

Agenda
Regular Monthly Meeting
International Festival Committee
June 7, 2022—5:30PM
McMahon Memorial Auditorium
801 NW Ferris Ave.
Lawton, OK 73507

1. **Call Meeting to Order.**

Action: Roll Call

2. **Verify positing of meeting.**

Action: Verification of posting time, place, and date.

Consent Agenda: The following items are considered to be routine by the International Festival Committee and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

3. Approval of May Minutes

4. Approve May Financials

Chair's Report:

Committee Reports:

5. Brochure Ad Sales / Sponsorships – (_____)

6. Marketing / Publicity / Social Media – (Dinah)

7. Parade of Nations / Opening Ceremony – (Keali)

8. Entertainment

a. South Stage – (Melby)

b. North Stage – (Lazarte)

c. Interactive Area & Roaming Performers – (_____)

e. Children's Area – MHS Key Club

9. Volunteers – (Thomas)

10. Decorations – (Lazarte)

11. Drink Booth (contracts & Licensing) –(Sprague)

12. Information Booth – (Thomas)

Staff Reports:

13. A&H Administrator:

Arts Coordinator Position is Open; RFPs are out; Invitations to dignitaries sent out; Oklahoma State Permit Submitted; Digital/Virtual Project #2 complete, 3rd and 4th digital projects commenced

14. Special Events & Outreach Coordinator/A&H Admin: Sponsorships, Vendors

Business Items:

15. Consider approval of Poster Design and T-Shirt Order.

16. Consider approval of festival support contract with journey productions.

17. Consider approving limited print of brochures in-line with what was planned for 2021.

18. Consider voting to accept any received support proposals.

Old Business:

New Business:

Announcements:

Adjournment:

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation. Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!