



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Lawton Transit Trust Authority

Special Meeting Agenda

Tuesday, August 26, 2025

6:00 PM

Lawton City Hall
Wayne Gilley Auditorium

Meeting Called to Order

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to the City Manager or the City Attorney. The Authority may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Roll Call

Business Items

1. Consider authorizing the Chairman of the Transit Trust to sign certifications; Trip Statistics, Availability to the General Public, and Service to the Elderly and Disabled, from the prior fiscal year (FY25) that are used for the application of the state revolving fund (FY26).

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

Item Title:

Consider authorizing the Chairman of the Transit Trust to sign certifications; Trip Statistics, Availability to the General Public, and Service to the Elderly and Disabled, from the prior fiscal year (FY25) that are used for the application of the state revolving fund (FY26).

Initiator: Christine James, Director

Information Source: Christine James, Director

Background:

Section 4031 of Title 69 of the Oklahoma Statutes created a revolving fund for the department designated as the “Public Transit Revolving Fund” for the purpose of establishing, expanding, improving and maintaining rural and urban public transportation services.

The funding allocated from the Public Transit Revolving Fund by the LATS is budgeted for the purpose of establishing, expanding, improving and maintaining rural and urban public mass transportation service; available funds may also be used for local share or matching funds for the purpose of federal capital or operating grants. Prior to the allocation of funds from the Public Transit Revolving Fund, each eligible entity desiring monies from the Public Transit Revolving Fund shall provide to the LATS, a proposed budget outlining the proposed use of the monies for the corresponding fiscal year.

Eligible entity receiving funds from the Public Transit Revolving Fund shall expend a minimum of fifty percent (50%) of their allocated funding for services for the Elderly and the Disabled. Available program funds shall not be subject to the Central Purchasing Act, Section 85.1 et seq. of Title 74 of the Oklahoma Statutes. However, any equipment purchased with available funds, shall be subject to the Central Purchasing Act added by Laws 1990, c. 250, § 3, operative July 1, 1990 as amended.

This has been an annual LATS application, with funding agreements received over the past several years.

Correlation to the True North Statement:**Exhibit:**

FY26 Public Transit Revolving Fund Application and Certifications

Key Issues:**Funding Source:**

Recommended Action:

Approve the authorization of the Chairman of the Transit Trust to sign certifications; Trip Statistics, Availability to the General Public, and Service to the Elderly and Disabled, from the prior fiscal year (FY25) that are used for the application of the state revolving fund (FY26).

ATTACHMENTS:

1. FY2026 Public Transit Revolving Fund Application Package and Certifications



An Application to the
Oklahoma Department of Transportation
Office of Mobility & Public Transit

