

**Minutes
Regular Monthly Meeting
International Festival Committee
Tuesday, June 5, 2012 - 6:00 pm
McMahon Auditorium Lobby**

CALL TO ORDER / ROLL CALL

MEMBERS PRESENT: Whitson, Sprague, Auwen (LAHC), Limon, Ronio, *Sotelo, Whiteley (LAHC), All Nations Baptist Church, American Indian Club, Chamorro Society, Filipino American Club, Friends of the Library and Mexican Folkloric Dancers

MEMBERS NOT PRESENT: Ash, Roldan, Solis, Tatum, Wyatt, and Latin American Community

STAFF PRESENT: Cheatwood and Gilbert

**Chair Whitson called the meeting to order at 6:00 p.m.
and declared quorum present.**

ITEMS REQUIRING ACTION

1. Consider approving minutes of May 1, 2012 meeting. – MOTION by Ronio, with second by Limon to approve the minutes of the May 1, 2012 meeting. Roll call results: Sprague, Auwen (LAHC), Limon, Ronio, All Nations Baptist Church, American Indian Club, Chamorro Society, Filipino American Club, Friends of the Library, and Mexican Folkloric Dancers voted yes. MOTION CARRIED.
2. Consider approving May financial report. – Chair Whitson reviewed the financial report. MOTION by Friends of the Library, with second by Ronio to approve the May financial report. Roll call results: Sprague, Auwen (LAHC), Limon, Ronio, All Nations Baptist Church, American Indian Club, Chamorro Society, Filipino American Club, Friends of the Library, and Mexican Folkloric Dancers voted yes. MOTION CARRIED.
3. Consider approving recommendation of Juan Ayala for the IFC. – Chair Whitson stated that Ayala has accepted the nomination to join IFC as a regular voting member now that he has retired from the COL and is no longer the Lawton Police representative for IFC, and noted that a new Lawton Police representative would be forthcoming. MOTION by Limon, with second by Friends of the Library to approve the recommendation of Juan Ayala as stated. Roll call results: Sprague, Auwen (LAHC), Limon, Ronio, All Nations Baptist Church, American Indian Club, Chamorro Society, Filipino American Club, Friends of the Library, and Mexican Folkloric Dancers voted yes. MOTION CARRIED.

CHAIR'S REPORT

4. Sign up for 2012 Committees - Chair Whitson reviewed the committees in need of a Chair and/or volunteers and the sign up sheet was passed around.
5. July 10th Meeting - Jury Vendor Applications following the regular monthly meeting – Chair Whitson stated that the display, food, and sales applications would be juried directly following the July meeting and encouraged all members to be present.

VICE CHAIR'S REPORT

6. Poster Judging Rules - Judging will follow meeting – (*Sotelo entered) - Sprague reviewed the guidelines and number of entries received. He distributed voting ballots and explained the procedure stating that voting would occur immediately following the meeting and to leave ballots with him. He passed around a sample flag border created by Cheatwood and stated a similar border would be added to the winning poster should the required flags not be represented in the artwork. He reported that there is a helium shortage and requested anyone who knew of available helium to contact staff. Chair Whitson reported that balloons are a very popular sales item at the festival and if helium could not be secured, balloons could be filled with air and tied to a stick.

2012 COMMITTEES

7. Brochure Ad Sales / Sponsorships – Ronio, Chair – Ronio reviewed the brochure ads and sponsorships received to date, and requested assistance with personal follow up visits to businesses. She noted that a full-page brochure ad would be forthcoming from Jay Burk, Mabuhay International, Mexican Folkloric Dancers and SW Home Health. Nededog (Chamorro Society) reported that the Evening Optimist Club has made promise for a \$50 cash sponsorship.
8. Entertainment Selection – Ronio, Chair – Cheatwood reported the deadline for volunteer performer applications is June 15th. Ronio stated this committee would meet on Monday, June 18th at 5:00 p.m. at the A & H office and that she would notify Mr. Wyatt.
9. Interactive Area – Cheatwood reported that Nancy Anderson has agreed to an Origami demonstration, and Mrs. Chavez has agreed to do piñata making again. Contact has been made with the MGP and the YMCA Zumba with invitation to participate. Chair Whitson stated due to the Opening Ceremony on Friday evening, demonstrations at the Interactive Area will be scheduled on Saturday and Sunday, and requested that any suggestions for this area be given to staff. Gilbert stated that the EMS Radio Club has confirmed and requested to be placed near the Interactive or Children's Area.
10. North Stage – Lazarte, Chair – No report
11. South Stage – Tatum, Chair – No report
12. Children's Area – MHS Key Club - No report
13. Information Booths – Whitson, Chair – No report
14. Volunteers – Whitson requested members to consider volunteering to Chair this committee.
15. Decorations – Lazarte, Chair – Herzig (Filipino American Club) stated that Lazarte requests new skirts be purchased for the stage area as well as additional feather banners.
16. Tree Decorating – Chavez, Chair – Chavez reminded everyone that they should supply their own lights to decorate their tree; Ronio stated she would donate a box of lights. Nededog (Chamorro Society) requested that three feather banners be placed on the south side of Cache Road near the 6th Street entrance. Discussion ensued regarding IFC organizations displaying a poster with their information, as Chavez and C. Kealii Thompson (Polynesian School of Dance) have done in the past. Whitson stated she

has made contact with the Italian American Club, who declined participation at the festival due to the elder age of membership. She noted discussion regarding the possibility of all vendors being placed on concrete this year.

17. Beer Booth – Sprague, Chair – Sprague reported that SW Sales is also the beer vendor at the OK State Fair and due to them covering both events the large beer truck provided at the 2011 festival will not be available, and the trailer used at previous festivals will be used again this year.
18. VIP Tent – Garrett Jackson, LHS Key Club – Whitson reported the possibility of adding a menu item per Jackson.
19. Festival History – No report

OTHER/NEW BUSINESS

Vice Chair Sprague thanked Limon for his assistance with hanging the posters.

Auwen stated that Lawton Arts & Entertainment Magazine is accepting ad submissions and that the fee schedule is in the current magazine. Cheatwood provided members with the summer edition.

Inquiry was made regarding who would be doing the Lord's Prayer and Invocation at the Opening Ceremony, as well as would Little Miss Indian Lawton be approached to provide signing. No discussion took place; Gilbert will provide Whipp with inquiries.

ADJOURN

Chair Whitson adjourned the meeting at 6:45 p.m.

Chair

Date Approved