

LAWTON COMMUNITY THEATRE
Board of Directors Meeting
December 9, 2013
John Denney Playhouse, 1316 NW Bell Avenue

Call to Order: 5:32 PM.

Roll Call: Members Present: Abram, Bear, Breeden, Bullock, Edwards, Elliott, Hofmann, Hunter, John, Leary, Lewis, McCartney, Neuwirth, Noffske, Tate, Young.

Members Absent: Burk (excused), Klein (excused).

Staff Present: D. Littig, M. Littig, Lytle

The November, 2013 minutes were approved as corrected.

(Financial Report: Delayed)

President's Remarks: Neuwirth reminded board members that the annual Christmas party will take place following tonight's board meeting. She further reminded board members that in January of 2014 the Executive Board will meet on the second Monday of each month and the Board of Directors will meet on the third Monday of each month. (Hunter entered, 5:36)*

Managing Director's Report:

- Lytle reported that the production of Our Town was quite well received and that the production which was cancelled due to inclement weather was made up on Sunday. Approximately, seventy-five local high school students attended the final dress rehearsal.
- Heroes, directed by Scott Richard Klein, is currently in rehearsal. Bob Dickerson, Dallas Howard, and George Kent have been cast. It will be in production January 17-19 and January 23-26. (Young entered, 5:39)*
- Lytle thanked volunteers for their hard work on the AFA Gala and urged board members to send AFA the record of their volunteer hours if they did not sign in.
- Plays are available in the lobby for the play selection committee.
- Lytle is sending a proposal to the Lawton Arts & Humanities Council to be chosen as the company to perform for their annual children's show for LPS elementary students in 2015.
- Lytle is also working on a grant to the McMahon Foundation for a new Heating/Air Conditioning Unit.
- Lytle thanked Patty Neuwirth for the tutoring in accounting.
- Lytle presented a color-coded calendar designating such activities as LCT productions and rehearsals, fundraising events, children's activities, holidays, LPO concerts, and Cameron and Blue Moon productions.

Financial Report: Neuwirth and Lytle have been working through LCT's Statements As of November 29, 2013

--- ASSETS - Checking/Savings

1. Operating (BancFirst)	33,327.80
2. Money Market (Arvest)	19, 889.10
3. Building Fund (Arvest) ---	44, 244.71

Total Current Assets --- 97,954.61

TOTAL ASSETS **97,954.61**

LIABILITIES & EQUITY - Equity

30000 - Opening Balance Equity	91,363.45
Net Income	6,591.16

Total Equity	97,954.61
TOTAL LIABILITIES & EQUITY	<u>97,954.61</u>

Teresa Pendergraft has the books for last year. She is bringing them in so that Lytle and Neuwirth can determine profit loss for last year. Pendergraft has also volunteered to help Lytle with Quick Books.

Committee Reports:

Arts for All: The Gala broke records in grossing over \$70,000. Edwards reported that the “Kick-Off” Luncheon/Fund Drive will be held on February 14, 2014. An AFA “Training Day” was held on November 18. Young, Lytle, and Neuwirth attended the group training. At the last festival meeting, committee members decided that a scavenger hunt will be conducted from the Children’s Tent. AFA signs are \$100. Neuwirth suggested that board members donate \$10 each.

Cameron University: Dr. Greg Hoepner’s original musical, Juries was in production on Saturday, December 7. Several Cameron University students were selected for Irene Ryan Awards, and three LCT Board Members were in the cast.

Fort Sill Co-Op and Fort Sill Families: Elliott will continue trying to encourage Ft. Sill personnel to attend LCT’s final dress rehearsals. Lewis will ensure that the Canoneer receives a press release.

Development: No report.

Fundraising & Sponsorship: John reported that the next Chocolate at Tiffany’s meeting will be held at 5:30 on December 17 at 712 Heinzwood Circle. The date for the event is March 1, 2014 in the City Hall Banquet Room. It has been added to the Chamber’s Calendar of Events. Abram reported that the first rehearsal of the 2014 “Friends of the Theatre Benefit” will be on January 11, 2014. The performance dates are February 7, 8, 9, 2014. Jim Elliott is working with Shannon from Pippin Brothers. John asked board members to give her contact information for possible sponsors. John asked board members to consider the possibility of a business buying a night at LCT for approximately \$2,500 - - - a business purchasing “A Night at the Theatre.” It might encourage people to attend the theatre who would not otherwise. John is going to call a sponsorship meeting to explore possibilities.

Program of Work:

1. **Outreach:** Bear reported that approximately seventy-five local high school students attended the final dress rehearsal of Our Town. Bear is holding auditions for a touring Creative Dramatics Children’s Production.
2. **Play Selection:** The committee will meet this Sunday, December 15.

Strategic Planning: (Meeting scheduled for Friday. Bring goals for the future.)

1. **Building and Grounds:** No report
2. **Nominating:** No report

Old Business: None

New Business: None

Adjournment: 6:05.

[Minutes emailed to the Office of the City Clerk and to the LCT Webmaster for posting on January 16, 2014.]