

Lawton Heritage Association
Regular Meeting Agenda
Thursday, August 8, 2024 - 5:15 P.M.
Historic Mattie Beal Home, 1008 SW 5th St., Lawton, OK

1. Call to order and Roll Call. Time: 5:15 p.m.
Present: Abby DeBaca, Sylvia Moore, Mary Jane Jones, Jim Whiteley, Janie Brown, Elizabeth Gaasbeck, John Kennedy, Mary Owensby, Sharon Stephen, Carol Zabielski
Not Present: JoAnne Gaasbeck
Other: Yuri Schendel
2. Minutes. Discuss and take appropriate action, July 2024
Motion to approve: Moore. Second: Brown. Carried: 9-0
3. President's Report – DeBaca
DeBaca thanked those who set up at McMahon Auditorium for the Lawton birthday celebration. There were comments about how nice the Mattie Beal presentation at the event was. DeBaca commented on how nice the open house was. The notice case has been installed on the south fence. New, user-friendly, thermostats have been installed on both floors of the house. Moore mentioned that the only adjustments anyone should make are to adjust the temperature up or down. That is a temporary adjustment.
4. Treasurers Report. Discuss and take appropriate action for approval and submitting for audit, July 2024
Kennedy entered.
Motion to approve: Stephen. Second: James. Carried: 10-0
5. Business
 - a. Installation of outdoor cameras. Discuss and take appropriate action.
Discussion of the need for a simple system, especially when people are working at the house alone. Moore will talk to Sooner and Perkins to see what they offer.
 - b. Hiring someone to clean the house on a regular schedule. Discuss and take appropriate action.
DeBaca reported that at one point we hired someone to clean the house before doing it ourselves. In addition to light cleaning by docents, we usually do a deep cleaning twice a year. Brown will look into cleaning options. Jones mentioned we include cleaning in our budget and Hotel/Motel request.
 - c. LHA cell phone. Discuss and take appropriate action.
DeBaca reported most inquiries are through email. She asked if we needed to get rid of the cell phone. James mentioned that is the number used in all our business and promotional material. Jones volunteered to keep the phone since she already handles the email.
6. New Business
No new business.

Lawton Heritage Association
Regular Meeting Agenda
Thursday, August 8, 2024 - 5:15 P.M.
Historic Mattie Beal Home, 1008 SW 5th St., Lawton, OK

7. Old Business

- a. Rent house update. Discuss and take appropriate action.
DeBaca reported on Friday that she and Moore listed the house for sale for \$25,000. On Saturday, they learned LHA was being sued for an incident that happened at the rent house in January. A man walking across from the house was attacked by a pit bull owned by the renters. He had injuries to his face and hand. While working at the house, Dee McAllister was served a summons on Thursday. DeBaca and Moore will attend a scheduling hearing on August 14. Our insurance company has been notified. Steve Newcomb, LHA's attorney, has asked for copies of the insurance. According to Newcomb there should be insurance and a clause in the lease if the renter's own a pit bull. The renter claims it is not a pit bull. LHA did not know the renters had a dog. Animal control states it is in their report. The incident happened in January and the filing was not made until the beginning of May. The man is represented by a personal injury attorney in Oklahoma City. Until this is resolved we cannot sell the rent house.

8. Committee/Coordinator Reports - Discuss and take appropriate action.

- a. Docent Program - Brown/Moore
Moore reported we had four docents for the birthday open house. Moore will work during a photo shoot at the house Saturday night. Jones and Stephen will work a baby shower on August 31. DeBaca said we might ask the newspaper to run an article to help recruit docents.
- b. Acquisitions – DeBaca
DeBaca asked Stephen to take over the committee. We had planned to have a yard sale on October 5. It was decided, due to safety concerns, to postpone the sale until the roof has been repaired.
- c. Board Development – DeBaca
No report.
- d. Finance – Jones
Jones reported a book about Lawton's 50th anniversary was sent to us.
- e. Events – Jones
Due to the roof issues, we will not have an outdoor fall event this year. The tea will be on Saturday, September 21 from 11:00 a.m. to 1:00 p.m. Moore reported that the City of Lawton spent \$985.00 in the gift shop for items for us to give out during the Lawton birthday event. Remaining items were given out at the open house and will also be given out at the tea party.
- f. House Maintenance – Schendel
The front storm door does not latch. Schendel will remind Jeff Yung about monthly reports to the board about the roof.
- g. Grounds Maintenance – DeBaca

Lawton Heritage Association
Regular Meeting Agenda
Thursday, August 8, 2024 - 5:15 P.M.
Historic Mattie Beal Home, 1008 SW 5th St., Lawton, OK

Terry Dixon has been watering. Schendel and others have also been watering.

- h. IT Committee – Moore
Moore will update list for the security company.
 - i. Marketing – Jones
Jones will work on marketing for the tea.
 - j. Membership – Whiteley
Whiteley reported membership is down over the past couple of years. He will create a Facebook post and contact members whose memberships have lapsed.
 - k. Preservation – Whiteley
Whiteley reminded about the vote on the CIP vote is August 27. There are important historic preservation projects included in the proposal.
 - l. Gift Shop - Brown/Schendel
Schendel reported we are sold out of spoons. Zabielski has made more bonnets and a baby's quilt.
9. Comments/Audience Participation
No comments.
10. Adjournment. Time: 5:58 p.m.