

Lawton Heritage Association
Special Meeting Agenda
Thursday, July 26, 2012 - 5:15 p.m.
Historic Mattie Beal Home, 1008 SW 5th St, Lawton, OK 73501

A Special Meeting of the Lawton Heritage Association will be held Thursday, July 26, 2012 at the Historic Mattie Beal Home, 1008 SW 5th Street, at 5:15 p.m.

1. Call to Order by Craig Williams, LHA President/Introductions and Welcome/Roll Call/Quorum Count of Board of Directors
2. Minutes – Discuss and Take Action of Minutes from June 14, 2012 meeting
3. Treasurer's Report – Discuss and take necessary action for approval and submitting for audit, the June 2012 report
4. Old Business – Discuss and take appropriate action.
5. Committee Reports: Discuss and take appropriate action.
 - a. Board Development – Judy Neale
 - i. Approval of new board members
 - ii. Approval of FY12-13 Strategic Plan
 - b. Budget – Craig Williams
 - c. Calendar of Events/Tours/Facility Rentals – Ernestine Hightower
 - d. Marketing – Discussion of status of committee by Williams
 - i. Vote to change the focus of this non-performing committee
 - ii. Vote to create holiday ornament of the Carnegie Library
 - e. Membership/Publicity – Phyllis Young
 - i. Discussion of status of this committee
 - f. Publications – Charles Ellenbrook & Lynn Musslewhite
 - g. Acquisitions – Discussion by Williams of committee
 - i. Necessary action to change name and mission of this committee
 - h. Docent Program – Mary Stevens
 - i. Rental Property – Michael Cornish
 - j. Landscape/Lawn Care – Craig Williams
 - k. Maintenance/Continuing Rehab – Wendy Tatrout
 - l. Housekeeping – La Nette Nichols/Betty Turner
 - m. Preservation – Steve Newcombe
 - n. Fundraising – Cherry Phillips
6. New Business – Discuss and take appropriate action.
 - a. President's request for discussion of the following and taking necessary action
 - i. Purchase flags for the flag pole
 - ii. Purchase pots for the front entry

- iii. Purchase doormat for the front entry
- iv. Purchase First Aid Kit for the home
- v. Purchase period appropriate light fixtures for rooms that have no fixtures
- vi. Purchase of stallion/barrier post and belts for Ballroom stage
- vii. Create bulletin board for calendar
- viii. Move in the general direction of making the Home/Maid's Room more "museum like"
- ix. Join Oklahoma's Great Plains Country Association
- x. Move on making video of upstairs area for visitors who are unable to go upstairs
- xi. Create a process for having closed Executive Sessions of the Board for personnel decisions.

7. Comments/Suggestions.

8. Adjournment.