FOR THE
Oklahoma Public Transit Revolving Fund

FOR THE
PROGRAM YEAR
2026

SUBMITTED BY

RYAN LANDERS

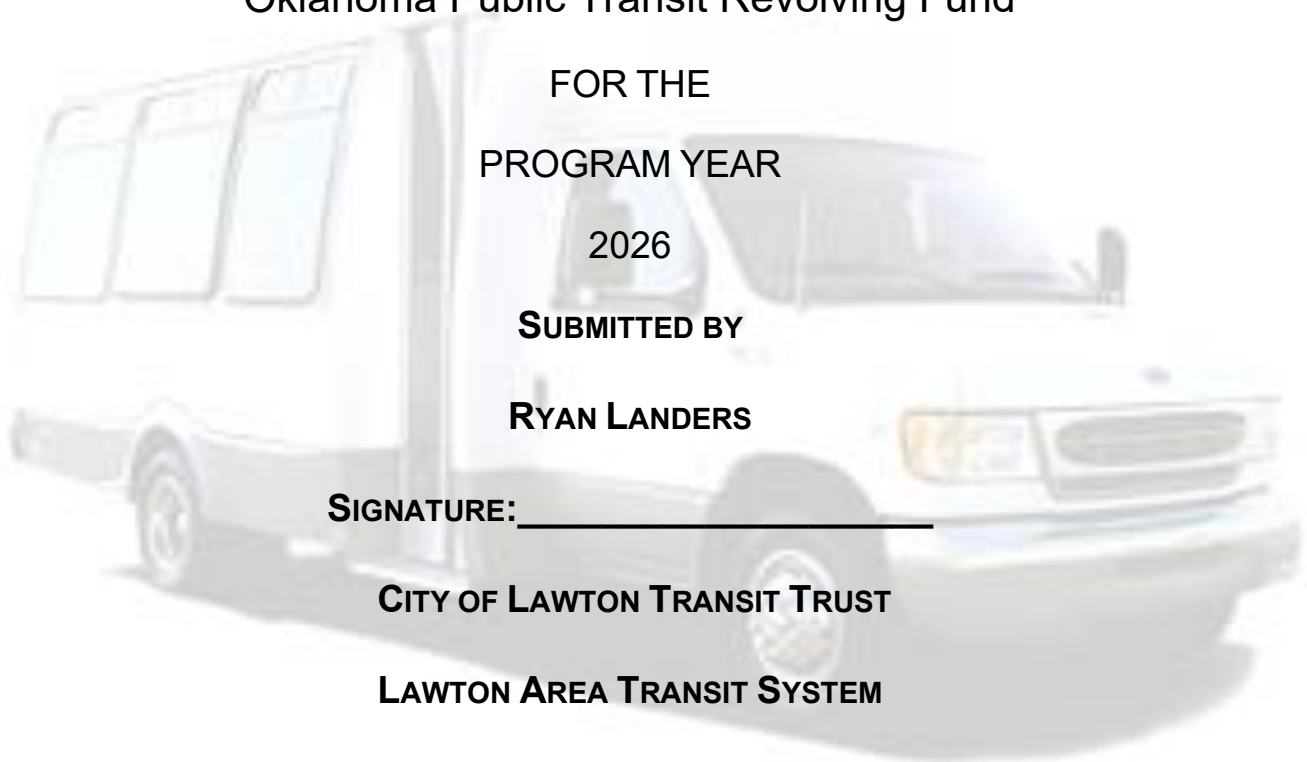
SIGNATURE: _____

CITY OF LAWTON TRANSIT TRUST

LAWTON AREA TRANSIT SYSTEM

611 SW BISHOP RD

LAWTON, OK 73501



SFY-2026

Public Transit Revolving Fund Application and Agreement Check List

The following revolving fund application documents must be submitted to ODOT’s Office of Mobility & Public Transit by 3:00 pm August 29, 2025:

- _____ Transit Agency Contact Information Form
- _____ Detailed description of the transportation services provided, to include services to elderly and disabled.
- _____ Trip Statistics Certification.
- _____ Availability to the General Public Certification.
- _____ Service to the Elderly and Disabled Certification.
- _____ A proposed SFY2026 budget and justification depicting the use of revolving funds received for SFY2025
- _____ An independent audit report stating that the mileage reported is exact and accurate.

The following documents are to be included along with signed contract to ODOT for execution

- _____ Workers Compensation Insurance Certificate
- _____ Liability Insurance Certificate

Transit Agency Contact Information

SFY- 2026

(Please fill out all fields and return with application)

Revolving Fund Contracting Agency (Agency Entering into an Agreement with ODOT):

City of Lawton Transit Trust & Lawton Area Transit System

Agency phone number:

(580) 248-5252

Agency physical address (Agency's office location):

611 SW Bishop Rd, Lawton, OK 73501

Agency mailing address (Location where documents should be mailed to by ODOT):

611 SW Bishop Rd, Lawton, OK 73501

Primary Contact Information (Person to send Contract and Invoices to):

Name (First & Last):

Ryan Landers

Title:

General Manager

Phone:

(580) 248-5252 ext 101

Email address:

rlanders@ridelats.com

Secondary Contact (Back up person for primary contact):

Name (First & Last):

Tanisha Deans

Title:

Accountant

Phone:

(580) 248-5252

Email address:

tdeans@ridelats.com

AVAILABILITY TO THE GENERAL PUBLIC CERTIFICATION

The Lawton Area Transit System hereby certifies that the transportation

Service provided by its public transportation program is open to the public. The level of service is based on the travel demands of the public as well as public comments and suggestions regarding service available. The Lawton Area Transit System also

certifies that all vehicles participating in the program will be clearly marked with block lettering no smaller than 2" in height, as **"OPEN TO PUBLIC USE"** and that a phone number for inquiring about the public transportation will be clearly displayed on all vehicles participating in the program.

STANLEY BOOKER _____

Print Name of Authorized Official

Signature of Authorized Official

MAYOR _____

Title of Authorized Official

Date

State of: OKLAHOMA) ss:

County of: Comanche)

Subscribed and sworn to before me this _____ day of _____, 2025__

Notary Public

Commission Expiration Date

AFFIX SEAL

Commission Number

SERVICE TO THE ELDERLY AND DISABLED CERTIFICATION

The Lawton Area Transit System doing business as

Lawton Area Transit System, hereby certifies that a

Minimum 50% of the funds for SFY 2025 the Public Transit Revolving Fund will be used to provide transportation services to the elderly and disabled. In SFY 2024 we received \$ 243,852 of which \$ 121,926 went to provide services for the elderly and disabled.

STANLEY BOOKER _____

Print Name of Authorized Official

Signature of Authorized Official

MAYOR _____

Title of Authorized Official

Date

State of: OKLAHOMA) ss:

County of: Comanche)

Subscribed and sworn to before me this _____ day of _____, 2025__

Notary Public

Commission Expiration Date

AFFIX SEAL

Commission Number