

**MINUTES OF THE REGULAR BOARD MEETING
OF THE
BOARD OF COMMISSIONERS
OF THE
HOUSING AUTHORITY OF THE CITY OF LAWTON,
OKLAHOMA**

April 15, 2021

With the notice of said Regular meeting and Agenda posted in accordance with the Oklahoma Open Meeting Act, Chairman Bentley called the meeting to order. The following roll call recorded:

1. Roll Call

Present: Dear, Ashton, Fitz, Bentley
Absent: Cobb (excused absence)

2. Discussion, Vote and Take Actions on Minutes and Resolutions of Previous Meetings

A motion to approve the minutes for March 18, 2021 made by Commissioner Dear and seconded by Commissioner Fitz. The following vote then recorded:

Ayes: Dear, Ashton, Fitz, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

3. New Business

A. Audience Participation.

No new business at this time.

A. Departmental Reports

1. Elderly Leasing Services Department Report

A copy of the Elderly Leasing Services report for March 2021 provided in the Board Packets.

A motion to approve the Elderly Leasing Services report for March 2021 made by Chairman Bentley and seconded by Commissioner Ashton. The following vote then recorded:

Ayes: Fitz, Bentley, Dear, Ashton
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

2. Family Leasing Services Department Report

A copy of the Family Leasing Services Report for March 2021 provided in the Board Packets.

A motion to approve the Family Leasing Services report for March 2021 made by Commissioner Ashton and seconded by Commissioner Fitz. The following vote then recorded:

Ayes: Ashton, Dear, Fitz, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

3. Section 8/HCVFSS Department Report

A copy of the Section 8 Department Report for March 2021 provided in the Board Packets.

A motion to approve the Section 8 Departmental report for March 2021 made by Commissioner Ashton and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Dear, Ashton, Fitz, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

4. Capital Fund Report

A copy of the Capital Fund Report for March 2021 provided in the Board Packets.

A motion to approve the Capital Fund report for March 2021 made by Commissioner Fitz and seconded by Chairman Bentley. The following vote then recorded:

Ayes:	Dear, Ashton, Fitz, Bentley
Nays:	None
Absent:	Cobb (excused absence)

Chairman Bentley then declared the motion carried.

5. Secretary's Report.

A copy of the Secretary's Report for March 2021 provided in the Board Packets.

Rita Love, Executive Director of the Lawton Housing Authority, went over the Annual M & V report for Jan-Dec 2020 showed an annual savings of \$250,016, with an exceeded savings of \$102,287.

Update of the Government's appeal to the judgment by the Claims Court against the Government and the awarding damages in your favor in the collective amount of over \$135,000.00. Unfortunately, the update is no that there is no update. Still waiting for a decision on the appeal by the Court of Appeals.

Two new employment opportunities for maintenance tech's.

Ms. Love closed by going over the Section 8 income limits for the State of Oklahoma. Her listing given to the Directors showed the limits for persons 1 to 8 for Lawton. Also stated she is working on the 5 year plan for Lawton Housing Authority and the Section 3 Plan.

A motion to approve the Secretary's report for March 2021 made by Commissioner Ashton and seconded by Commissioner Fitz. The following vote then recorded:

Ayes:	Ashton, Dear, Fitz, Bentley
Nays:	None
Absent:	Cobb (excused absence)

Chairman Bentley then declared the motion carried.

Receive and Take Action on the following:

B. Receive, Discuss, and Take Action to Approve the Expenditure Reports for March 2021.

A motion to approve the expenditure reports for March 2021 made by Commissioner Ashton and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Ashton, Dear, Fitz, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

C. Receive, Discuss, and Take Action to Approve the Financial Reports from Ron Urlaub, CPA for January 2021.

A motion to approve the financial reports from Ron Urlaub for January 2021 made by Commissioner Fitz and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Ashton, Dear, Fitz, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

D. Receive, Discuss, and Take Action to Approve the Financial Reports from Ron Urlaub, CPA for February 2021.

A motion to approve the financial reports from Ron Urlaub for February 2021 made by Commissioner Fitz and seconded by Commissioner Ashton. The following vote then recorded:

Ayes: Ashton, Dear, Fitz, Bentley
Nays: None
Absent: Cobb

Chairman Bentley then declared the motion carried.

4. Other Business:

***A: Receive, Discuss, and Take Action to Approve Resolution #2021-02,
A Resolution For Restating the Retirement Plan.***

A motion to Approve Resolution #2021-02, a resolution for restating the retirement plan made by Commissioner Ashton and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Ashton, Dear, Fitz, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

***B: Receive, Discuss, and Take Action to Approve Resolution #2021-03,
A Resolution Authorizing the Write Off of Uncollectible Accounts
Ending March 2021 for AMP 1, Lawton Family Housing.***

A motion to Approve Resolution #2021-03, a resolution authorizing the write off of uncollectible accounts ending March 2021 for AMP 1, Lawton Family Housing made by Commissioner Ashton and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Ashton, Dear, Fitz, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley then declared the motion carried.

5. Adjournment

A motion to adjourn made by Commissioner Fitz and seconded by Commissioner Dear. The following vote then recorded:

Ayes: Dear, Ashton, Fitz, Bentley
Nays: None
Absent: Cobb (excused absence)

Chairman Bentley declared the motion carried and the meeting adjourned.

Chairman

ATTEST:

Secretary

Compliance Form For Regular Meeting

I, the undersigned, Secretary of the Board of Commissioners of the Housing Authority of the City of Lawton, Comanche County, Oklahoma, certify that notice of the time, date, and place of this special meeting presented to the Lawton City Clerk's office in writing as set forth in the Oklahoma Open Meeting Act.

I also certify that at least 48 hours prior to this meeting excluding Saturdays, Sundays, and holidays, notice of the date, time, and place on agenda of this meeting was posted in prominent public view at the location of the meeting, on the office lobby door of the Housing Authority at 609 SW F Avenue, Lawton, Oklahoma.

Witness my hand this 15th day of April 2021.

Secretary, Board of Commissioner's