

Agenda
Regular Monthly Meeting
International Festival Committee
Tuesday, October 2, 2012 - 6:00 pm
Lawton Public Library – Meeting Room 2

Festival Evaluation Meeting & Potluck Dinner
(Please write your ideas, suggestions, comments, and/or
constructive criticism down and bring them to the meeting.)

CALL TO ORDER / ROLL CALL

ITEMS REQUIRING ACTION

1. Consider approving minutes of September 25, 2012 meeting.
2. Consider approving September financial report.

CHAIR'S REPORT

EVALUATION

3. Poster Contest / T-shirts
4. Brochure Ad Sales / Sponsorships
5. Marketing / Publicity
6. Decorations / Tree Decorating
7. Opening Ceremonies
8. North Stage / Performers
9. South Stage / Performers
10. Interactive Area
11. Children's Area
12. Information Booths
13. Beer Booth
14. Volunteers / VIP Tent
15. Vendors
16. Technical / Set-Up
17. Parking / Grounds
18. Security
19. General

OTHER/NEW BUSINESS

ADJOURN

POT LUCK DINNER- Bring a covered dish of your choice!

The City of Lawton encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48-hour rule if an interpreter for the deaf (signing) is not the necessary accommodation.