

**Agenda
Regular Monthly Meeting
International Festival Committee
Tuesday, December 4, 2012 - 6:00 pm
Lawton Public Library – Meeting Room 2**

CALL TO ORDER / ROLL CALL

ITEMS REQUIRING ACTION

1. Consider approving minutes of October 2, 2012 meeting.
2. Consider approving October financial report.
3. Consider approving November financial report.
4. Consider approving nominations for 2013 Chair and Vice Chair.

CHAIR'S REPORT

2013 COMMITTEES: Please sign-up to serve on 2013 festival subcommittees

OTHER/NEW BUSINESS

5. Vendor Guidelines for 2013
6. Conflict of Interest Policy

ADMINISTRATOR'S REPORT

7. 2012 festival report

ADJOURN

The City of Lawton encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48-hour rule if an interpreter for the deaf (signing) is not the necessary accommodation.