

**Agenda  
Regular Meeting  
International Festival Committee  
Tuesday, November 1, 2016 - 6:00 pm  
McMahon Auditorium Lobby**

**CALL TO ORDER / ROLL CALL**

**ITEMS REQUIRING ACTION**

1. Consider approving minutes of October 4, 2016 meeting.
2. Consider approving October financial report.
3. Consider approving 2017 Vendor Booth Fees (see attachment A).
4. Consider approving 2017 Brochure Ad Rates (see attachment A).
5. Consider approving 2017 Sponsorship Levels and Benefits (see attachment B).
6. Consider approving 2017 Chair and Vice Chair.
7. Consider not meeting in December or January.

**CHAIR'S REPORT**

8. Committee vacancies / nominations

**VICE CHAIR'S REPORT**

**2017 COMMITTEES**

9. Brochure Ad Sales / Sponsorships
10. Marketing / Publicity
11. Entertainment Section
12. South Stage
13. North Stage - Lazarte
14. Street Dance
15. Interactive Area
16. Roaming Performers
17. Children's Area – Buckley
18. Information Booth
19. Volunteers
20. Decorations – Lazarte
21. Tree Decorating
22. Beer Booth – Sprague
23. Feeding Volunteers

**ADMINISTRATOR'S REPORT**

24. 2016 Festival Overview
25. 2017 Headliners

**OTHER/NEW BUSINESS**

**ADJOURN**

The City of Lawton encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48-hour rule if an interpreter for the deaf (signing) is not the necessary accommodation.