

Lawton Heritage Association
Regular Meeting Minutes (corrected)
Thursday, July 13, 2023 – 5:15 P.M.
Historic Mattie Beal Home, 1008 SE 5th St., Lawton, OK

1. Call to order and Roll Call. Time: 5:15 p.m.
Present: Sylvia Moore, Abby DeBaca, Mary Jane Jones, Jim Whiteley, Elizabeth James, John Kennedy, Yuri Schendel, Sharon Stephen, Carol Zabielski
Not Present: Janie Brown (excused), Michael Cornish, Mary Owensby (excused)
2. Minutes - Discuss and take appropriate action
Motion to approve May minutes: Stephen. Second: Kennedy.
Yea: Moore, BeBaca, Jones, Whiteley, Kennedy, Schendel, Stephen, Zabielski. Nay: None.
Abstain: None.

Motion to approve June minutes: DeBaca. Second: Schendel.
Yea: Moore, BeBaca, Jones, Whiteley, Kennedy, Schendel, Stephen, Zabielski. Nay: None.
Abstain: None.
3. President's Report – Moore
Moore thanked everyone for their hard work making a successful garage sale.
Moore read a thank you card from Carol Tate following a visit from a Leadership Lawton class.
4. Treasurer's Report – Discuss and take appropriate action for approval/
submitting for audit
Motion to approve May report: Schendel. Second: DeBaca.
Yea: Moore, BeBaca, Jones, Whiteley, Kennedy, Schendel, Stephen, Zabielski. Nay: None.
Abstain: None.

Motion to approve June report: Kennedy. Second: Schendel.
Yea: Moore, BeBaca, Jones, Whiteley, Kennedy, Schendel, Stephen, Zabielski. Nay: None.
Abstain: None.
5. Business – Discuss and take appropriate action
 - a. Reinstate Sharon Stephen for 3rd term on the LHA Board
Motion to approve: DeBaca. Second: Schendel
Yea: Moore, BeBaca, Jones, Whiteley, Kennedy, Schendel, Zabielski.
Nay: None. Abstain: Stephen.
 - b. Arvest Foundation Grant
DeBaca reported on a grant being prepared for the Arvest Foundation. The Foundation is interested in educational programming. They have a grant writer who will assist in the preparation. David Madigan requested a letter from Lawton Public School stating that LHA will continue our 3rd grade program. Moore and DeBaca met with Lesa Sparks with LPS. Information has been provided to Sparks about the program. The grant is available for \$10,000 to \$15,000. Part of the money will be used for house repairs.
No action taken.
 - c. Insurance for the Mattie Beal Home
DeBaca has talked to a representative from Hartford Insurance company about expanding our coverage. Currently, we only have liability insurance. It is recommended

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that we wait until the roof is prepared to get a quote for full coverage. Jeff Smith is looking at other insurance options.

No action taken.

d. Sprinkler system for the Mattie Beal Home

DeBaca reported that Jay Malin has not yet installed the timer for the sprinkler system. It is currently stored in the garage sale room in the basement. He will install the timer and test the system at no charge to LHA.

No action taken.

e. Fundraiser

Schendel requested a fundraising effort to assist with damage to the house from the June hailstorm. LHA was going to use our own funds and a grant from the McMahon Foundation received before the storm. The cost of repairs has likely increased following the storm. There is other storm damage to the property. A draft letter requesting donations from LHA supporters, and others, to assist with repairs was presented. Jones suggested a Venmo code be added to the letter.

Motion to send letter with Venmo addition: Kennedy. Second: DeBaca.

Yea: Moore, BeBaca, Jones, Whiteley, Kennedy, Schendel, Stephen, Zabielski. Nay: None. Abstain: None.

f. Storm related expenditures

Schendel reported on damage from the June hailstorm. Damage includes light globes, window screens, fence, trees, and currently unknown damage. Some of the cost may be reimbursed from the Arvest grant.

Motion to approve spending up to \$500.00 without the approval of the Finance Committee and \$500.00 to \$7,000.00 with approval of the Finance Committee for storm related damage: Jones. Second: Schendel.

Yea: Moore, BeBaca, Jones, Whiteley, Kennedy, Schendel, Stephen, Zabielski. Nay: None. Abstain: None.

6. New Business

No New Business

7. Old Business

No Old Business

8. Committee/Coordinator Reports - Discuss and take appropriate action

a. Docent Program – Brown

Moore reported we have had some difficulty getting docents to show up. Moore will prepare the August docent schedule.

b. Acquisitions – DeBaca

DeBaca and Jones reported the garage sale made \$1,468.63 plus whatever we receive from Goodwill. We had around 69 customers. DeBaca reported that Regina Womack has donated a silk shawl that is over 100 years old. Ms. Womack said we could either use it or sell it. Since we cannot use it at the house, we will look into selling it.

c. Board Development – DeBaca

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The committee prepared the donation letter to supporters for the storm repairs.

d. Finances – Jones

Jones has paid \$94.63 for sales tax and working on turning in income tax. Schendel reported we have not yet heard about the City's Hotel/Motel funds. We usually hear about it in June. We may find out in August.

e. Events – Jones

Jones reported that Cathy Costella's Lunch & Learn was a success, We had about 30 guests and made \$648.00. Our expenses were \$232.57. Eventbrite charges the guest \$3.50 for a \$20.00 charge. Venmo charges us \$.48. The next Lunch & Learn is Tuesday, July 18 with Officer Blessing who will discuss scam prevention. Jones has agreed to give a short presentation at the Lawton Business Women's luncheon on August 23.

Morgan Reinhart has agreed to present a Lunch & Learn on historic preservation on Tuesday, August 22.

f. House Maintenance – Schendel

Discussed under Business items.

g. Grounds Maintenance – DeBaca

Discussed under Business items.

h. IT committee – Moore

Moore will contact Jonathan Bennett about our website updates.

i. Marketing – Jones

The Lunch & Learn was advertised on Facebook, Lawton Constitution, and the County Times. Information was sent to KSWO and flyers were given to the Chamber of Commerce and Viridian Coffee.

j. Membership – Whiteley

Whiteley reported that July is our busy month for membership. Several renewals have been sent out.

k. Preservation – Whiteley

No report

l. Gift Shop – Brown/Schendel

Schendel reported we have been selling a lot of magnets. We only have 3 left. James reported we may be low on bonnets.

9. Comments/Audience Participation

James mentioned we had a visitor that has a piano she is interested in donating. She will give the information and photos to the Acquisition Committee.

10. Adjournment. Time: 6:19 p.m.