

Agenda
Regular Monthly Meeting
International Festival Committee
May 7, 2022—5:30PM
McMahon Memorial Auditorium
801 NW Ferris Ave.
Lawton, OK 73507

1. **Call Meeting to Order.**

Action: Roll Call

2. **Verify posting of meeting.**

Action: Verification of posting time, place, and date.

Consent Agenda: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

3. Approval of April Minutes

4. Approve Financials

Chair's Report:

Committee Reports:

5. Brochure Ad Sales / Sponsorships – (_____)

6. Marketing / Publicity / Social Media – (Dinah)

7. Parade of Nations / Opening Ceremony – (Keali?)

8. Entertainment

a. South Stage – (Melby)

b. North Stage – (Lazarte)

c. Interactive Area & Roaming Performers – (_____)

e. Children's Area – MHS Key Club

9. Volunteers – (Thomas)

10. Decorations – (Lazarte)

11. Drink Booth (contracts & Licensing) –(Sprague)

12. Information Booth – (Thomas)

Staff Reports:

13. A&H Administrator: Bylaws Approved as Recommended by IFC

14. Arts Coordinator: Performers

15. Special Events & Outreach Coordinator: Sponsorships, Vendors

Business Items:

16. Consider approving RFPs for Drinks, Liquor/Alcohol, Electrician, Security.

17. Consider approving limited print of brochures in-line with what was planned for 2021.

Old Business:

New Business:

18. Consider inviting involvement/volunteers from Lawton-Fort Sill Chamber of Commerce.

Announcements:

Adjournment:

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation. Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!