

Lawton Community Theatre

Minutes, Board of Directors Meeting

November 18, 2024, at 5:30 PM

John Denney Playhouse

1316 NW Bell Avenue

Lawton, Oklahoma

1. **Call to Order:** The meeting was called to order at 5:40 PM.
2. **Members Present:** Bannon, Bear, Beck, Diley, Harris, Hofmann, Jolly, Klein, Magrath, McCartney, Tate, Thomas, Underwood, Williams.
3. **Members Absent:** Hatch, Oates, Ortner, Tibbs.
4. **Staff Members Present:** Pendergraft
5. **Ex-Officio Members:** Jason Poudrier (City of Lawton) Ben Williams (Cameron University/absent)
6. **Minutes:** Klein moved that the minutes be approved as corrected. Hofmann seconded the motion. The motion carried.
7. **Financial Report:**

October Financial Report:

City National Bank (Children's Account):	\$12,282.77
Arvest Savings:	\$50,007.13
Arvest Building Fund:	\$25,130.61
<i>BancFirst</i> General Operating (10/3124):	\$85,659.86
<u>Cash in Drawer:</u>	<u>\$250.00</u>
Total Checking/Savings:	\$173,330.37

BancFirst General Operating Account:

Total Deposits for October, 2024:	\$10,453.62
Total Withdrawals for October, 2024:	\$20,257.01

The report will be filed for audit.

8. President's Report:

- Construction Update: A bid has been made for the repair of the parking at \$31,000. Ford Roofing will pay \$5000 for the asphalt costs. Jolly is working on the rest of the funding.
- The Door Dams held during the rain last night. LCT needs to order a new Door Dam for the new shop door and parts for the current Door Dams.
- LCT needs to enhance its volunteer base. Jolly appealed to the board to reach out to their contacts and friends. He further appealed to board members to volunteer as house and concession managers for *One Flew over the Cuckoo's Nest* and for productions for the rest of the season. Thomas reported that there are six board members involved in the current production.

9. Managing Director's Report:

- *One Flew over the Cuckoo's Nest* is going well. The production is already, currently set for \$4000 profit at the least.
- Invoices have been sent for the few remaining unpaid ads for *The Playbill*.
- Concerning the ARPA Grant, LCT's first submission for payment deadline is in early December.
- The OCTA Fest will be held in Enid, Oklahoma on March, 2024. Pendergraft has contacted Concord Theatricals for an official, edited copy of *One Flew over the Cuckoo's Nest*. McCartney moved that LCT's submission to OCTA Fest be given a budget, not to exceed \$8000. Underwood seconded the motion. The motion carried.
- LCT currently has seven performers for Lawton's "Holiday in the Park," and they will perform on Saturday, November 23 from 6:00-7:00 PM.

10. Committee Reports:

Fundraising: No Report.

Play Selection: The committee met on November 8. Much discussion ensued, with many good ideas raised. Pendergraft has ordered nine scripts. The next meeting will be held on December 3.

Marketing: Pendergraft reported that there was a miscommunication concerning the TV ads. The ads started running on November 8. *One Flew over the Cuckoo's Nest* is currently selling well.

Building and Grounds: Diley discussed a need for upgrades to the front of the building: weeding, benches, etc. The transition from the parking lot to the walkway needs to be smoothed out.

Outreach: Bear called a committee meeting to be held at LCT directly after the 5:30 Play Selection meeting on December 3.

Arts for All: McCartney reported that the Gala went well and thanked Zoe Durant, Barbara Bannon, B. J. South, and Rhonda Norrell for their support of Lawton Community Theatre.

Cameron University: Cameron University Theatre is presenting *Love Labors Lost*: Adapted From and Based on the Plays of William Shakespeare. It will be performed at University Theatre on November 21-23 at 7:30 PM and on November 24 at 2:00 PM.

Blue Moon: The board is working on plays for the next season.

11. **Old Business:** McCartney reminded board members of their membership financial requirement of purchasing a season ticket or making a donation of \$100.

12. **New Business:**

- Hofmann proposed purchasing two television screens for the purpose of mounting them far right and far left of the stage, near the ceiling of the theatre space. Discussion ensued. Harris moved that two televisions, mounts, etc. be purchased, not to exceed \$1,500.
- Poudrier reported that an ARTS Midwest Grant is available. He further reported that Arts Classes will soon be held at the old Carnegie Library Town Hall. *Holiday in the Park: Live Events*: Saturday, November 23, 6 PM and Sunday, December 22, 6 PM.
- Bannon proposed that a Christmas Tree with ornaments printed with items from LCT's "Wish List" be set up in the theatre. It was further proposed that a Christmas Party for LCT patrons take place immediately following December's Board of Director's meeting.

13. **Adjournment:** 6:27 PM.