



Lawton-Fort Sill City-Wide Juneteenth Incorporation

The regular meeting of the 2023 Lawton-Fort Sill City-Wide Juneteenth Celebration met on 21 February 2023 @ the Lawton Public Library, Meeting Room # @530pm. Chairman Dunaway called the meeting to order @ 530pm. Pastor Guest gave invocation. Chairman Dunaway shared that reports were to be concise The room is reserved until 730pm. The printed agenda was approved with motion by Dr. Webber/Tatum and followed.

Juneteenth Committee Team Reports:

4A. Dr. Webber and Pastor Hall are the POCs for parking, Permits, Streets and Facilities use. RESOLVE: Change in paperwork has to be submitted to use any and all streets. Submission office is at Owens Multipurpose, 11th Street in March. Douglass must be included as well.

4B. Media, Chamber of Commerce RESOLVE: POC not present

4C. Flyers, Souvenir Booklet, Promotion Banners RESOLVE: Mr. Banks and R..Deloach acknowledged the role and publications will be by Lawton Public School.

4D. Program RESOLVE: Green shared that script has been written, waiting for review. Per Green, want to make sure each knows the complete purpose of Juneteenth. C. Monts shared that the time frame might be a concern. Plan: to send a copy of most recent program to help define a timeline. Green inquired of a budget. Chairman Dunaway will get play and take to staff in next meeting.

4E. Churches, Volunteers, Tents, Tables, Chairs RESOLVE: Dr. Webber and Pastor Hall shared, taken care of- St.John's Missionary Baptist Church will allow their tables and chairs to be used. Chairman Dunaway shared that tents are costly, none in Lawton. Latter made known at meeting with city finance officer Plan: research name of company in Wichita Falls, Texas. Goal: huge tent on field.

4F. Youth, Security, Music, Entertainment POC Butler, absent.

4G. First Aid, Meal Tickets/Hand Stamp POC Hampton that a larger sign showing where the meal tickets are being given is needed. Persons pass the table and go to door. The volunteer sends the person back to table to get ticket. Chairman Dunaway answered queries r/t why have meal tickets. Discussions ensued on the hand stamp. RESOLVE: After discussions, the hand stamp is tabled at this time. POC Hampton shared that First Aid will be her task as well and managed as in past years.

4H.Food/Drinks, Grills, Ice, Nonconsumables, Food Storage, Bar S RESOLVE: POC Tatum First week in March, letters will be sent. Disposition of food added to Tatum's tasks.

4I. Food Prep, Storage, Serving RESOLVE: Will have meeting after budget is approved.

4J. Door Management, Clean-Up RESOLVE: POC Forrest-tracking at door. Tasks shared with others prior to event. How to manage an uncooperative person is a matter of interest. Chairman Dunaway shared that the person at the door was to provide direction, not enforcement. The latter is for security and Lawton Police.

4K. Block Party POC Katherine Funaki, absent. RESOLVE: Chairman Dunaway shared that the block party is modeled after Open Street. City council has been briefed. Information from the printed purposed Juneteenth Block Party. Clarity and emphasis noted: Saturday's Juneteenth volunteers are not the same as for the Block Party. On Saturday at Juneteenth event, food is FREE. On Friday-Block PARTY, FOOD IS AT COST FROM FOOD VENDORS. Chairman Dunaway shared information of appointment with city manager where costs and monies were discussed. Items on Juneteenth's regular program were discussed as well to reflect the rationale for requesting from the city, \$40,000.00. Donations will continue to be requested. Chairman Dunaway shared and compared total monies spent in past years with today's costs.

5A Juneteenth Update Report, June 2022-February 2023 RESOLVE: Chairman Dunaway shared up coming plan (s) for Juneteenth 2022, from the Juneteenth Vision 2032 packet. Each was asked to read the information and share input.

5B. Visibility, Incorporation, EIN, Fundraising, 501C3 RESOLVE: Chairman Dunaway shared since 2019,

Incorporation and all required paper work has been ongoing and completed.

5C. Board of Directors/City Council RESOLVE: Chairman Dunaway shared, a Board of Directors has been formed and met.

5D. Post Office Box-Financial Status RESOLVE: Chairman Dunaway shared that a post office box has been procured in Juneteenth's name and not as an individual entity. Financial status: Chairman Dunaway shared that the current funds are remain under a personal account. Additionally, last written financial report was 2018. At a meeting on September 14, 2022; \$5,867.29 plus \$7, 095.65 (\$ 12, 962.94). Chairman Dunaway introduced Pastor W. Guest as Finance Officer for Board of Directors. Kathy Monroe is Chief Finance Officer for Juneteenth.

Multiple queries were posed: To be audited, is there a certain amount? Since account is personal, what is next step? Will the Board take action? Chairman Dunaway shared he has spoken to a judge who advised that action (s) should be taken with caution. Council Person Hampton-Ward 5, shared; if Juneteenth is a city entity, then an audit might be required. One can expect support from the city. Budget is finalized the last week in May. Chairman Dunaway shared that Juneteenth has been a city entity since 2010.

Epps from Lawton Chamber of Commerce (arrived at 725pm) asked if budget 2023-2024. Then is planning dependent upon donations and/or will the \$7,000.00 be reimbursed to Juneteenth in July? Council Person Hampton shared; after this year council will make sure of the funding. Chairman Dunaway asked each to share ideas related to moving forward.

6. General Comments/Announcements

Pastor Hall: Planning to organize sports with a coach at MacArthur. Task is to make the gates larger . Who do I need to talk to? Dr. DeLoach and Pastor Hall to confer.

Epps: Attendance at chamber last year was very poor for Black History Program. Announced this year's speaker. Expectations for attendance this year are high.

Mr. K. Bankfirst: Fully committed.

Guest Aquarion Yarborough: Shared general comments.

Meeting adjourned @ 725pm.

Next Meeting: March 21 2023 @ 530pm, Chamber of Commerce, Lawton, Oklahoma..

Submitted by,
Arlie W. Hampton, Secretary

Bishop J. Dunaway, Chairman
Date Approved _____