MINUTES

Investment Committee Special Meeting

July 28, 2021 – Wednesday – 10:00 A.M.

Teleconference

I. Call to Order

The meeting was called to order by Chair Donald Moore at 10:05 a.m.

II. Roll call

Members Present:	Larry Burk, Deputy City Manager Donald Moore, Finance Director Brian Henry, Senior Vice President LNB Randy Warren, Councilmember Ward 8
Members Absent:	Mark Brace, President BancFirst Julie Magness, Budgeting & Accounting Supervisor
Others Present:	Susan Schlecht, Accountant Caroline Rodriguez, Administrative Assistant III
Vacancies:	None

III. Old Business

A. Approval of minutes from last meeting: First Quarter Regular Meeting – October 28, 2020

MOTIONED by, Henry SECOND by, Warren to receive the minutes of the April 28, 2021 regular meeting. AYE: Moore, Burk. NAY: None. MOTION CARRIED.

B. Approval of Investment Report: Fourth Quarter, April 2021 – June 2021

Schlecht began the investments reports discussion with Investment Portfolio by Portfolio Totals. She mentioned she is investing more in the agencies rather than the CD's due to the rates.

Moore asked if the money market rate is at .008%.

Schlecht confirmed and stated the money market is a holding tank. There was an agency that paid over $13,000 in interest in June. She plans to bring back the money in August. Some investments are still making a good percentage at 1.2%. Those have more time left before those interest payments are gone. No further questions.

Schlecht moved on to Investment Portfolio by Manager Totals and Maturity Range. She noted there are currently six firms and possibly adding one more. She pointed out the pie chart, specifically the slice of pie at 3-6 months, which is mostly the FHN Financial (CDs), about 1.8 million dollars. Those will be coming in within five to six months.

Schlecht presented a new page of the report- Investment Portfolio by Portfolio Totals to the committee and asked if they would like her to include it moving forward. The committee agreed.

Schlecht explained that the 2016 CIP has six months left, and then the 2016 fund 94 will go away as it will roll into Fund 98 2019 CIP. Moore stated the name changed to Propel 2019 CIP. Schlecht will investigate the name change.

Investments by Maturity detail and Investments Detail by Firm. There was a brief discussion about the policy and the 50% cap.

With no further questions, Moore requested a motion to approve the investment report.

MOTIONED by, Henry SECOND by, Warren to accept the Fourth Quarter Investment Report (April 2021 to June 2021) AYE: Moore, Burk, NAY: None. MOTION CARRIED.

IV. New business

A. New business

Schlecht began the discussion on Commerce Bank and introduced their interest in investing in ARPA.

She reviewed their financials, about the company, and bio. Schlecht stated she would like to do investing in Oklahoma that would also benefit Oklahoma. There would not be any fees. The Capital Markets group at Commerce bank works with municipalities and school districts in the state. She asked the committee what they would like to know to make their decision.

The committee discussed if ARPA is investable, the interest earned and what is covered by the state. Moore stated that the interest earned is not owed to the federal government. He explained the thought was to do it quickly, but then it was encouraged to hold off because of the state infrastructure money that may be piggybacked with on infrastructure projects. Burk mentioned there is no hurry to spend the money until they know what the state will cover first.

The committee discussed the number of the firms on the list and fees. UBS is the only firm who has a fee. Henry suggested Schlecht to inquire about the fee for the next meeting. He stated he is comfortable adding another firm if it is beneficial. Warren shared his concerns with ARPA money until they have more information. Schlecht agreed to hold off on investing ARPA.

Henry motioned to add the firm to the investment list.

MOTIONED by Henry SECOND by Warren to adjourn. AYE: Moore, Brace, Henry. NAY: None. MOTION CARRIED.

V. Communication/Discussion

A. 2019 CIP

Moore stated the 2019 CIP resolution made it the Propel Fund.

Burk asked if the funds are controlled by the county or the city and how the fund is maintained until the project is started.

Schlecht explained the process once it is approved by the citizens.

Burk mentioned the general rule is the money must be spent on one-time expenditures such as infrastructure etc. He asked about the 2012 CIP, the ad valorem, and where the money is held until the project starts. He understands it is earning interest.

Schlecht responded that it depends if a bond has been taken out. If no bond for that specific project, then no cash.

Warren asked if the county is receiving the interest or the city.

Schlecht explained that bond proceeds are not invested but it does make interest in the bank. The city has the bond money, not the county.

Hadley requested a motion to adjourn.

VI. Adjournment

MOTIONED by Henry SECOND by Warren to adjourn. AYE: Moore, Burk. NAY: None. MOTION CARRIED.

Meeting adjourned at 10:56 a.m.