

Lawton Community Theatre
Board of Directors Meeting, May 23, 2019
John Denney Playhouse, 1316 NW Bell Avenue

1. **Call to Order** at 5:30 PM
2. **Members Present:** Brown, Cooley, Jolly, Jones, Neuwirth, Offield, M. Thomas, Veenhuizen
3. **Members Absent (excused):** Bear, Littig-Albin, McCartney, Tate, B. Thomas
4. **Absent (unexcused):** Burk, Dzindolet, Klein, Leary, Patterson, Richey
5. **Staff Members Present:** Kuether
6. **Minutes:** April minutes were reviewed; M. Thomas made motion to approve, Offield seconded. Minutes approved.
7. **Treasurer's Report:** Treasurer's report was submitted for review; still waiting on grants. Report will be filed.
8. **Public Forum:** None
9. **President's Report:**
 - Technical Director Search continues. Our contract Technical Director accepted a position at Cameron University, so he will be local and has agreed to assist LCT for future productions. Judd Vermillion will serve as Tech Director for *Peter Pan*.
 - Introduction of new board members, Shannan Brown and Cyndal Cooley
10. **Managing Director's Report:**
 - *Peter Pan* tickets sales are not great, but it is still early. Ads and flyers are going out next week. Please promote the show through social media and word-of-mouth.
 - Arts For All Festival numbers overall were low due to weather, however, we reached 1,707 people; of those were 199 new contacts and 21 people who signed up to volunteer.
 - Received letter from Oklahoma Arts Council offering additional \$5,000 in grant money.
 - Door dams were stolen, and it will cost \$1,400 to replace them. Neuwirth made motion to use monies from the building fund to purchase replacement door dams. Veenhuizen seconded. Motion carried.
11. **Committee Reports:**
 - Fundraising:* No report.
 - Play Selection:* M. Thomas would like the Board to consider moving start times for evening performances to 7:30. Jolly reported this was not a decision for the Board, but for the Managing Director.
 - Marketing:* No report. Flyers will be taken to daycare centers to help promote the show.
 - Building and Grounds:* Sand bags that have replaced stolen door dams are working for the time being.
 - Outreach:* Arts for All Festival reached a total of 1,707 people (1,433 from the booth, and 274 from the three performances). LCT helped with Central Middle School's production of *Willy Wonka* and will provide those outreach numbers when that data is available.
 - Board Development and Governance Committee:* No report.
 - Strategic Planning:* None
 - Personnel:* No report
 - Arts for All:* M. Thomas reported the following upcoming events: Farmers Market and Arts and Humanities art contest for Tomato Festival in July. \$25 entry fee.
 - Cameron University:* No report
 - Blue Moon:* No report.

Old Business: None

New Business: Kuether reported that the opening night of *Curious Incident* will be moved to February 28 to accommodate Barbershop. Last month, Neil West requested a response in writing that there will be no further conflicts with the Barbershop group in the future. Jolly stated that we would not put anything in writing, but that accommodations will be made for this upcoming season by moving the opening night of *Curious Incident*. No further action will take place at this time.

Unanimous election of Melissa Beck and Cheyenne Cole to the Board; their terms will begin in July.

Meeting adjourned at 5:45PM