



**Executive Committee
Meeting**

August 25th, 2025, 3:00pm.

**Lawton Fort Sill Chamber of Commerce, Sovereign Bank Board Room
302 W Gore Boulevard, Lawton, OK**



Agenda

- I. Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met.
- II. Introduction of any Guests
- III. Reports
 - a. Chair's Discussion – Vincent Saylor
 - Upcoming Events
 - b. CEO/President's Report – Matt Tranquill
 - Membership Report
 - Operations Update
 - c. Hotel-Motel Tax Representative/CVB Report – Brandi Thomas
 - CVB Funding Recommendations review
 - d. Financials – Doug Stephens
 - Financial Report
- IV. Consent Agenda

ACTION: Motion to approve/amend/disapprove Consent Agenda.

- a. Consider acceptance of the July 28th Executive Committee Meeting Minutes.
- b. Consider recommendation to approve the July 2025 Membership report
- c. Consider recommendation to approve the July 2025 Financial Report.
- d. **2025 SWOK K9 Narcotic Competition:** The CVB Advisory Council has denied funding for the 2025 SWOK K9 Narcotic Competition.
- e. **44th Annual International Festival:** The CVB Advisory Council has approved funding for this event in the amount of \$5,000.00 to be paid out of Special Events paid directly to the

International Festival. This event is expecting 25,000 local participants, 5,000 regional participants, and 100 out-of-state participants. The event is expecting 100 room nights. The funding formula showed a value of \$5,000 for this event. *The 44th Annual International Festival is scheduled for September 26-28, 2025.*

ACTION: Motion to approve/amend/disapprove Consent Agenda.

V. Business

- a. Update signature cards at BancFirst, Arvest, and Liberty National Bank to include President, Vice President, and executive committee leaders per the Finance Policy.
- b. Propose changing date of September's executive committee meeting due to conflict with Classic Chevy Golf Tournament. Propose alternate date of Sept. 29.

ACTION: Motion to approve/amend/disapprove Business Item a

ACTION: Motion to approve/amend/disapprove Business Item b

- VI. Discussion - Consider any items to add to the agenda for the September executive committee meeting

VII. New Business

VIII. Adjourn