

Lawton Heritage Association
Regular Meeting Minutes
Thursday, August 11, 2022 – 5:15 P.M.
Historic Mattie Beal Home, 1008 SE 5th St., Lawton, OK

1. Call to Order and Roll Call. Time: 5:14 p.m.
Present: Janie Brown, Sylvia Moore, Mary Jane Jones, Jim Whiteley, Abby DeBaca, Michael Cornish, John Kennedy, Yuri Schendel, Sharon Stephen.
Not Present: Elizabeth James (excused)
2. Minutes – Discuss and take appropriate action on July meeting
Motion to approve: Stephen. Second: Moore. Carried
3. President's Report – Brown
Brown reported we had a very successful open house. There were around 109 guests and 12 docents. The house was full all afternoon. There were two women who attended the event who said they lived in the house in the late 1960s or early 1970s. Brown said she would get them a floorplan so they could identify where things were when they lived in the house. They mentioned an outside stairway to the second floor. Their brother is an architect, and they would like to go through the house with him sometime to mark a floorplan. Brown signed the agreement for limited support with the City of Lawton.
4. Treasurer's Reports – Discuss and take appropriate action for approval/submitting for audit.
Motion to approve: Kennedy. Second: DeBaca. Carried.
5. Old Business – Discuss and take appropriate action.
 - a. Proposal to order new attraction brochures
Motion to approve: Moore. Second: Cornish. Carried.
 - b. Proposal to order tea receptacles for Mattie Beal Birthday
The total price for three brewers, \$219.78.
Motion to approve: DeBaca. Second: Stephen. Carried.
6. New Business – Discuss and take appropriate action
 - a. Proposal to purchase office storage and kitchen supplies
Schendel requested the purchase of storage shelves for the office closet and basement. Five shelves are needed: 1 for events, 1 for holiday decorations, 1 for home supplies, 1 for non-confidential records, 1 miscellaneous. Among other items needed are six storage bins, a paper shredder, 3-hole punch, stapler, and a small microwave. The total cost is \$876.00.
Motion to approve: Cornish. Second: Moore. Carried.
 - b. Proposal to have diseased tree removed outside the west gate
Schendel reported that Pat Sullivan's opinion is that the tree would be extremely difficult to save and recommended it be removed. The cost to remove the tree, including the stump, is \$2,500.00.
Motion to remove and replace the tree: Cornish. Second: DeBaca. Carried.

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7. Committee/Coordinator Reports – Discuss and take appropriate action

- a. Docent Program/ Brown
Brown met a woman at City Hall who may be interested in volunteering. Brown recommended having a docent recruitment event in the fall.
- b. Acquisitions – DeBaca
From the Laura Fields Trust grant three area rugs have been purchased. One for the parlor and two for the girls' bedrooms. Jones arranged for Johnson-Mason Carpet to pick up the rugs and take them to be cleaned. It will cost \$150.00 to have them cleaned. When those are done, the rug in the parlor will be cleaned. This rug may be moved to the ballroom. The new lace curtains for the girls' bedrooms have arrived. These curtains for four windows cost \$618.00. We will need to replace the curtain rods. Three of the dining room chairs have been reupholstered. DeBaca and Stephen will take three more chairs to be reupholstered when they pick up the three that are ready. We have paid for the fabric and are paying for the labor as it is done. Two magnetic air diverters have been ordered from Amazon for the floor vents.
- c. Board Development – Moore
No report.
- d. Finance – Jones
Bottled water was purchased for the house.
- e. Events – Jones
Mattie Beal Tea Party will be September 10.
- f. House Maintenance – DeBaca
Schendel reported the final City inspection will be August 12.
- g. Grounds Maintenance – Schendel
DeBaca discussed a need for soaker hoses for the front flower beds. Following discussion, it was agreed to use yard sale funds to purchase two 50' soaker hoses, sprinklers, and timers.
- h. IT Committee – Moore
Moore talked to Jonathan Bennet about adding email to the website. Brown asked for volunteers to take on the responsibility of the LHA phone for three-month increments.
- i. Marketing – Jones
Jones will advertise for the party. We may try Vinmo or PayPal for the event.
- j. Membership – Whiteley
Several membership renewals have been received from the July mailing. Whiteley asked Jason Poudrier, director of Lawton Arts and Humanities division, to contact us to participate in Lawton's Birthday event next year.
- k. Preservation – Whiteley
A representative from the State Historic Preservation Office (SHPO) will visit Lawton to do an inventory of historic sites. The City is working to

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become a Certified Local Government through SHPO to assist with
historic preservation

I. Gift Shop – Brown

No report.

8. Comments/Audience Participation

9. Adjournment. 6:05 p.m.