

Lawton Heritage Association

Regular Meeting Agenda

Thursday, November 10, 2016 – 5:15 p.m.

Historic Mattie Beal Home, 1008 SE 5th St., Lawton, OK 73501

The regular monthly meeting of the Lawton Heritage Association (LHA) will be held Thursday, November 10, 2016 at the Historic Mattie Beal Home (HMBH), 1008 SE 5th Street, at 5:15 p.m.

1. Call to Order and Roll Call.
2. Minutes – Discuss and take action on October 13, 2016 meeting.
3. Treasurer's Report – Discuss and take necessary action for approval and submitting for audit, the October 2016 Financials.
4. President's Report – Cynthia Usher
 - a. City National Bank marketing – photo shoot (Young/Williams/DeBaca)
 - b. HMBH Emergency/Incident Report form.
 - c. Assistance for Santa Day (12/4) and Christmas Open-house.
 - d. Christmas Open-house (date/time/refreshments.) Requesting volunteer to serve as chair.
 - e. Gratitude for committee work.
 - f. Update on Minnette's recovery.
 - g. Thank you for securing file cabinets.
5. Old Business – Discuss and take appropriate action.
 - a. Status of 3rd Grade Program and discuss payment of Mattie Beal portrayal – Yuri Schendel
6. New Business – Discuss and take appropriate action.
 - a. Self-Guided Tour booklets - Yuri Schendel
7. Committee/Coordinator Reports : Discuss and take appropriate action.
 - a. Docent Coordinator – Facility Rental
 - b. Acquisitions
 - c. Board Development
 - i. Move to establish the minimum age to serve as a HMBH docent to be 21 years old.
 - ii. Move to change wording of policy pertaining to once a year free rental of the HMBH to **specify being applicable to LHA Board members.**
 - iii. Move that business pertaining to paid employees be handled in executive sessions.
 - d. Finance
 - e. House and Grounds
 - f. Marketing
 - g. Membership
 - h. Preservation
 - i. Gift Shop
 - j. Events/Fundraising
8. Comments/Audience Participation.
9. Adjournment.