

Lawton Heritage Association
Regular Meeting Minutes
Thursday, January 13, 2022 – 5:15 P.M.
Historic Mattie Beal Home, 1008 SE 5th St., Lawton, OK

1. Call to Order and Roll Call. Time: 5:20 p.m.

Present: Sharon Stephen, Janie Brown, Mary Jane Jones, Jim Whiteley, Jennifer Dunham, Elizabeth James, John Kennedy, Dee McAllister, Sylvia Moore, Yuri Schendel

Not Present: Abby DeBaca (excused), Michael Cornish, Mary Owensby (excused), Craig Williams

2. President's Report – Stephen

The Santa event on December 5th was a big success. We had 84 people attend. David Tyler did a wonderful job as our Santa. Stephen thanked James for the use of the beautiful chair for Santa. John Malone, our balloon guy was busy the entire time. There was a line waiting for a balloon animal, flower, or sword. Malone did this at no cost for us. His son, Carson, served as his elf helper. Brown and Moore read stories in the ballroom to the children while they waited for a balloon. Brown did a wonderful job promoting the event on TV. Hailey Wilson made sure that the event was on TV. We have Santa and John Malone booked for next year. The house was beautifully decorated for our Christmas party and Santa event by Schendel, DeBaca, Terry Dixon, Dunham, Whiteley, Jones and Stephen. Schendel and DeBaca have already started taking some of the decorations down. The Pioneer Club had their Christmas party at the house. The ladies loved the decorations and purchased some of our Christmas ornaments.

Our LHA Board Christmas party was well attended. We had lots of good food. Stephen thanked Cornish for bringing a large Chick-fil-A platter. Stephen thanked everyone who attended and brought food. The day before the event Kennedy brought by a generous donation. He suggested, and everyone agreed, we should buy a couple of aprons for the docents to wear. They aprons will be handy for carrying things like phones and tissue. They will be marked so docents can use them when they volunteer. We will take down the Christmas decorations on January 15 at 10:00 a.m. On Saturday, January 22 at 10:30 a.m. we will be cleaning the house. Our next event will be on February 16th. It will be a free event and we are inviting 20–25 ladies who have supported LHA and the house in 2021 and before. Dr. Bassam Saliba will be our speaker. He will begin at 12:00 and end at 1:00. He will speak on women's heart health. Dr. Saliba is a wonderful and entertaining speaker. We will serve healthy box lunches for the ladies to enjoy during the talk.

The Fire Marshall has inspected the house and left a list of changes we need to make. We have completed part of the list and working on completing the rest. We are still waiting for the electrical and plumbing inspections. Some work has been done but there is more to do. We hope to have a complete report for the February meeting. Stephen thanked Schendel for all the work she has done on this issue and thanked Moore, Brown, and DeBaca for helping

her. Stephen complimented Moore for the job she is doing answering the phone and helping with items on the Fire Marshall list. Handy woman Moore has completed some of the work herself.

Wendy Tatroult contacted Stephen to let her know that former LHA board member, Helen Hoefert, is very sick in the hospital. Stephen sent her a card. Schendel and Stephen thought it would be nice for others to also send a card. She passed around information for anyone who wished to send a card. Hoefert was the LHA Historian, Secretary, Treasurer, card-sender, and docent.

3. Treasurer's Reports – Discuss and take appropriate action for approval /submitting for audit. James mentioned that the 25% of the house rental that is normally transferred to the general fund has not been done. Jones said that she would take care of it.

Motion to approve November financials: Brown. Second: Moore. Carried.

Motion to approve December financials: Schendel. Second: Moore. Carried.

4. Minutes – Discuss and take appropriate action on November meeting minutes.

Motion to approve: Moore. Second: James. Carried.

5. New Business-Discuss and take appropriate action.

6. Purchase of new metal signs that show updates of our new hours and prices for tours.

Moore reported Fastsigns quoted \$376.00 for wraps for all three signs.

Motion to approve: Brown. Second: Dunham. Carried.

7. New Prices – Seniors \$4.00, Adults \$5.00, Students \$3.00. New hours 12pm-3pm Thursday–Friday and Saturday.

It has been several years since the prices have been raised. The new price would increase each category by \$1.00. The change of hours was approved at the November meeting.

Motion to approve new prices: Jones. Second: Moore. Carried.

8. Committee/Coordinator Reports – Discuss and take appropriate action

- a. Docent Program/Docent Coordinator–Dunham

Docent Summer has had to temporarily quit due to work needs. She would like to come back at a later time. Her security code will be removed from the system. The docents who normally work on Sundays have been notified of the new hours. If they are unable to volunteer another day, they are welcome back in the spring.

- b. Acquisitions – DeBaca

Whiteley reported for DeBaca that John Kennedy's donation of ruby glass dishes has been received. Also, women's gloves and three hats have been donated.

- c. Board Development – Brown

No report.

- d. Finance – Jones

There was no meeting in December. Stan Booker donated \$1,500.00 to LHA. He requested Cleta Davis be given a lifetime membership. He would also like the piano to be repaired/tuned so that it can be used. Jones told him if the cost was reasonable, we could do it.

e. Events – Jones

Jones has been looking for a podium for us to use at events. Her daughter found one on Facebook for \$15.00 and purchased it. The Photos with Santa event took place on December 5th from 2 to 4. Jones' granddaughter filled in for Whiteley taking photos. Former Docent Coordinator Sandi Colby attended the event. Jones thanked James for providing a chair for Santa. The attendees received a cookie and candy cane as they left. We had 84 guests sign in and we made \$456.00 with no expenses.

Our next event "Be Kind to Your Heart" will take place on Wednesday, February 16 from 11:50 to 1:00. Dr. Bassam C. Saliba (cardiologist) will speak. The event is by invitation only and will be free to those who have supported LHA and the Mattie Beal Home. We will serve a healthy heart lunch and plan on inviting around 25 guests. Jones asked to spend up to \$175.00 to buy lunches for the event. Sam's has a healthy tortilla. It will be served with turkey, cheese, avocado, tomatoes and healthy chips. There will be sherbet with berries for dessert. Jones has created inventions and will have them printed. The cost of the invitations is included in the \$175.00. We may give away spoons and LHA Christmas ornaments as door prizes during the event. Motion to approve spending up to \$175.00 for the "Be Kind to Your Heart" event and use some of our spoons and ornaments for door prizes by: Moore. Second: Brown. Carried.

f. House Maintenance – Cornish

Schendel reported that the day before Moore found the faucet on the north side of the house was spewing water. Schendel contacted Cornish. Schendel found the key needed to turn off the faucet and put it in the maid's closet. They were able to turn the faucet off. Cornish removed the faucet and will replace it in the spring.

g. Grounds Maintenance – Schendel

There is an ongoing problem with dog droppings in the yard. We are down to three dogs. They have started digging in the yard.

h. IT Committee – Sylvia

We received a call from a man wanting to use a metal detector in the yard. Moore refused his request.

i. Marketing – Jones

No report.

j. Membership – Whiteley

No report.

k. Preservation – Whiteley

No report.

l. Gift Shop – McCallister

The inventory of the gift shop will be ready for the February board meeting.

9. Comments/Audience Participation.

10. Adjournment. Time: 6:11 p.m.