

Minutes -corrected
Regular Meeting
Lawton Heritage Association (LHA)
April 8, 2021

1. Meeting called to order by President Sharon Stephen at 5:11 p.m.

Present: President Sharon Stephen, Treasurer Mary Jane Jones, Secretary Jim Whiteley, and board members, Abby DeBaca, Michael Cornish, Elizabeth James, Dee McAllister, Sylvia Moore, Melva Mullins, Mary Owensby, Yuri Schendel, Craig Williams, Sherene Williams

Absent: Janie Brown (excused), Abby DeBaca (excused), Mike Jones, Don Price, Sherene Williams.

Also Present: Sandi Colby.

2. President's Report – Stephen

Sharon Stephen thanked Wendy Tatrout for keeping us informed on roof repairs. Weather has delayed repairs which are now scheduled for April 13th. Stephen extended thanks to several board members. Schendel for keeping us informed about the tree removal, DeBaca for making arrangements to have the lawn sprayed for weeds, Williams on the appearance of the lawn, Schendel and Abby for weeding the flower beds and vacuuming the first floor of the house, Cornish for removing the mantle in the living room, and Moore for working with Sooner Security to update the docent codes. Stephen noted James is on the Docent Committee with Colby, McAllister, and Mullins. Albert Rivas heads the Marketing Committee with Colby and Whiteley. Rivas had recently done a radio interview and will make arrangements for newspaper and television interviews for our Lunch & Learn event. She complimented him on the job he is doing. Stephen reminded members that if there is something they would like to discuss at a board meeting it needs to be on the agenda.

3. Treasurer's Report – Discuss and take appropriate action for approval/submitting for audit.

Jones reported the water bill arrived with our new trash pick-up schedule. Pick-up is on Friday and bulk pick-up the last Wednesday of the month. She will post the schedule in the closet. She has bonnets that she made for her granddaughter's birthday party that she will put in the gift shop to be given away for free or for a donation. McAllister will take care of that.

Motion to approve by Williams. Second by McAllister. Carried.

4. Minutes - Discuss and take appropriate action on the March 11, 2021, Board minutes as corrected.

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One correction: The account for the rent house was changed from Arvest to City National Bank.

Motion made by Williams to approve the March 11, 2021 Board minutes. Second by Moore. Carried.

5. Old Business

6. New Business – Discuss and take appropriate action.

a. Tree removal due to mistletoe growing in tree – Schendel

Three businesses were contacted to remove the tree in the southwest corner of the property. Sullivan Tree service returned a quote of \$1,500.00 to remove the tree and stump. There are other things on the grounds that also need to be taken care of that may be an additional cost.

Motion to approve up to \$2,500.00 by Cornish. Second by Williams. Carried.

7. Committee/Coordinator Reports – Discuss and take appropriate action.

a. Docent Program/Docent Coordinator – Colby

Colby reported we will need docents for three days in April and 3 or 4 in May.

b. Acquisitions – DeBaca

Schendel gave report for DeBaca. We have received a donation of glass cup and saucer serving sets from Sylvia Moore. Minnette Page donated vintage aprons, tablecloths, napkins, and doilies. Some items needed to be cleaned and/or mended. DeBaca will take care of the ones that need to be cleaned and Schendel the ones needing to be mended.

c. Board Development – Brown

No report.

d. Finance – Mary Jane Jones

The Finance Committee has filled out and filed paperwork for the City of Lawton's economic development hotel/motel tax.

e. Events – Mary Jane Jones

There will be Lunch & Learn event on Wednesday, May 12th at noon. Ricky Harrison from Naturescape will give a presentation on the care of succulents. Weather permitting it will be held outside, otherwise it will be moved indoors. Lunch (sandwich, chips, and a cookie) from Country Mart will be \$3.99. Tickets

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will be \$15.00. The last day to buy tickets is May 8th. Participation will be limited to 30 people.

f. House Maintenance – Cornish

The mantel will possibly be replaced on Friday, April 9th.

g. Grounds Maintenance – Schendel

Williams reported he has checked the grounds and while some plants/trees suffered damage from the winter storm, most appear to have survived. The tree being removed from the southwest corner will need to be replaced. Preferably with a large shade tree. We will need to make sure not to get one that was affected by the winter storm in February.

h. IT Committee – Mike Jones

Moore reported security codes have been updated with Sooner Security. The radio in the attic will need to be replaced (upgrade from 3G) by January at a cost of about \$150.00. Sooner Security will remind us when it needs to be replaced.

i. Marketing – McCallister

Rivas will promote (television, radio, etc.) the Lunch & Learn event.

j. Membership – Whiteley

Several membership renewals will be sent out this month.

k. Preservation – Whiteley

The City has not taken action on the pools in the WPA parks.

l. Gift Shop – McAllister

No report.

8. Comments/Audience Participation

9. Adjournment

Adjourned, 5:48 p.m.

Respectfully submitted,

Jim Whiteley, LHA Secretary

Sharon Stephen, LHA Board President