

Lawton Heritage Association
Regular Meeting Minutes
Thursday, February 9, 2023 – 5:15 P.M.
Historic Mattie Beal Home, 1008 SE 5th St., Lawton, OK

1. Call to Order and Roll Call. Time: 5:15 p.m.
Present: Janie Brown, Sylvia Moore, Mary Jane Jones, Jim Whiteley, Mike Cornish, Elizabeth James, Yuri Schendel, Sharon Stephen
Not Present: Abby DeBaca (excused), John Kennedy (excused)
2. Minutes – Discuss and take appropriate action on January 12, 2023 meeting
Motion to approve: Stephen. Second: Moore. Approved 8-0
3. President's Report – Brown
Brown reported that our docents are looking forward to getting the house open. We have not had any weather related damage this winter.
4. Treasurer's Reports – Discuss and take appropriate action for approval/submitting for audit
Jones commented the payment for the rent house was late and is not on the regular account. The tenant has made payments that will be on the next statement.
Motion to approve: Moore. Second: James. Approved 8-0
5. Business Items – Discuss and take appropriate action
 - a. Closing of the home on days the Lawton Public Schools have declared as Inclement Weather Days, or Virtual Learning Days because of weather.
Motion to approve closing the house on days that the Lawton Public Schools are closed due to weather: Cornish. Second: Stephen. Approved 8-0
 - b. Discuss the policy regarding audience participation in monthly board meeting.
The Board Development recommended a three-minute limit audience participation per individual.
 - c. Changes to the agenda form
Brown reported changes have been made to the agenda for simplification and to follow the Oklahoma Open Meetings Act.
 - d. Purchase of copies of the Mattie Beal Home renovation binder
Whiteley reported he has scanned a 3-ring binder of photographs from the renovation of the Mattie Beal Home that Paul Fisher returned to LHA. It was agreed to print two bound copies with full size photos. The price per book would be about \$30.00 at Staples. Several board members expressed interest in obtaining personal copies.
6. Old Business
7. New Business
8. Committee/Coordinator Reports – Discuss and take appropriate action
 - a. Docent Program – Brown
Brown reported there will be docent training at 10:00 a.m. on Saturday, April 1st. Jones will create a flyer for Facebook and for board members to share.
 - b. Acquisitions – DeBaca
No report
 - c. Board Development – Moore

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Moore reported the Committee discussed the need for a time limit for audience participation at Board meetings. The Committee discussed getting a display box to post flyers, board agendas and meetings. The Committee would like to have one person in charge of scheduling events at the house. Also discussed was the need to establish a procedure and timeline to apply to the McMahon Foundation for a grant to replace the roof of the Mattie Beal Home.

d. Finance – Jones

The Committee decided to continue the Rid-A-Weed service. Jones has submitted to the City of Lawton receipts for \$14,707. More will be submitted for the last part of the year. Our total from the City's Hotel/Motel fund this year is \$18,000. The Finance Committee will discuss getting a credit card for LHA.

e. Events – Jones

Our next event is an Easter event in April.

f. House Maintenance –Schendel

The outside faucet problem will hopefully be resolved next week. Currently the water in the house needs to be turned off to prevent the faucet leak. Margaret Tatum will clean the house on February 25 and 26.

g. Grounds Maintenance – DeBaca

Schendel reported for DeBaca. DeBaca will get Sullivans to evaluate the Crepe Myrtle. We need to have vines and stumps professionally removed.

h. IT Committee – Moore

No report

i. Marketing – Jones

Jones has been keeping Facebook up to date with our recent closings.

j. Membership – Whiteley

No report

k. Preservation – Whiteley

Whiteley commented there have been some discussions about the Carnegie Library being used for the City's bus transfer Center. The issue will be discussed at the next meeting of the City's Cultural Preservation Committee.

l. Gift Shop – Brown

No report

9. Comments/Audience Participation

10. Adjournment. Time: 5:49 p.m.