

**MINUTES OF THE REGULAR BOARD MEETING
OF THE
BOARD OF COMMISSIONERS
OF THE
HOUSING AUTHORITY OF THE CITY OF LAWTON,
OKLAHOMA**

March 16, 2023

With the notice of said Regular meeting and Agenda posted in accordance with the Oklahoma Open Meeting Act, Chairman Bentley called the meeting to order. The following roll call recorded:

1. Roll Call

Present: Ashton, McClain, Bentley
Absent: Cobb (excused absence); Fitz (excused absence)

2. Discussion, Vote and Take Actions on Minutes and Resolutions of Previous Meetings

A motion to approve the minutes for February 16, 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: McClain, Ashton, Bentley
Nays: None
Absent: Cobb (excused absence); Fitz (excused absence)

Chairman Bentley then declared the motion carried.

3. New Business

A. Audience Participation.

No audience participation at this scheduled board meeting March 16, 2023.

A. Departmental Reports

1. Elderly Leasing Services Department Report

A copy of the Elderly Leasing Services report for February 2023 provided in the Board Packets.

A motion to approve the Elderly Leasing Services report for February 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: McClain, Bentley, Ashton
Nays: None
Absent: Cobb (excused absence); Fitz (excused absence)

Chairman Bentley then declared the motion carried.

2. Family Leasing Services Department Report

A copy of the Family Leasing Services Report for February 2023 provided in the Board Packets.

A motion to approve the Family Leasing Services report for February 2023 made by Commissioner Ashton and seconded by Chairman Bentley. The following vote then recorded:

Ayes: Ashton, McClain, Bentley
Nays: None
Absent: Cobb (excused absence); Fitz (excused absence)

Chairman Bentley then declared the motion carried.

3. Section 8/HCVFSS Department Report

A copy of the Section 8 Department Report for February 2023 provided in the Board Packets.

A motion to approve the Section 8 Departmental report for February 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: McClain, Ashton, Bentley
Nays: None
Absent: Cobb (excused absence); Fitz (excused absence)

Chairman Bentley then declared the motion carried.

4. Capital Fund Report

A copy of the Capital Fund Report for February 2023 provided in the Board Packets.

A motion to approve the Capital Fund report for February 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: McClain, Ashton, Bentley
Nays: None
Absent: Cobb (excused absence); Fitz (excused absence)

Chairman Bentley then declared the motion carried.

5. Secretary's Report.

A copy of the Secretary's Report for February 2023 provided in the Board Packets.

Rita Love stated the new installed computer system has effective the card keys to not working. She is working with the software company in restoring the card key access.

In closing, she mentioned the Highrise is having a mice/rat infestation. She had the building treated along with traps. It looks like the results of her efforts and the pest control company is working.

A motion to approve the Secretary's report for February 2023 made by Commissioner Ashton and seconded by Chairman Bentley. The following vote then recorded:

Ayes: Bentley, Ashton, McClain
Nays: None
Absent: Cobb (excused absence); Fitz (excused absence)

Chairman Bentley then declared the motion carried.

Receive and Take Action on the following:

B. Receive, Discuss, and Take Action to Approve the Lawton Housing Authority Check Register With Description For February 2023.

A motion to approve the Lawton Housing Authority check register with description for February 2023 made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: McClain, Ashton, Bentley
Nays: None
Absent: Cobb (excused absence); Fitz (excused absence)

Chairman Bentley then declared the motion carried.

C. Receive, Discuss, and Take Action to Approve the Financial Reports from Ron Urlaub, CPA for November 2022.

November 2022 financials from Ron Urlaub, CPA were not available in time for the scheduled board meeting. This item tabled until the next scheduled board meeting April 20, 2023.

Chairman Bentley then declared the motion carried.

4. Other Business:

A. No other business at this time.

A motion to adjourn made by Commissioner Ashton and seconded by Commissioner McClain. The following vote then recorded:

Ayes: Ashton, McClain, Bentley
Nays: None
Absent: Cobb (excused absence); Fitz (excused absence)

Chairman Bentley declared the motion carried and the meeting adjourned.

Chairman

ATTEST:

Secretary

Compliance Form For Regular Meeting

I, the undersigned, Secretary of the Board of Commissioners of the Housing Authority of the City of Lawton, Comanche County, Oklahoma, certify that notice of the time, date, and place of this special meeting presented to the Lawton City Clerk's office in writing as set forth in the Oklahoma Open Meeting Act.

I also certify that at least 48 hours prior to this meeting excluding Saturdays, Sundays, and holidays, notice of the date, time, and place on agenda of this meeting was posted in prominent public view at the location of the meeting, on the office lobby door of the Housing Authority at 609 SW F Avenue, Lawton, Oklahoma.

Witness my hand this 16th day of March 2023.

Secretary