MINUTES
Investment Committee Regular Meeting
October 26, 2016 – Wednesday – 10:00 A.M.
City Hall Annex Conference Room

Roll Call:

Members Present:	Doug Wells, Councilman Brian Henry, President IBC Bank Julie Magness, Financial Services Supervisor Mark Brace, President BancFirst Bart Hadley, Assistant City Manager J.I. Johnson, Finance Director
Others Present:	Kathy Sheppard, Internal Auditor Stephanie Tehauno, Senior Accountant Susan N. Schlecht, Recording Secretary

1. Call To Order/Establish Quorum

Johnson called the meeting to order at 10:10 a.m. Roll was called and a quorum was established. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

2. Consider Acceptance of the July 26, 2016 Investment Committee Minutes.

MOTIONED by, Wells SECOND by, Henry to accept the minutes of July 27, 2016 meeting. AYE: Brace, Hadley, Johnson, Wells, Magness, and Henry. NAY: None. MOTION CARRIED.

3. Business

a) Consider acceptance of the 1st Quarter Investment Report for (July 2016– September 2016)

Tehauno introduced herself as the person taking over for the previous accountant that did the investment report. She highlighted the current position of the investments and pointed out the different charts and detail.

Wells asked for ideas from the banker committee members, if they had any ideas or suggestions on how the investments can earn more money.

Brace suggested investing in government backed securities in place of pledging, and also increasing the time of the investments where possible.

MOTIONED by, Wells SECOND by, Brace to accept 1st Quarter Investment Report (July 2016 – September 2016) AYE: Hadley, Johnson, Magness, Wells, Brace, and Henry. NAY: None. MOTION CARRIED.

4. Unfinished Business and General Orders:

a) Discuss the Investment Policy proposed changes.

Grammatical and policy changes have been made to the Investment Policy at the direction of the Investment Committee members.

Brace suggested looking at each change and making sure it reflects correctly the Committee's intent.

Additional changes requested are listed below.

- The Committee requested that the definition for "Local" preference be added to the policy.
- The Committee requested that the investment vendor list be presented and reapproved at a quarterly meeting every two (2) years.
- The Committee requested that an additional item be added to the check box list regarding the bid award given to a vendor that agrees to and complies with the Investment Policy.

Action: Although a motion, a 2nd, and a vote was taken to accept the policy with discussed changes, this motion is invalid because the agenda was publically posted with this item having no action. The approval of the final Policy and the advancement of the Policy to the City Council will be considered at our next regularly scheduled meeting.

b) Vendor Financial Reports.

Financial reports for the entities that the City invests in were obtained. All of the financials were in good standing. While searching FTN Financial, negative information regarding SEC non-compliance fines for FTN was found. This information was discussed with the Committee. City investments with FTN are all in CD's and within the FDIC insured limit.

5. Adjournment:

There being no other discussions, Johnson asked for a motion to adjourn.

MOTIONED by Wells, SECOND by, Brace to adjourn. AYE: Henry, Hadley, Wells, Magness, Johnson, Brace. NAY: None. MOTION CARRIED.

Meeting adjourned at 10:50 a.m.

10-1-102 - Definitions

"Local vendor" means any person or business whose primary place of business is located and operating within the corporate limits of the city who submits responsive bids for the purchase of goods and materials in response to the city's solicitation for bids.

10-1-116 - Preference for in-state purchases—Preference for local vendors.

A.

The city is encouraged to make purchases from industries operated and items manufactured and sold in state, whenever practicable.

B.

The city may give preference to local vendors who submitted responsive bids and whose bids are within five (5%) of the lowest responsive bidder who is not a local vendor. This preference shall not apply to public construction contracts.

Local Vendor Preference. In accordance with §10-1-102, 10-1-108, and 10-1-116 of the City Code, as amended by Ordinance 99-14, the City may give preference to local vendors who have submitted bids within five percent (5%) of the lowest responsive bidder who is not a local vendor. This preference shall not apply to public construction contracts. “Local vendor” means any person or business whose primary place of business is located and operating within the corporate limits of the City who submits responsive bids for the purchase of goods and materials in response to the City’ s solicitation for bids.