

**MINUTES OF THE REGULAR BOARD MEETING
OF THE
BOARD OF COMMISSIONERS
OF THE
HOUSING AUTHORITY OF THE CITY OF LAWTON,
OKLAHOMA**

September 15, 2022

With the notice of said Regular meeting and Agenda posted in accordance with the Oklahoma Open Meeting Act, Chairman Bentley called the meeting to order. The following roll call recorded:

1. Roll Call

Present: Cobb, Ashton, Bentley
Absent: McClain (excused absence); Fitz, absent

2. Discussion, Vote and Take Actions on Minutes and Resolutions of Previous Meetings

A motion to approve the minutes for August 18, 2022 made by Commissioner Ashton and seconded by Commissioner Cobb. The following vote then recorded:

Ayes: Cobb, Ashton, Bentley
Nays: None
Absent: McClain (excused absence); Fitz, absent

Chairman Bentley then declared the motion carried.

3. New Business

A. Audience Participation.

No audience participation at this scheduled board meeting September 15, 2022.

A. Departmental Reports

1. Elderly Leasing Services Department Report

A copy of the Elderly Leasing Services report for August 2022 provided in the Board Packets.

A motion to approve the Elderly Leasing Services report for August 2022 made by Commissioner Cobb and seconded by Commissioner Ashton. The following vote then recorded:

Ayes: Bentley, Cobb, Ashton,
Nays: None
Absent: McClain (excused absence); Fitz, absent

Chairman Bentley then declared the motion carried.

2. Family Leasing Services Department Report

A copy of the Family Leasing Services Report for August 2022 provided in the Board Packets.

A motion to approve the Family Leasing Services report for August 2022 made by Chairman Bentley and seconded by Commissioner Ashton. The following vote then recorded:

Ayes: Cobb, Ashton, Bentley
Nays: None
Absent: McClain (excused absence); Fitz, absent

Chairman Bentley then declared the motion carried.

3. Section 8/HCVFSS Department Report

A copy of the Section 8 Department Report for August 2022 provided in the Board Packets.

A motion to approve the Section 8 Departmental report for August 2022 made by Commissioner Ashton and seconded by Commissioner Cobb. The following vote then recorded:

Ayes: Ashton, Cobb, Bentley
Nays: None
Absent: McClain (excused absence); Fitz, absent

Chairman Bentley then declared the motion carried.

4. Capital Fund Report

A copy of the Capital Fund Report for August 2022 provided in the Board Packets.

A motion to approve the Capital Fund report for August 2022 made by Commissioner Ashton and seconded by Commissioner Cobb. The following vote then recorded:

Ayes: Cobb, Ashton, Bentley
Nays: None
Absent: McClain (excused absence); Fitz; absent

Chairman Bentley then declared the motion carried.

5. Secretary's Report.

A copy of the Secretary's Report for August 2022 provided in the Board Packets.

Rita Love stated Lawton Housing Authority audits are up to date. Mike Estes will be working now on the one for fiscal year 2022. The audit for the last fiscal year 2021 will be on the agenda for the board's approval.

In closing, she talked about the Fair Market Rent for 2023. The difference from 2022 and 2023 has increased sufficiently.

A motion to approve the Secretary's report for August 2022 made by Commissioner Ashton and seconded by Chairman Bentley. The following vote then recorded:

Ayes: Bentley, Ashton, Cobb
Nays: None
Absent: McClain (excused absence); Fitz, absent

Chairman Bentley then declared the motion carried.

Receive and Take Action on the following:

B. Receive, Discuss, and Take Action to Approve the Lawton Housing Authority Check Register With Description For August 2022.

A motion to approve the Lawton Housing Authority check register with description for August 2022 made by Commissioner Ashton and seconded by Commissioner Fitz. The following vote then recorded:

Ayes: Cobb, Ashton, Bentley
Nays: None
Absent: McClain (excused absence); Fitz, absent

Chairman Bentley then declared the motion carried.

C. Receive, Discuss, and Take Action to Approve the Financial Reports from Ron Urlaub, CPA for May 2022.

Item tabled due to the financial for June 2022 were not available at the time of the scheduled board meeting.

No vote recorded:

Chairman Bentley then declared the motion carried.

D. Receive, Discuss, and Take Action to Approve the Financial Reports from Ron Urlaub, CPA for June 2022.

Item tabled due to the financial for June 2022 were not available at the time of the scheduled board meeting.

No vote recorded:

Chairman Bentley then declared the motion carried.

4. Other Business:

A: Receive, Discuss, and Take Action to Approve the Exception to the Lawton Housing Authority Section 5 (h) Homeownership Plan on Scattered Sites 5806 NW Oak (Victor Gant).

The Board of Commissioners agreed with Rita Love, the Executive Director of the Lawton Housing Authority, on the sale price 45,000.00 with a \$1,000 discount price. She also recommended and approved Victor Gant for the loan. Mr. Gant is a LHA employee at the Lawton View Family Division.

A motion to approve the exception to the Lawton Housing Authority Section 5 (h) Homeownership Plan on scattered sites 5806 NW Oak made by Commissioner Ashton and seconded by Commissioner Cobb. The following vote then recorded:

Ayes: Cobb, Ashton, Bentley
Nays: None
Absent: McClain (excused absence); Fitz, absent

Chairman Bentley then declared the motion carried.

A motion to adjourn made by Commissioner Ashton and seconded by Commissioner Cobb. The following vote then recorded:

Ayes: Cobb, Ashton, Bentley
Nays: None
Absent: McClain (excused absence); Fitz, absent

Chairman Bentley declared the motion carried and the meeting adjourned.

Chairman

ATTEST:

Secretary

Compliance Form For Regular Meeting

I, the undersigned, Secretary of the Board of Commissioners of the Housing Authority of the City of Lawton, Comanche County, Oklahoma, certify that notice of the time, date, and place of this special meeting presented to the Lawton City Clerk's office in writing as set forth in the Oklahoma Open Meeting Act.

I also certify that at least 48 hours prior to this meeting excluding Saturdays, Sundays, and holidays, notice of the date, time, and place on agenda of this meeting was posted in prominent public view at the location of the meeting, on the office lobby door of the Housing Authority at 609 SW F Avenue, Lawton, Oklahoma.

Witness my hand this 15th day of September 2022.

Secretary