

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE  
BOARD OF COMMISSIONERS  
OF THE  
HOUSING AUTHORITY OF THE CITY OF LAWTON,  
OKLAHOMA**

**August 17, 2023**

With the notice of said Regular meeting and Agenda posted in accordance with the Oklahoma Open Meeting Act, Chairman Bentley called the meeting to order. The following roll call recorded:

**1. Roll Call**

Present: McClain, Ashton, Bentley  
Absent: Fitz (excused absence); Cobb (excused absence)

**2. Discussion, Vote and Take Actions on Minutes and Resolutions of Previous Meetings**

A motion to approve the minutes for July 20, 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: McClain, Ashton, Bentley  
Nays: None  
Absent: Fitz (excused absence); Cobb (excused absence)

Chairman Bentley then declared the motion carried.

**3. New Business**

**A. Audience Participation.**

No audience participation at this time.

**Departmental Reports**

### ***1. Elderly Leasing Services Department Report***

A copy of the Elderly Leasing Services report for July provided in the Board Packets.

A motion to approve the Elderly Leasing Services report for July 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: Bentley, McClain, Ashton  
Nays: None  
Absent: Fitz, (excused absence); Cobb (excused absence)

Chairman Bentley then declared the motion carried.

### ***2. Family Leasing Services Department Report***

A copy of the Family Leasing Services Report for July 2023 provided in the Board Packets.

A motion to approve the Family Leasing Services report for July 2023 made by Commissioner Ashton and seconded by Chairman Bentley. The following vote then recorded:

Ayes: McClain Ashton, Bentley  
Nays: None  
Absent: Fitz (excused absence); Cobb (excused absence)

Chairman Bentley then declared the motion carried.

### ***3. Section 8/HCVFSS Department Report***

A copy of the Section 8 Department Report for July 2023 provided in the Board Packets.

A motion to approve the Section 8 Departmental report for July 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: Ashton, McClain, Bentley  
Nays: None  
Absent: Fitz (excused absence); Cobb (excused absence)

Chairman Bentley then declared the motion carried.

#### ***4. Capital Fund Report***

A copy of the Capital Fund Report for July 2023 provided in the Board Packets.

A motion to approve the Capital Fund report for July 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: McClain, Ashton, Bentley  
Nays: None  
Absent: Fitz (excused absence); Cobb (excused absence)

Chairman Bentley then declared the motion carried.

#### ***5. Secretary's Report.***

A copy of the Secretary's Report for July 2023 provided in the Board Packets.

A motion to approve the Secretary's report for July 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: Ashton, Bentley, McClain  
Nays: None  
Absent: Fitz (excused absence); Cobb (excused absence)

Chairman Bentley then declared the motion carried.

### **Receive and Take Action on the following:**

#### ***B. Receive, Discuss, and Take Action to Approve the Lawton Housing Authority Check Register With Description For July 2023.***

A motion to approve the Lawton Housing Authority check register with description for July 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: McClain, Bentley, Ashton  
Nays: None  
Absent: Fitz (excused absence); Cobb (excused absence)

Chairman Bentley then declared the motion carried.

***C. Receive, Discuss, and Take Action to Approve the Financial Reports from Ron Urlaub, CPA for May 2023.***

A motion to approve the Financial Reports from Ron Urlaub, CPA for May 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: McClain, Ashton, Bentley  
Nays: None  
Absent: Fitz (excused absence); Cobb (excused absence)

Chairman Bentley then declared the motion carried.

**4. Other Business:**

***None at this time.***

A motion to adjourn made by Commissioner McClain and seconded by Commissioner Ashton. The following vote then recorded:

Ayes: McClain, Bentley, Ashton  
Nays: None  
Absent: Fitz (excused absence); Cobb (excused absence)

Chairman Bentley declared the motion carried and the meeting adjourned.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Secretary

## Compliance Form For Regular Meeting

I, the undersigned, Secretary of the Board of Commissioners of the Housing Authority of the City of Lawton, Comanche County, Oklahoma, certify that notice of the time, date, and place of this special meeting presented to the Lawton City Clerk's office in writing as set forth in the Oklahoma Open Meeting Act.

I also certify that at least 48 hours prior to this meeting excluding Saturdays, Sundays, and holidays, notice of the date, time, and place on agenda of this meeting was posted in prominent public view at the location of the meeting, on the office lobby door of the Housing Authority at 609 SW F Avenue, Lawton, Oklahoma.

Witness my hand this 17<sup>th</sup> day of August 2023.

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Secretary