

Lawton Heritage Association
Regular Meeting Agenda
Thursday, September 12, 2013 - 5:15 p.m.
Historic Mattie Beal Home, 1008 SW 5th St, Lawton, OK 73501

The regular monthly meeting of the Lawton Heritage Association (LHA) will be held Thursday, September 12, 2013 at the Historic Mattie Beal Home (HMBH), 1008 SW 5th Street, at 5:15 p.m. *We need all board members there please.*

1. Call to Order by Craig Williams, LHA President/Introductions and Welcome/Roll Call/Quorum Count of Board of Directors
2. Minutes – Discuss and take action of August 8th Regular Meeting
3. Treasurer's Report – Discuss and take necessary action for approval and submitting for audit, the August 2013 report.
4. Committee/Coordinator Reports: Discuss and take appropriate action.
 - a. Budget – Craig Williams
 - b. Calendar of Events/Tours/Facility Rentals – Ernestine Hightower
 - i. Discuss and take action on procedures and policies on rental of home including whether or not members can have home for free usage of non-LHA events.
 - c. Membership/Publicity Coordinator – Phyllis Young
 - d. Publications – Charles Ellenbrook & Lynn Musslewhite
 - e. Docent Program – Mary Stevens
 - f. Rental Property – Michael Cornish
 - g. Landscape/Lawn Care – Craig Williams
 - h. Maintenance/Continuing Rehab – Wendy Tatroult
 - i. Discuss and take action on request for additional funds for window repairs and new doors.
 - i. Marketing – Gift Shop Report – Lucille Boutte
 - i. Special invitations for Holidays – Sue Briggs
 - ii. Other Marketing Plans – Judy Neale, Cynthia Usher, La Nette Nichols
 - j. Acquisitions/House Committee – Sue Briggs
 - i. Discuss and take action to rid house of unnecessary items.
5. New Business
 - a. Chair's appointment of Mary Owensby to start planning event
 - b. Discuss and take steps to entertain possible new property purchase
6. Adjournment