports

1. Elderly Leasing Services Department Report

A copy of the Elderly Leasing Services report for August and September 2021 provided in the Board Packets.

A motion to approve the Elderly Leasing Services report for August and September 2021 made by Commissioner Ashton and seconded by Commissioner Fitz. The following vote then recorded:

Ayes: Dear, Bentley, Fitz, Ashton
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

2. Family Leasing Services Department Report

A copy of the Family Leasing Services Report for August and September 2021 provided in the Board Packets.

A motion to approve the Family Leasing Services report for August and September 2021 made by Commissioner Fitz and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Fitz, Ashton, Dear, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

3. Section 8/HCVFSS Department Report

A copy of the Section 8 Department Report for August and September 2021 provided in the Board Packets.

A motion to approve the Section 8 Departmental report for August and September 2021 made by Chairman Bentley and seconded by Commissioner Fitz. The following vote then recorded:

Ayes: Dear, Fitz, Ashton, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

4. Capital Fund Report

A copy of the Capital Fund Report for August and September 2021 provided in the Board Packets.

A motion to approve the Capital Fund report for August and September 2021 made by Commissioner Ashton and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Ashton, Fitz, Dear, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

5. Secretary's Report.

A copy of the Secretary's Report for August and September 2021 provided in the Board Packets.

A motion to approve the Secretary's report for August and September 2021 made by Commissioner Ashton and seconded by Chairman Bentley. The following vote then recorded:

Ayes: Dear, Fitz, Bentley, Ashton
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

Receive and Take Action on the following:

B. Receive, Discuss, and Take Action to Approve the Lawton Housing Authority Check Register With Description for August and September 2021.

A motion to approve the Lawton Housing Authority check register with description for August and September 2021 made by Commissioner Fitz and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Ashton, Fitz, Dear, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

C. Receive, Discuss, and Take Action to Approve the Financial Reports from Ron Urlaub, CPA for June 2021.

A motion to approve the financial reports from Ron Urlaub for June 2021 made by Commissioner Ashton and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Ashton, Dear, Bentley, Fitz
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

D. Receive, Discuss, and Take Action to Approve the Financial Reports from Ron Urlaub, CPA for July 2021.

A motion to approve the financial reports from Ron Urlaub for July 2021 made by Commissioner Ashton and seconded by Commissioner Fitz. The following vote then recorded:

Ayes: Dear, Bentley, Fitz, Ashton
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried

4. Other Business:

A: Receive, Discuss, and Take Action to Approve Resolution #2021-19, A Resolution Amending the Lease and the Admission and Continued Occupancy Policy (Flat Rent).

A motion to approve Resolution #2021-19, a resolution amending the Lease and the Admission and Continued Occupancy Policy (flat rent) made by Commissioner Ashton and seconded by Commissioner Fitz. The following vote then recorded:

Ayes: Ashton, Dear, Bentley, Fitz
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

A motion to adjourn made by Commissioner Fitz and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Fitz, Ashton, Bentley, Dear
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley declared the motion carried and the meeting adjourned.

Chairman

ATTEST:

Secretary

Compliance Form For Regular Meeting

I, the undersigned, Secretary of the Board of Commissioners of the Housing Authority of the City of Lawton, Comanche County, Oklahoma, certify that notice of the time, date, and place of this special meeting presented to the Lawton City Clerk's office in writing as set forth in the Oklahoma Open Meeting Act.

I also certify that at least 48 hours prior to this meeting excluding Saturdays, Sundays, and holidays, notice of the date, time, and place on agenda of this meeting was posted in prominent public view at the location of the meeting, on the office lobby door of the Housing Authority at 609 SW F Avenue, Lawton, Oklahoma.

Witness my hand this 21st day of October 2021.

Secretary, Board of Commissioner's