

Lawton Community Theatre

Board of Directors Meeting Minutes, August 19, 2019

John Denney Playhouse, 1316 NW Bell Avenue

1. **Call to order** at 5:33 p.m., August 19, 2019
2. **Members Present:** Brown, Cooley, Dzindolet, Jolly, Jones, Klein, Littig-Albin, McCartney, Offield, Patterson, B. Thomas, M. Thomas
3. **Members Absent (excused):** Bear, Cole, Leary, Neuwirth,
4. **Members Absent (unexcused):** Beck, Burk, Richey, Veenhuizen
5. **Staff Members Present:** Keuther
6. **Minutes:** July minutes were reviewed and approved.
7. **Treasurer's Report:** McCartney gave a report on all bank account balances as of Aug.19, 2019. The Accountant's report was not available. The report will be filed for audit.
8. **Public Forum:** No comments
9. **President's Report:**

Technical Director Search: Juan Gonzalez name was put forward to contact. He just moved here and could be interested in helping build sets. He has experience with carpentry and theatre.

Board Meetings on Holidays: M. Thomas asked that everyone look at their calendars as the Jan., Feb., and March meeting will probably need to be changed. Suggested new dates for Jan and Feb would be 3rd Thursday at 5:30p.m. and for March 2020 would be the 4th Monday. This topic will be revisited.

Committees: Assignments have been made. If any changes need to be made, please contact M. Thomas.

Strategic Planning Committee - Saturday Workshop/Brainstorming: Suggested dates Oct. 12th or November 9th from 10:00 a.m. to 2:00 p.m.

New Board Member: Catherine Wright by unanimous vote is now an LCT Board of Directors Member.

Janice Bear - Secretary: Janice has agreed to take over the Secretary Position when she returns from Minnesota.

10. **Managing Director's Report:**

Peter Pan: Keuther reported that Peter Pan had about a \$5,000.00 loss.

Jack and the Beanstalk: 487 in attendance. The show had about \$1,000.00 profit.

Mamma Mia!: 216 tickets sold as of today for \$4, 627.00.

Play On: Auditions will be September 16th & 17th at the Little Chapel of Lawton - 7:00p.m.

11. **Committee Reports:**

Fundraising: Beck & Patterson have met and will have raffle baskets for **Mamma Mia!**. Each weekend of the show will have a basket. It was discussed that each night should have a dedicated person selling basket tickets and explaining when drawings would be held.

Play Selection: No Report

Marketing: Patterson had small flyers for Board Members to take and disseminate. Encouraged everyone to talk to friends and post about **Mamma Mia!**. Invite people to volunteer as Ushers.

Building & Grounds: Jolly reported that the New Door Dams had arrived. John Evans is building an outdoor box to store them in.

Outreach: No report

Board Development and Governance Committee: No report

Personnel: No report

Arts for All: Gala will be Friday, November 1st. Tickets are \$50.00 each. Tables will be the same price as before starting with \$500.00 (8 tickets) and continuing incrementally up to \$10,000.00 for Corporate Sponsors.

Cameron University: Classes began today, August 19th and Auditions are tomorrow for Sarah Ruhl's **The Clean House**.

Blue Moon: In rehearsal for Pillow Man. Littig-Albin said that the play was dark but great.

12. **New Business:**

A. Board voted unanimously to support Haunted Theatre Halloween for October 25th and 26th. Addam Tate will take the lead for this event.

B. Allison Offield told the Board of Sharon Cheatwood's retirement party on Friday, August 23rd from 9:00 - 11:00 am in the McMahon Offices. Allison also handed out brochures for the Arts and Humanities Community Awards and asked that the Board consider making some nominations for the categories on the brochure.

C. Littig-Albin told the Board about the Lawton Children's Chorus on Monday, August 26th, 6:30pm at Cameron for 4th - 6th graders.

13. **Other Business:** No report

14. **Announcements:** Carolyn Keuther told the Board that she would be leaving the Theatre in December as Jay Hohmann is being reassigned to Maryland. Shock and sadness were expressed by Board Members.

15: **Adjourn:** 6:17 p.m.