

**Minutes
Regular Monthly Meeting
International Festival Committee
Tuesday, September 25, 2012 - 6:00 pm
Elmer Thomas Park**

CALL TO ORDER / ROLL CALL

MEMBERS PRESENT: Whitson, Sprague, Ayala, Buckley, Roldan, Ronio, *Sotelo, Tatum, Wyatt, Auwen (LAHC), All Nations Baptist Church, American Indian Club, Chamorro Society, Filipino American Club, Friends of the Library, Latin American Community and Mexican Folkloric Dancers

MEMBERS NOT PRESENT: Ash, Limon

GUESTS PRESENT: E. J. Johnson, Christian Motorcyclist Association, Dinah Lazarte, Mitch Watson, KCCU Radio

STAFF PRESENT: Whipp

**Chair Whitson called the meeting to order at 6:03 p.m.
and declared quorum.**

ITEMS REQUIRING ACTION

1. Consider approving minutes of September 4 meeting. – MOTION by Tatum, with second by Filipino American Club to approve the minutes of September 4, 2012 meeting. Roll call results: Sprague, Ayala, Buckley, Roldan, Ronio, Tatum, Wyatt, Auwen (LAHC), All Nations Baptist Church, American Indian Club, Chamorro Society, Filipino American Club, Friends of the Library, Latin American Community and Mexican Folkloric Dancers voted yes. MOTION CARRIED.

CHAIR'S REPORT

2. Next meeting - Potluck Dinner / Festival Evaluation on October 2nd @ 6pm - (*Sotelo entered) Whitson reminded the committee that the October meeting is the Tuesday following the festival and for everyone to bring a dish and written evaluation of festival.
3. Decorating nightly through Thursday - please plan to help! - Whitson stated that the decorating would start immediately after the meeting and again on Wednesday and Thursday evenings, and asked all to help as schedules allowed.

VICE CHAIR'S REPORT

2012 COMMITTEES

4. Brochure Ad Sales / Sponsorships – Ronio, Chair – Whipp provided copies of the brochure to all members.
5. Interactive Area – Whitson provided a brief overview of activities in the area.
6. North Stage – Lazarte, Chair – Lazarte stated she is in need of volunteers.
7. South Stage – Tatum, Chair – Tatum stated she is in need of volunteers.

8. Children's Area – MHS Key Club – No report
9. Information Booths – Whitson, Chair – Whitson reported sales items have arrived.
10. Volunteers - Whitson reported a great response from organizations and that there should be plenty of volunteers.
11. Decorations – Lazarte, Chair – Lazarte reminded everyone that all decorations have to be removed on Sunday following the close of festival.
12. Tree Decorating – Chavez, Chair – Whipp reminded the committee which trees can be decorated and to please remove the lights after the festival.
13. Beer Booth – Sprague, Chair – Sprague reported he had all his volunteers and the trailer was already in place.
14. VIP Tent – Garrett Jackson, LHS Key Club – Whipp reported for Jackson that they will set-up on Thursday evening.
15. Festival History - No report

ADMINISTRATOR'S REPORT

16. Friendly Reminder - Bring candy to October 2nd meeting for "Safe House" Sponsorship - Whipp reminded everyone to bring their bags of candy to the meeting and she would deliver the donations to Best Western.
17. General Updates - Whipp stated she had festival t-shirts for all committee members who had attended seven or more meeting throughout the year.

OTHER/NEW BUSINESS

ADJOURN

Chair Whitson adjourned the meeting at 6:25 p.m.

Chair

Date Approved