

**Minutes
Regular Monthly Meeting
International Festival Committee
Tuesday, September 22, 2015 - 6:00 pm
Elmer Thomas Park**

CALL TO ORDER / ROLL CALL

MEMBERS PRESENT: Whitson, Sprague, Lazarte, Limon, Sotelo, Tatum, American Indian Club, Chamorro Society, Friends of the Library Mexican Folkloric Dancers

MEMBERS NOT PRESENT: Ayala, Buckley, Coleman, Filipino American Club and Latin American Community

STAFF PRESENT: Whipp

Chair Whitson called the meeting to order at 6:05 p.m. and declared a quorum.

1. Consider approving minutes of August 11, 2015 meeting. - MOTION by Tatum, with second by Sotelo to approve the minutes of August 11, 2015. Roll call results: Sprague, Lazarte, Limon, Sotelo, Tatum, American Indian Club, Chamorro Society, Friends of the Library and Mexican Folkloric Dancers voted yes. MOTION CARRIED.
2. Consider approving August financial report. - MOTION by Tatum, with second by Mexican Folkloric Dancers to approve the August financial report. Roll call results: Sprague, Lazarte, Limon, Sotelo, Tatum, American Indian Club, Chamorro Society, Friends of the Library and Mexican Folkloric Dancers voted yes. MOTION CARRIED.

CHAIR'S REPORT

3. Parade of Nations @ 5:45pm – line up at 5pm – Chair Whitson announced line up will be at 5pm at South Stage and parade will start at 5:45pm followed by the Opening Ceremony
4. Potluck / Evaluation Meeting – Tuesday, October 6th @ 6pm @ MMA Lobby – Chair Whitson reminded members of the next meeting and that it will be at the Auditorium Lobby and bring a covered dish.

VICE CHAIR'S REPORT

VC Sprague reported he will be on site by 10am Friday if anyone needs his assistance as well as each evening for set-up.

2015 COMMITTEES

5. Marketing / Publicity – Yard signs and posters are out and commercial has started. Lots of postings on social media.
6. Stages:
 - A. South Stage – Tatum – Ready to go.

- a. Street Dance – Sotelo – Has music and sound check is Friday afternoon and wants all committee members dancing!
 - b. North Stage – Lazarte – Ready to go.
 - c. Interactive Area – Chavez – Ready to go.
 - d. Roaming Performers – Have one group confirmed.
- 7. Children's Area – Buckley – Whipp reported Buckley was ill, but has been by to inventory supplies and is ready to go. Will be open on Friday evening with the MAC Multi-cultural Club assisting at the booth.
 - 8. Information Booth – Coleman – No report.
 - 9. Volunteers – Coleman – No report.
 - 10. Decorations – Lazarte – Marines have started decorating, and decorating the grounds will continue through Thursday evening.
 - 11. Tree Decorating – Chavez – Will start tonight.
 - 12. Beer Booth – Sprague – Beer trailer will arrive Thursday afternoon.
 - 13. VIP Area – HIP – No report.

ADMINISTRATOR'S REPORT

Whipp passed out t-shirts to those members who had met the seven meeting requirement for a free festival t-shirt.

OTHER/NEW BUSINESS

ADJOURN

Chair Whitson adjourned the meeting at 6:25 p.m.

Chair

Date Approved