

Lawton Heritage Association
August Monthly Meeting Agenda
Thursday, August 9th, 2012 - 5:15 p.m.
Historic Mattie Beal Home, 1008 SW 5th St, Lawton, OK 73501

The regular monthly meeting of the Lawton Heritage Association will be held Thursday, August 9th, 2012 at the Historic Mattie Beal Home, 1008 SW 5th Street, at 5:15 p.m.

1. Call to Order by Craig Williams, LHA President/Introductions and Welcome/Roll Call/Quorum Count of Board of Directors
2. Minutes – Discuss and Take Action of Minutes from July 26th, 2012 meeting
3. Treasurer's Report – Discuss and take necessary action for approval and submitting for audit, the July 26th, 2012 report
4. Old Business – Discuss and take appropriate action.
 - a. Motion to approve quote for LHA flags.
 - b. Motion to approve quotes for concrete planters for the porch.
 - c. Discussion regarding front door mats.
 - d. Discussion of status of first aid kit for home.
 - e. Discussion of status on making purchases for light fixtures for the house.
 - f. Brief discussion on membership and Great Plains Country Association.
5. Committee/Coordinator Reports: Discuss and take appropriate action.
 - a. Budget – Craig Williams
 - b. Calendar of Events/Tours/Facility Rentals – Ernestine Hightower
 - c. Marketing – Discussion of status of committee by Williams
 - i. Brief discussion of Christmas Ornament
 - ii. Brief discussion of gift shop
 - d. Special comments by the membership/publicity coordinator – Phyllis Young
 - e. Publications – Charles Ellenbrook & Lynn Musslewhite
 - f. Acquisitions – Discussion by Williams of committee
 - i. Brief discussion about getting costs for photos for the house from the museum.
 - g. Docent Program – Mary Stevens
 - h. Rental Property – Michael Cornish
 - i. Landscape/Lawn Care – Craig Williams
 - j. Maintenance/Continuing Rehab – Wendy Tatroult
 - k. Housekeeping – La Nette Nichols/Betty Turner
 - l. Fundraising – Cherry Phillips/Craig Williams

6. New Business – Discuss and take appropriate action.

- a. President's request for discussion of the following and taking necessary action
 - i. Create bulletin board for calendar
 - ii. Move in the general direction of making the Home/Maid's Room more "museum like"
 - iii. Brief discussion about making video of upstairs area for visitors who are unable to go upstairs
 - iv. Create a process for having closed Executive Sessions of the Board for personnel decisions.

7. Comments/Suggestions.

- a. Chairman's acknowledgment of receiving the Lawton Arts and Humanities Council grant to continue Lawton Public Schools program for third grade students.

8. Adjournment.