

**Lawton Community Theatre
Board of Directors Meeting Agenda
December 12, 2016 @5:30 p.m.
Location of meeting: 1316 NW Bell Ave., Lawton, OK 73507**

Call to Order

Roll Call

Minutes

Action Item: Consider, review, and act upon approval of November board meeting minutes.

Treasurer's Report

- Review of November Financial Reports
- Audit

President's Report

- Introduce New Board Members

Managing Director's Report

- A Christmas Story
- Pitmen Painters
- Christmas Party
- Donation from J Roy Dunning Children's Shelter

Committee Reports

- Building and Grounds – Alan Jolly
- Cameron University—Scott Richard Klein
- Development & Sponsorship—Albert Rivas
- Annual Fundraiser—Victor Leary/Janice Bear
- Outreach – Janice Bear
- Children's Programming – Jenny Breeden
- Strategic Planning – Addam Tate
- Marketing – Nancy Elliott
- By-Laws – Victor Leary

Old Business

- Storage Unit – Patty Neuwirth

New Business

- Conferences – Victor Leary/Shelly Ray
- Update Employee Handbook – Victor Leary

Announcements

Adjourn