

Minutes  
Regular Meeting  
Lawton Heritage Association (LHA)  
September 10, 2020

1. Meeting called to order by President Yuri Schendel at 5:15 p.m.

**Present:** President Yuri Schendel, Vice President Abby DeBaca, Treasurer Elizabeth James, and board members Mary Jane Jones, Sylvia Moore, Mary Owensby, Sharon Stephen, Jim Whiteley and Craig Williams.

**Absent:** Deborah Baroff (excused), Janie Brown, Mike Jones (excused), Dee McAllister (excused), Melvin Mullins (excused), Don Price, Sherene Williams (excused)

**Also Present:** Sandi Colby, Phyllis Young

2. Old Business – General Election Ballot and By-Laws changes.

There were no additional nominations following the August meeting.

**Motion** made by Schendel to approve 2020-2021 slate of officers. President, Sharon Stephen, Vice President, Janie Brown; Secretary, Jim Whiteley.

Second by DeBaca. Motion passed by unanimous vote.

**Motion** made by Schendel to approve By-Laws changes.

Add section 12 to By-Laws “Article IV”, Directors: “All members of the Board of Directors must be a member of LHA, in good standing.”

Add section 9 to By-Laws, “Article V”, Officers: “Slate of Officers must be chosen from current, active members of LHA Board of Directors and be a member of LHA in good standing.”

Second by Williams. Motion passed by unanimous vote.

3. Minutes - Discuss and take action on August 13, 2020 Board meeting minutes.

**Motion** made by James to approve the August 13, 2020, Board meeting minutes, with corrections. Seconded by DeBaca. Motion passed by unanimous vote.

4. Treasurer’s Report – Discuss and take necessary action to approval for audit of the August 2020 Financials.

**Motion** made by DeBaca to accept the August 2020 Treasurer’s Report, seconded by Owensby. Motion passed by unanimous vote.

5. President's Report.

Recently, water damage was noticed on the ceiling at the landing and upstairs closet and laundry shoot. Wendy Tatrout crawled into the rafters to inspect the damage. The executive committee and finance committee were contacted to get an okay for expenditures to fix the roof. Ford Roofing has been contacted to inspect the building.

Oklahoma Heritage preservation grant opportunity. The grant would fund an audio-visual education project. We would need to know how much it would cost, who would run the project and a timeline. There is a 10% matching fund requirement and would need to be completed within a year. If someone is willing to take on the project that would be fine, but we don't want to take something on that we are unable to accomplish. James reported that she had talked to Mike Jones about an audio-visual project the finance committee had discussed at the July meeting. The video installation would be on the first floor to help interpret the house for those who cannot access the second floor or for whom English may not be their primary language. Jones is working on information about costs and a timeline. Schendel recommended James form a small committee to pursue the grant. James offered to register for and attend a Zoom webinar on September 15<sup>th</sup> to learn more about the program and process. The application is due by October 30<sup>th</sup>.

6. New Business - Discuss and take appropriate action. No new business.

7. Committee/Coordinator Reports. Discuss and take appropriate action.

a. Docent Program

Schendel reported that Dee McAllister has agreed to remain a docent. The Mattie Beal Home will reopen on October 1. Colby will contact docents about the reopening. James will work with the Lawton Then and Now Facebook group and Lawton Chamber of Commerce. Whiteley will make the announcement on the LHA Facebook page. Depending on attendance we may not be open on Thursdays or Sundays.

b. Acquisitions – Whiteley

DeBaca reported the garage sale postponed from the spring will be held in early November. If anyone has anything to donate for the sale, you will receive a receipt for the donation. Schendel and DeBaca reported they belong to a retired teachers organization that collects children's tennis shoes to be given to families

in need. Also, if anyone would like to get rid of plastic shopping bags, a woman in their group uses them to crochet mats for homeless people.

c. Board Development - DeBaca

d. Finance -James

e. Events - Stephen/MJ Jones

f. House Maintenance - Cornish

Covered in President's Report.

g. Grounds Maintenance - C. Williams

Williams will apply pre-emergent to the lawn in the next week. He will contact Tom with Lawns Like Greens.

h. I.T. Committee - M. Jones

Jones is working on the transition to our new website developer. Currently, no new changes are being made to the website.

i. Marketing - James

The marketing committee will resume meeting in September. They may take rack cards to local hotels this month. We have not dropped off any cards since before the closing.

j. Membership - Baroff

k. Preservation - Whiteley

Young (LHA representative to the City of Lawton's Cultural Preservation Committee) reported the CPC is wanting to complete an inventory of items that are part of the City's fine art collection. Many of these objects have hung in city buildings and offices. Some are unaccounted for. If anyone has any information about the artwork, please let her know.

l. Gift Shop - McAllister (manager)

8. Comments/Audience Participation

9. Adjournment - 5:50 p.m.

Respectfully submitted,

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Jim Whiteley, LHA Secretary (acting)

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Yuri Schnedel, LHA Board President