

**MINUTES OF THE REGULAR BOARD MEETING
OF THE
BOARD OF COMMISSIONERS
OF THE
HOUSING AUTHORITY OF THE CITY OF LAWTON,
OKLAHOMA**

March 21, 2024

With the notice of said Regular meeting and Agenda posted in accordance with the Oklahoma Open Meeting Act, Chairman Bentley called the meeting to order. The following roll call recorded:

1. Roll Call

Present: Ashton, Bentley, Fitz, Cobb, McClain
Absent: None

2. Discussion, Vote and Take Actions on Minutes and Resolutions of Previous Meetings

A motion to approve the minutes for February 15, 2024 made by Commissioner Fitz and seconded by Commissioner McClain. The following vote then recorded:

Ayes: Ashton, Bentley, Fitz, Cobb, McClain
Nays: None
Absent: None

Chairman Bentley then declared the motion carried.

3. New Business

A. Audience Participation.

No audience participation at this time.

4. Elderly Leasing Services Department Report

A copy of the Elderly Leasing Services Report for February 2024 provided in the Board Packets.

At last month's board meeting Commissioner Ashton asked for the property manager to create an action plan for addressing the number of vacancies.

Lakeisha Byrd, the Highrise Property Manager, did present a Leasing Action Plan for the B.O. Davis Highrise. All the commissioners were pleased on the outcome.

A motion to approve the elderly leasing services report for February 2024 made by Commissioner Fitz and seconded by Commissioner Cobb. The following vote then recorded:

Ayes:	Cobb, McClain, Ashton, Bentley, Fitz
Nays:	None
Absent:	None

Chairman Bentley then declared the motion carried.

5. Family Leasing Services Department Report

A copy of the Family Leasing Services Report for February 2024 provided in the Board Packets.

A motion to approve the family leasing services report for February 2024 made by Commissioner Ashton and seconded by Commissioner Cobb. The following vote then recorded:

Ayes:	Ashton, Bentley, Fitz, Cobb, McClain
Nays:	None
Absent:	None

Chairman Bentley then declared the motion carried.

6. Section 8 Department Report

A copy of the Section 8 Department Report for February 2024 provided in the Board Packets.

A motion to approve the Section 8 Departmental report for February 2024 made by Commissioner Cobb and seconded by Commissioner Fitz. The following vote then recorded:

Ayes:	Ashton, Bentley, Fitz, Cobb, McClain
Nays:	None
Absent:	None

Chairman Bentley then declared the motion carried.

7. Capital Fund Department Report

A copy of the Capital Fund Report for February 2024 provided in the Board Packets.

A motion to approve the Capital Fund report for February 2024 made by Commissioner Cobb and seconded by Commissioner Fitz. The following vote then recorded:

Ayes:	Fitz, Ashton, Bentley, Cobb, McClain
Nays:	None
Absent:	None

Chairman Bentley then declared the motion carried.

8. Secretary's Report

A copy of the Secretary's Report for February 2024 provided in the Board Packets.

Rita Love, Executive Director, stated the audit has been completed and she will present it to the board next month. She closed by mentioning the Housing Authority is now caught up and current on all audits.

A motion to approve the Secretary's report for February 2024 made by Commissioner Cobb and seconded by Commissioner Fitz. The following vote then recorded:

Ayes:	Ashton, Bentley, Cobb, Fitz McClain
Nays:	None
Absent:	None

Chairman Bentley then declared the motion carried.

9. Receive, Discuss and Take Action On Financial Reports for December 2023

A motion to approve the Financial Reports for December 2023 made by Commissioner Fitz and seconded by Commissioner Cobb. The following vote then recorded:

Ayes: Ashton, Bentley, Fitz, Cobb, McClain
Nays: None
Absent: None

Chairman Bentley then declared the motion carried.

10. Receive, Discuss and Take Action On Resolution 2024-05, A Resolution Amending the Lawton Housing Authority Section 5 (h) Homeownership Plan.

The commissioner decided on the sale price \$113,500 and silent second (discount price) \$5,000 on the property at 610 SW 60th Street.

The motion follows:

A motion to approve Resolution 2024-05 a resolution amending the Lawton Housing Authority Section 5 (h) Homeownership Plan made by Commissioner Ashton, and seconded by Commissioner Fitz. The following vote then recorded:

Ayes: Ashton, Bentley, Fitz, Cobb, McClain
Nays: None
Absent: None

Chairman Bentley then declared the motion carried.

11. Receive, Discuss and Take Action On Resolution 2024-06, A Resolution Amending the Lease and the Admissions and Continued Occupancy Policy.

A motion to approve Resolution 2024-06 a resolution amending the Lease and the Admissions and Continued Occupancy Policy made by Commissioner Ashton, and seconded by Commissioner Fitz. The following vote then recorded:

Ayes: Ashton, Bentley, Fitz, Cobb, McClain
Nays: None
Absent: None

Chairman Bentley then declared the motion carried.

A motion to adjourn made by Commissioner Fitz and seconded by Commissioner Ashton. The following vote then recorded:

Ayes: Bentley, Ashton, Fitz, Cobb, McClain
Nays: None
Absent: None

Chairman Bentley declared the motion carried and the meeting adjourned.

Chairman

ATTEST:

Secretary

Compliance Form For Regular Meeting

I, the undersigned, Secretary of the Board of Commissioners of the Housing Authority of the City of Lawton, Comanche County, Oklahoma, certify that notice of the time, date, and place of this special meeting presented to the Lawton City Clerk's office in writing as set forth in the Oklahoma Open Meeting Act.

I also certify that at least 48 hours prior to this meeting excluding Saturdays, Sundays, and holidays, notice of the date, time, and place on agenda of this meeting was posted in prominent public view at the location of the meeting, on the office lobby door of the Housing Authority at 609 SW F Avenue, Lawton, Oklahoma.

Witness my hand this 21st day of March 2024

Secretary