

Lawton Heritage Association
Regular Meeting Minutes
Thursday, November 14, 2024 - 5:15 P.M.
Historic Mattie Beal Home, 1008 SW 5th St., Lawton, OK

1. Call to order and Roll Call. Time: 5:22 p.m.
Present: Abby DeBaca, Mary Jane Jones, Jim Whiteley, Janie Brown, Sheila Fountain, Sharon Stephen, Carol Zabielski
Not Present: Sylvia Moore, JoAnne Gaasbeck, Elizabeth James, John Kennedy, Mary Owensby
Also Present: Yuri Schendel, Lisa Weisman
2. Minutes. Discuss and take appropriate action, October 2024
Correction: Fountain was not at the meeting.
Motion to approve, as corrected: Brown. Second: Zabielski. Carried 7-0
3. President's Report – DeBaca
DeBaca announced that we will decorate the house on Saturday, December 30st starting at 9:00 a.m. We will need help bringing things up from the basement the week before. Jones' son can help bring the boxes upstairs.
4. Treasurers Report. Discuss and take appropriate action for approval and submitting for audit, October 2024
Motion to approve: Brown. Second: Stephen. Carried 7-0
5. Business
 - a. Review Fidelity/Sparklight contract. Discuss and take appropriate action.
Jones reported the cost to include phone and internet. A 1-year contract at \$105.33 per month, 2-year for \$100.03 or a 3-year contract for \$96.73 per month. We currently have a 1-year contract at \$123.00 per month.
Motion to approve 3-year contract: Fountain. Second: Brown. Carried 7-0
 - b. Review 2025 meeting dates. Discuss and take appropriate action.
Motion to approve: Jones. Second: Stephen. Carried 7-0
 - c. Discuss LHA Christmas party. Discuss and take appropriate action.
Jones reported that we have the invitations ready. Schendel will put it in the LHA newsletter. The party will be from 5 p.m. to 7 p.m. on December 12th. Around 75 invitations will go out. A what-to-bring list was passed around.
6. New Business
No new business
7. Old Business
 - a. Rent house update. Discuss and take appropriate action.
Renters were supposed to be out by November 9th. Our real estate agent suggested we start the eviction process. She has the necessary paperwork. It is a long process that will have a cost to LHA.
 - b. Roof repair update. Discuss and take appropriate action.
No update.
Schendel asked that receptacles collecting water from leaks not be emptied so she can better monitor the leaks.
8. Committee/Coordinator Reports - Discuss and take appropriate action.
 - a. Docent Program – Brown/Moore
Brown reported there is a woman who may be available to volunteer after January.

Lawton Heritage Association
Regular Meeting Minutes
Thursday, November 14, 2024 - 5:15 P.M.
Historic Mattie Beal Home, 1008 SW 5th St., Lawton, OK

- b. Acquisitions – Stephen
No report
 - c. Board Development – Moore
DeBaca passed out folders with basic board information.
 - d. Finance – Jones
Sooner Security's billing system was affected by recent hurricanes. The issue was resolved, and Jones was able to pay the bill for two months.
 - e. Events – Jones
Jones offered flyers for the December 1 Pictures with Santa event. For the event, Cheryl Tate will be Santa's elf. Lisa Weisman will read stories in the ballroom. There will also be crafts, and John Malone will have his balloons. Advertising will go out the week before Thanksgiving.
 - f. House Maintenance – DeBaca
The kitchen door has been repaired. Eventually, we will need a carpenter to address problems with the kitchen and front doors. DeBaca and Jones have tried to fix the closet door in the maid's room. The stopper in the bathroom is getting stuck. Brown and DeBaca will meet with the woman who will clean the house in January.
 - g. Grounds Maintenance – DeBaca
The sprinkler system should be repaired in November. Terry Dixon is continuing to water the trees. DeBaca commented on how nice the front of the house looks decorated and suggested we decorate for the spring.
 - h. IT Committee – Moore
Discussion about the lack of updates to the website.
 - i. Marketing – Jones
No report
 - j. Membership – Whiteley
Whiteley sent out 14 renewals for memberships that have lapsed. At least one person has used the Venmo option to renew their membership.
 - k. Preservation – Whiteley
The City is moving their art collection to Carnegie Library/Town Hall during renovations at McMahon Auditorium. A selection of Miss Lawton photographs that hung at the old City Hall have been framed and will be installed in the new City Hall. All the photos will be available via QR code. The Cultural Preservation Committee is in the process of selecting historic photos to hang throughout the building.
 - l. Gift Shop – Brown/Schendel
We only have 7 of the 2014 Christmas ornaments left. We have some of the other years.
9. Comments/Audience Participation
Fountain will contact an organization, Xinos or Kudos, she thinks could help move boxes from the basement.
10. Adjournment. Time: 6:06 p.m.