

Lawton Heritage Association
Regular Meeting Minutes (corrected)
Thursday, April 14, 2022 – 5:15 P.M.
Historic Mattie Beal Home, 1008 SE 5th St., Lawton, OK

1. Call to Order and Roll Call. Time: 5:45 p.m.

Present: Janie Brown, Jim Whiteley, Abby DeBaca, Elizabeth James, John Kennedy, Sylvia Moore, Yuri Schendel

Not present: Sharon Stephen (excused), Mary Jane Jones (excused), Michael Cornish, Mary Owensby, Craig Williams.

2. President's Report – Stephen

Stephen's report presented by Brown.

Docent orientation was held on March 12. Five women attended and are in training. Mary Swafford could not attend but is in training. Mattie's Easter Party was held from 1:30 p.m. to 3:00 p.m. on April 9. Forty-eight people signed in at the gate and we received a lot of favorable comments. DeBaca did a wonderful job as the Easter bunny. Stephen had seen some of the photos from the event and thought they were beautiful. John Malone did a great job with the balloons. He created rabbits, butterflies, turtles, and many other little creatures. John's mother passed out candy to the children. She purchased the balloons and candy. Five Key Club member from McArthur High School volunteered for the event and were a big help. Rickey from Naturscape loaned the flowers we used for the photo shoot. Stephen encouraged members to shop at Naturscape when doing their spring planting.

3. Treasurer's Reports – Discuss and take appropriate action for approval/submission for audit.

Schendel reported for Jones. One half of the Hotel/Motel tax has been received. We should be getting the other half around June. The April rent for the rent house has been paid but is not on the report and will be on the next report.

Motion to approve: DeBaca. Second: Moore. Carried.

4. Minutes – Discuss and take appropriate action on March meeting.

Correction by Schendel: Under House Maintenance, Gary Hillman's name should be spelled Heilman.

Motion to approve, as corrected: Kennedy. Second: James. Carried.

5. Old Business – Discuss and take appropriate action.

No old business.

6. New Business

1. Ok reimbursement to Abby for the purchase of the Asparagus ferns, potting soil, and fertilizer for the roses.

The ferns and soil were donated by DeBaca. Because the cost of the fertilizer was less than \$50.00 no vote was necessary.

2. Ok and finalize the yard sale particulars coming up in May. Proceeds go to Acquisitions Committee and date to be held.

The sale will be Saturday, May 28th from 7:00 a.m. until 2:00 p.m. We will need people to help price items during the week and work the event. We still need things for the sale. The Acquisitions Committee has a list of projects the money from the sale will be used for, including the framing of five photographs recently donated, replacement of the curtains in the girls' bedrooms, replace the rug in the parlor with one that is period appropriate, and reupholster the dining room chairs.

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Motion to approve: Moore. Second: James. Carried.

3. Purchase of mulch.

The Finance Committee approved \$250.00 for the purchase of mulch. \$200.00 for the mulch and \$50.00 to have it applied. Treehouse Garden Center have us a good deal on the mulch, \$199.75, which has been delivered. On April 23rd we have someone to spread the mulch. The Committee wanted to have it done before an upcoming wedding at the house.

Motion to approve reimbursing DeBaca for the mulch: James. Second: Schendel. Carried.

7. Committee/Coordinator Reports – Discuss and take appropriate action.

a. Docent Program/Docent Coordinator

Brown reported that James gave her the name of a woman who is interested in being a docent. Brown will contact her about starting training.

b. Acquisitions – DeBaca

Shella Fountain has an early 1900s rug she may be interested in donating.

c. Board Development – Brown

Brown passed out a list of nominees for officers that will be voted on at the next board meeting.

d. Finance – Jones

Schendel reported we made a little over \$260.00 at the Easter event. We spent \$104.00 on candy and other items. For the event we made a profit of \$160.39. We may have made more but there were other activities in the city that day.

e. Events – Jones

It was mentioned that the people who attended the Easter event really enjoyed it. Hopefully, next year we can find a day that does not conflict with other events. Since we now have the plastic eggs and other items we shouldn't have to spend as much next year.

f. House Maintenance – Cornish

Schendel reported we are waiting on the contractor for some repair projects previously approved by the Board. DeBaca reported we have the Knox box installed. Gary Heilman has ordered an annunciator for the smoke detectors in the ducts. The annunciator goes in the attic. Heilman will install the annunciator. There are two drains from the air conditioner in the attic. One drains to the outside, the other to the vent stack. The City wants them to both drain outside. Heilman told the City Inspector we will vent one pipe to the vent stack. Heilman will work with a plumber to drain the other pipe to the drain in the basement. That should complete the requirements from the City. Once all the projects are completed and we have the approval from the Fire Marshall, DeBaca suggested inviting the firemen from Station 1 to tour the house. We will provide tours and refreshments for all three shifts. Most have not visited the house, and this will allow them to become familiar with the site.

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g. Grounds Maintenance – Schendel

h. IT Committee – Sylvia

John Bennett will put rental and other forms on the website. Kennedy suggested providing a return envelope with paper rental forms.

i. Marketing – Jones

Brown mentioned Officer Studebaker suggested we put our advertising on the Lawton Then and Now Facebook group. James suggested also using the Lawton Grapevine Business page. Moore took flyers to the Chamber of Commerce. Schendel mentioned our flyers/brochures need to be updated. We will need the Board to vote on printing new flyers.

j. Membership – Whiteley

No report.

k. Preservation – Whiteley

The City of Lawton has contacted a Kansas company to evaluate the damaged arch at Highland Cemetery. Moore reported she and DeBaca got a couple of doors (the front door and a five-panel door) and other items from the first house Mattie and Charles built at 505 Summit. The house is on the City's D&D (dilapidated and dangerous) list.

l. Gift Shop – Schendel

No report.

8. Comments/Audience Participation

9. Adjournment. Time: 6:21 p.m.

Sharon Stephen, LHA Board President

Jim Whiteley, LHA Secretary