

Lawton Heritage Association
Regular Meeting Minutes
Thursday, March 9, 2023 – 5:15 P.M.
Historic Mattie Beal Home, 1008 SW 5th St., Lawton, OK

1. Call to Order and Roll Call. Time: 5:15 p.m.
Present: Sylvia Moore, Mary Jane Jones, Jim Whiteley, Abby DeBaca, Elizabeth James, Yuri Schendel, Sharon Stephen
Not Present: Janie Brown (excused), Michael Cornish, John Kennedy
2. Minutes – Discuss and take appropriate action on February 9, 2023, meeting.
Motion to approve: Stephen. Second: DeBaca. Approved: 7-0
3. President's Report – Brown
No report. Moore reported getting a phone call from a woman in Wichita Fall asking if we recognize other Lawtonians. She is interested in having architect Paul Harris recognized. Moore referred her to Whiteley at the Museum of the Great Plains. Schendel reported Brown has created an Audit Committee. She appointed DeBaca, Moore, and Schendel to the committee. The City requires and audit to be submitted for Hotel/Motel funds.
4. Treasurer's Reports – Discuss and take appropriate action for approval/submitting for audit.
Jones reported we received part of the Hotel/Motel money. The rent house is paid up through March 19th.
Motion to Approve: Schendel. Second: James. Approved: 7-0
5. Business – Discuss and take appropriate action.
 - a) Consider paying Margarite Tatum \$250 to clean the house.
Tatum has done part of the cleaning. Moore will contact her to arrange for the cleaning to be completed. We would like to have at least the first floor done by Easter. If she cannot do it another person should be hired to do the job.
Motion to approve \$250.00 to hire someone to clean the house for the spring of 2023. A decision on who to hire should be made within 30 days: James. Second: DeBaca. Approved: 7-0
 - b) Consider installing a notification display box.
Motion to approve installing a display box on the fence. The Grounds Committee will determine the location: Schendel. Second: Jones.
Approved: 7-0
 - c) Consider implementing a 3-minute rule for non-member participation in the monthly board meetings.
Motion to approve: Moore. Second: James. Approved: 7-0
 - d) Consider showcasing the picture that John Malone painted and gave to the Mattie Beal Home.

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The picture will be displayed in the ballroom with a plaque attached to it acknowledging Malone. The picture was given to Stephen and will be returned to her if she would like it back or LHA no longer has a need for it.
Motion to approve: DeBaca. Second: Stephen. Approved: 7-0

6. Old Business
No old business
7. New Business
No new business
8. Committee/Coordinator Reports – Discuss and take appropriate action
 - a) Docent Program – Brown
New Docent get together, April 1 at 10:00 a.m. James has agreed to handle the Mattie Beal phone and schedule all paid events.
 - b) Acquisitions – DeBaca
The Mattie Beal garage sale will be Saturday, June 3rd.
 - c) Board Development – Moore
Carol Zabielski and Mary Owensby have expressed interest in joining the board. Owensby would like to start in July. The recommendation will be presented for consideration at the April meeting.
 - d) Finance – Jones
The Committee has worked on receipts to be submitted to the City for the Hotel/Motel fund.
 - e) Events – Jones
Jones has prepared a tentative list of events for the year.
 - f) House Maintenance –Schendel
The leaking faucet on the east side of the house has been capped off. If the plumber can find parts to fix it, he will make the repair. The front storm door drags and needs to be fixed. Ford Roofing will come Friday morning and fix roof tiles that have fallen. We are on their short list to have the roof replaced. We need the estimate to prepare a grant request. If possible, original tiles will be retained. There is a globe light behind the house that needs to be reattached.
 - g) Grounds Maintenance –DeBaca
We will need to replace mulch on the flowerbeds this year. The Committee will spend up to \$400.00 to replace the mulch and liners. We need to get an estimate from Sullivan to remove stumps and trim bushes.
 - h) IT Committee – Moore
Moore and Whiteley met with Jonathan Bennett to discuss updates to the LHA website.
 - i) Marketing – Jones
Jones has prepared a Facebook announcement for volunteers. She will put out an announcement for the Easter event.

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- j) Membership – Whiteley
No report
 - k) Preservation – Whiteley
The Carnegie Library Town Hall is no longer being considered for the bus transfer center. Whiteley had one copy of the renovation binder printed at Staples. If members would like a copy Whiteley can order the copies online and they can be paid for when picked up. The cost is \$31.80.
 - l) Gift Shop – Brown
No report.
8. Comments/Audience Participation
9. Adjournment. Time: 6:12 p.m.