

Agenda
Regular Monthly Meeting
International Festival Committee
Aug 3rd, 2022—5:30PM
McMahon Memorial Auditorium
801 NW Ferris Ave.
Lawton, OK 73507

1. **Call Meeting to Order.**

Action: Roll Call

2. **Verify positing of meeting.**

Action: Verification of posting time, place, and date.

Consent Agenda: The following items are considered to be routine by the International Festival Committee and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

3. Approval of June Minutes

4. Approve May & June Financials

Chair's Report:

Committee Reports:

5. Brochure Ad Sales / Sponsorships – (_____)

6. Marketing / Publicity / Social Media – (Dinah)

7. Parade of Nations / Opening Ceremony – (Keali)

8. Entertainment

a. South Stage – (Buckley)

b. North Stage – (Lazarte)

c. Interactive Area & Roaming Performers – (_____)

e. Children's Area – MHS Key Club

9. Volunteers – (Thomas)

10. Decorations – (Lazarte)

11. Drink Booth (contracts & Licensing) –(Sprague)

12. Information Booth – (Thomas)

Staff Reports:

13. A&H Administrator: Arts Coordinator position should be reclassified by end of Month; KSWO Interview went well; See business items

14. Special Events & Outreach Coordinator/A&H Admin: Sponsorships, Vendors update

Business Items:

15. Consider approval T-Shirt Order.

16. Consider Agreements with LATS and LPS.

17. Consider approval of revised budget.

18. Consider a Youth Vendor space with free or substantially reduced fees along with separate vendor parameters.

19. Consider making recommendation to MAA on contract with Intuitive Africa Dance and Drum Culture.

20. Consider making recommending to MAA on contract with Grupo Fantasma.

21. Consider making recommendation to MAA on contract with Oklahoma Fancy Dancers.
22. Consider making recommendation to MAA on contract with Performing Animal Group.
23. Consider approval of funds for ABLE License, OKTax Bond, and Travel(if needed) to secure ABLE Permit for International Festival alcohol sales.
24. Consider approval of advertising costs for International Festival 2022.
25. Consider asking McMahon Auditorium Authority for financial support.
26. Consider recommendation of purchase of clear totes for storage of festival items.
27. Confirm Location/performance area for SCA-Medieval group.
28. Consider hiring Princess Performers and Chili Peppers(performer group).
29. Consider security contract bids.

Old Business:

New Business:

Announcements:

Adjournment:

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation. Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!